

MICHIGAN COMMISSION ON SERVICES TO THE AGING MEETING
Ramada Lansing Hotel & Conference Center
7501 W. Saginaw Highway; Lansing, Michigan
September 19, 2014 @9:00 AM

MINUTES

CALL TO ORDER

Commissioner Mast called the meeting to order at 9:00 A.M and this was followed by the Pledge of Allegiance.

COMMISSION ROLL CALL

The Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Harold Mast, Matthew Adeyanju, Michael Burri, Douglas Chalgian, Sibyl Ellis, Joan Ilardo, Gerald Irby, Donna Murray-Brown, Donald Newport, Richard Ortega, Renee' Reid-Smith, Patricia Rencher, Jeffery Schade and Michael Sheehan.

COMMISSION MEMBERS ABSENT

Kristie Zamora (excused).

OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT

Kari Sederburg, Leslie Shanlian, Wendi Middleton, Sarah Slocum, Scott Wamsley, Eric Berke, Amy Colletti, Steve Betterly, Dan Doezema, Carol Dye, Sherri King, Phil Lewis, Laura McMurtry and Becky Payne.

VISITORS/GUESTS PRESENT

Mary Ablan, Executive Director of the AAA Association of Michigan, Jonathan Mead, Chief Executive Director, Region 11 AAA, Kathy Boles, Executive Director, Debbie Mellinger and Yaushica Brown of Region 5 AAA, Pam Curtis, Executive Director and Amy Floria of Senior Resources, Region 14 AAA, Tina Abbate-Marzolf, Executive Director and Amanda D'Angelo of AAA 1-B, Judy Sivak, Executive Director of Region III-A AAA, Karla Fales, CEO of Region 3B AAA, Ginny Wood-Broderick, Executive Director and Brenda Lang of Region 2 AAA, Laura Sutter, Coordinator of Region 3C AAA, Dona Wishart of OCCOA, and Nancy Short of the Governor's office.

APPROVAL OF AGENDA

Carol Dye, Commission Secretary, stated there are two walk-in memos to add to the agenda: 1) Approval of Emergency Amendment of the Detroit Area Agency on Aging (DAAA) FY 2014 and FY 2015 Annual Implementation Plans (AIPs) to Add Chore and Home Repair Services; and 2) Request for Approval of the Legal Hotline for Michigan Seniors and Model Legal Awareness Training Grant.

Commissioner Mast asked for a motion to approve the amended agenda.

A motion was made by Commissioner Ortega to approve the amended agenda. Commissioner Sheehan seconded the motion.

The motion was approved unanimously with a voice vote.

APPROVAL OF COMMISSION MINUTES

Commissioner Mast asked for a motion to approve the August 15, 2014, CSA minutes.

A motion was made by Commissioner Irby to approve the minutes. Commissioner Burri seconded the motion.

The motion was approved unanimously with a voice vote.

INFORMATION FROM INDIVIDUALS OR DELEGATIONS

None.

COMMISSION CHAIR REPORT

Commissioner Mast asked for a moment of silence in honor of former Commissioner Jan Wilson, who passed away.

Commissioner Mast welcomed Nancy Short, Deputy Manager of the Governor's Appointments Division, and asked her to address the commission.

Ms. Short thanked the Commission on behalf of the Governor for everything they're doing for the citizens of Michigan.

Commissioner Mast requested an overview of the Evidence Based Disease Prevention programs, and Sherri King, OSA staff, provided a detailed overview.

Commissioner Ilardo stated a report on the PATH Program was recently completed, and she agreed to share it with the Commission.

Commissioner Sheehan requested a copy listing and detailing the 40 top tier programs.

Commissioner Ortega requested numbers on the diversity of those participating in these programs, and Ms. King agreed to send the exact numbers.

OSA Director Report

Director Kari Sederburg stated she went to the National Home and Community Based conference in DC and would provide a write up of the major themes.

Director Sederburg stated the Department of Community Health Director Jim Havemen retired, and the Governor appointed Nick Lyon, former DCH deputy, as the new director.

Director Sederburg stated part of the Governor's special message on aging was to focus on culture change and person centeredness in nursing homes, and she announced Wendi Middleton will take the lead to implement this initiative around the state. Once plans are in place, she'll be invited back to give an update.

Director Sederburg stated there will be nine Reinventing Retirement events around the state on October 20th by the Department of Finance and Retirement, and they will provide a Retirement Readiness Toolkit.

Commissioner Irby provided an update on the Gatekeeper Program expansion work group.

BUSINESS ITEMS

Request for Approval of Fiscal Year (FY) 2015 Merit Award Trust Fund Caregiver Support Program Allocations

Dan Doezema, OSA staff, stated this program funds respite or adult day services non AAA waiver agents who run the programs, and these funds come from the Merit Award Trust fund.

Mr. Doezema requested approval of the FY 2015 Merit Award Trust Fund Caregiver Support Program allocations.

A motion was made by Commissioner Schade to approve the FY 2015 Merit Award Trust Fund Caregiver Support Program allocations, as presented. Commissioner Reid-Smith seconded the motion.

Commissioner Mast stated the FY 2014 Allocation, as stated on the memo, should have been FY 2015, and Mr. Doezema agreed to this amendment.

This motion was approved with a 14-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Upper Peninsula Area Agency on Aging/UPCAP Services, Inc., Region 11

Mr. Doezema introduced Jonathan Mead, Chief Executive Director of the Region 11 AAA, and highlighted their activities and future plans, noting there were no special conditions.

Mr. Mead provided a brief history, background and current and ongoing efforts.

Mr. Doezema requested approval of the FY 2015 AIP for Region 11 AAA.

A motion was made by Commissioner Irby to approve the FY 2015 AIP for Region 11 AAA, as presented. Commissioner Rencher seconded the motion.

Additional discussion followed and this motion was approved with a 14-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Valley Area Agency on Aging, Region 5

Laura McMurtry, OSA staff, introduced Kathy Boles, Executive Director of the Region 5 AAA, who introduced her staff, Yaushika Brown, Director of Contract Management and Development, and Debbie Mellinger, Accountant. Ms. McMurtry highlighted their activities and future plans, noting there were no special conditions.

Ms. Boles provided a brief history, background and current and ongoing efforts.

Ms. McMurtry requested approval of the FY 2015 AIP for Region 5 AAA.

A motion was made by Commissioner Newport to approve the FY 2015 AIP for Region 5 AAA, as presented. Commissioner Murray-Brown seconded the motion.

Additional discussion followed and this motion was approved with a 14-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Senior Resources, Region 14 Area Agency on Aging

Eric Berke, OSA staff, introduced Pamela Curtis, Director of Senior Resources, Region 14 AAA, who introduced her staff, Amy Florea. Mr. Berke highlighted their activities and future plans, noting there were no special conditions.

Ms. Curtis provided a brief history, background and current and ongoing efforts.

Mr. Berke requested approval of the FY 2015 AIP for Region 14 AAA.

A motion was made by Commissioner Sheehan to approve the FY 2015 AIP for Region 14 AAA, as presented. Commissioner Irby seconded the motion.

Additional discussion followed and this motion was approved with a 14-0-0 vote.

The Commission took a break at 11:00 AM, and resumed business at 11:15 AM.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Region 1-B Area Agency on Aging

Steve Betterly, OSA staff, introduced Tina Abbate-Marzolf, Executive Director of the Region 1-B AAA, who introduced Amanda D'Angelo, and highlighted their activities and future plans, noting there were no special conditions.

Ms. Abbate-Marzolf provided a brief history, background and current and ongoing efforts.

Mr. Betterly requested approval of the FY 2015 AIP for Region 1-B AAA.

A motion was made by Commissioner Newport to approve the FY 2015 AIP for Region 1-B AAA, as presented. Commissioner Ortega seconded the motion.

Additional discussion followed and this motion was approved with a 13-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Region IIIA Area Agency on Aging (AAA)

Mr. Betterly introduced Judy Sivak, Executive Director of the Region IIIA AAA, and highlighted their activities and future plans, and noted there were no special conditions.

Ms. Sivak provided a brief history, background and current and ongoing efforts.

Mr. Betterly requested approval of the FY 2015 AIP for Region IIIA AAA, which includes an

appendix requesting a transfer of funds from Title III-C Nutrition Services to Title III-B Supportive Services.

A motion was made by Commissioner Ellis to approve the FY 2015 AIP for Region IIIA, as presented. Commissioner Ilardo seconded the motion.

Additional discussion followed and this motion was approved with a 13-0-0 vote.

The Commission took a lunch break at 12:15 PM and resumed business at 1:00 PM.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Region 3-B Area Agency on Aging

Mr. Betterly introduced Karla Fales, CEO of the Region 3-B AAA, and highlighted their activities and future plans, noting there were no special conditions.

Ms. Fales provided a brief history, background and current and ongoing efforts.

Mr. Betterly requested approval of the FY 2015 AIP for Region 3-B AAA, which includes an appendix requesting a transfer of funds from Title III-B Supportive Services to Title III-C Nutrition Services.

A motion was made by Commissioner Sheehan to approve the FY 2015 AIP for Region 3-B AAA, as presented. Commissioner Ellis seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Region 2 Area Agency on Aging

Ms. King introduced Ginny Wood-Broderick, Executive Director of the Region 2 AAA, who introduced her staff, Linda Pawelki, Contracts Manager, and Brenda Lang, Finance Director. Ms. King highlighted their activities and future plans, noting there were no special conditions.

Ms. Wood-Broderick provided a brief history, background, and current and ongoing efforts.

Mr. King requested approval of the FY 2015 AIP for Region 2 AAA.

A motion was made by Commissioner Ilardo to approve the FY 2015 AIP for Region 2 AAA, as presented. Commissioner Schade seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Branch-St. Joseph Area Agency on Aging Region 3C

Ms. King introduced Laura Sutter, Coordinator of the Region 3C AAA, and highlighted their activities and future plans, noting there were no special conditions.

Ms. Sutter provided a brief history, background, and current and ongoing efforts.

Ms. King requested approval of the FY 2015 AIP for Region 3C AAA, which includes an appendix requesting a transfer of funds from Title III-C Congregate Nutrition Services to Title III-V Supportive Services.

A motion was made by Commissioner Ortega to approve the FY 2015 AIP for Region 3C AAA, as presented. Commissioner Burri seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Approval of 2014 Senior Project FRESH Funds

Ms. King stated additional funding was received from the US Department of Agriculture, in addition to funds originally approved in May.

Ms. King requested approval of the 2014 Senior Project FRESH funds.

A motion was made by Commissioner Sheehan to approve the 2014 Senior Project funds, as presented. Commissioner Adeyanju seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Approval of Fiscal Year (FY) 2015 Michigan Senior Olympics, Inc. Grant

Scott Wamsley, OSA staff, stated this funding has been appropriated into OSA's budget by the legislature, which will be granted to the Michigan Senior Olympics, who are affiliated w/OPC Senior Center in SE Michigan.

A motion was made by Commissioner Ortega to approve the FY 2015 Michigan Senior Olympics, Inc. grant, as presented. Commissioner Rencher seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2015 Older Volunteer Program State Allocations

Mr. Wamsley stated these state funds are for the three older volunteer programs: Foster Grandparent Program (FGP), Retired and Senior Volunteer Program (RSVP), and the Senior Companion Program (SCP), and noted the funding will be approved separately.

Mr. Wamsley requested approval of the FY 15 Older Volunteer Program State Allocations for the FGP.

A motion was made by Commissioner Sheehan to approve the FY 15 Older Volunteer Program state allocations for the FGP, as presented. Commissioner Ilardo seconded the motion.

This motion was approved with a 12-0-0 vote.

Mr. Wamsley requested approval of the FY 15 Older Volunteer Program State Allocations for the RSVP.

Additional discussion followed and a motion was made by Commissioner Schade to approve the FY 15 Older Volunteer Program state allocations for the RSVP, as presented. Commissioner Ellis seconded the motion.

This motion was approved with a 12-0-0 vote.

Mr. Wamsley requested approval of the FY 15 Older Volunteer Program State Allocations for the SCP.

Additional discussion followed and a motion was made by Commissioner Adeyanju to approve the FY 15 Older Volunteer Program state allocations for the SCP, as presented. Commissioner Burri seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval to Re-Allocate Fiscal Year (FY) 2014 State Senior Volunteer Program Funds

Mr. Wamsley stated funding became available with the close out of the Flint Community Schools RSVP program, and is being reallocated to support the RSVP in agencies that have a need for additional funding for local senior volunteer activities.

Mr. Wamsley requested approval to re-allocate FY 2014 State Senior Volunteer program funds.

A motion was made by Commissioner Ilardo to approve re-allocation of FY 2014 State Senior Volunteer program funds, as presented. Commissioner Ortega seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval for Distribution of FY2015 State Long Term Care Ombudsman Title VII/A Funding

Sarah Slocum, OSA staff, stated contingent on the availability of Older American's Act Title VII/A federal funding, OSA will distribute these funds to the AAAs to support ongoing local ombudsman services.

Ms. Slocum requested approval to distribute FY 2015 State Long Term Care Ombudsman Title VII/A funding.

A motion was made by Commissioner Burri to approve the distribution of FY 2015 State Long Term Care Ombudsman Title VII/A funding, as presented. Commissioner Ellis seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Commissioner Rencher requested the Ombudsman funding formula.

Approval of FY 2015 Third Year Grant for Services to Older Adult Refugee Program

Wendi Middleton, OSA staff, stated OSA handles funds from the Department of Human Services, and is a continuation of funding to AAA Regions 1-B and 8 to share money with refugee service programs and to improve access for refugees to those aging programs.

Ms. Middleton requested approval of FY 2015 third year grant for Services to Older Adult Refugee program.

A motion was made by Commissioner Ilardo to approve the FY 2015 third year grant for Services to Older Adult Refugee program, as presented. Commissioner Schade seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of FY 2014/15 Grant for the Medicare Medicaid Assistance Program (MMAAP) Administrative Supplemental

Ms. Middleton stated this funding is for day-to-day operations of the MMAAP, and to ensure the program meets quality assurance goals; to provide additional funding to the AAAs; to facilitate improvements in recruitment and training of volunteers; and to provide outreach to beneficiaries.

Ms. Middleton requested approval of the FY 2014/15 grant for the MMAAP Administrative Supplemental.

A motion was made by Commissioner Adeyanju to approve the FY 2014/15 grant for the MMAAP Administrative Supplemental, as presented. Commissioner Ortega seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of Alzheimer's Association Pilot Project Grant

Ms. Middleton stated OSA will manage funding the Alzheimer's Association requested from the legislature to pilot a model program that provides support and assistance to families of those with Alzheimer's disease.

Ms. Middleton requested approval for the Alzheimer's Association pilot project grant.

Additional discussion followed and a motion was made by Commissioner Sheehan to approve the Alzheimer's Association pilot project grant, as presented. Commissioner Adeyanju seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of Alzheimer's Disease Supportive Services Project No-Cost Extension

Ms. Middleton stated this is the fifth year of a no cost extension and continuation of a grant that provides programs and consultation to the project.

Commissioner Mast asked for a presentation on this program and Ms. Middleton said Sally Steiner, OSA staff, would be able to provide that.

Ms. Middleton requested approval of the Alzheimer's Disease Supportive Services project no-cost extension.

A motion was made by Commissioner Ortega to approve the Alzheimer's Disease Supportive Services project no-cost extension, as presented. Commissioner Murray-Brown seconded the motion.

Additional discussion followed this motion was approved with a 12-0-0 vote.

Approval of Emergency Amendment of the Detroit Area Agency on Aging (DAAA) FY 2014 and FY 2015 Annual Implementation Plans (AIPs) to Add Chore and Home Repair Services

Mr. Wamsley stated an emergency amendment is needed for DAAA's AIP in response to the recent flooding in SE Michigan, for flexibility to shift funds between service categories to be able to provide needed services.

Mr. Wamsley requested approval of an emergency amendment of the DAAA FY 2014 and FY 2015 AIPs to add of Chore and Home Repair Services line items.

A motion was made by Commissioner Murray-Brown to approve the emergency amendment of the DAAA FY 2014 and FY 2015 AIPs to add of Chore and Home Repair Services line items, as presented. Commissioner Rencher seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

Request for Approval of the Legal Hotline for Michigan Seniors and Model Legal Awareness Training Grant

Mr. Wamsley stated these dollars come from unspent FY 14 budgeted state funds, and OSA would like to award this funding to Elder Law of Michigan to support the Legal Hotline for Michigan Seniors, and to develop the Model Legal Awareness Training.

Mr. Wamsley requested approval of the Legal Hotline for Michigan Seniors and Model Legal Awareness training grant.

A motion was made by Commissioner Irby to approve of the Legal Hotline for Michigan Seniors and Model Legal Awareness training grant, as presented. Commissioner Ortega seconded the motion.

This motion was approved with a 12-0-0 vote.

INFORMATIONAL ITEMS

Discuss 2015-16 Schedule of Commission Meetings and Public Hearings

Carol Dye, OSA staff, provided a tentative Commission meeting schedule for 2015, and requested suggestions for meeting locations for 2016, all for approval at the next meeting.

Director Sederburg offered to send a map showing where meetings have been held since 2008 to show the areas past meetings have been held.

Commissioner Mast stated it makes sense to hold a meeting in all of the AAA's areas, and to consider this when making suggestions.

Two suggestions were to hold a commission meeting and public hearing in Traverse City in June, and one in the Upper Peninsula.

Those listed for 2015

ANNOUNCEMENTS

The next meeting will be held in Gaylord on October 17, 2014. A state van will be acquired if anyone wants to ride up to Gaylord from Lansing on the Thursday before this meeting.

ADJOURN

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Ortega. The motion was seconded by Commissioner Adeyanju. The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 3:05 PM.