

**MICHIGAN COMMISSION ON SERVICES TO THE AGING**  
**Office of Services to the Aging – Conference Call**  
**300 E. Michigan Avenue, Lansing, MI 48933**  
**February 15, 2013 @10:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 10:00 A.M.

Commissioner Mast welcomed the Commissioners. This was followed by the Pledge of Allegiance.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Michael Bartus, Shannon English, Gerald Irby, Kathleen Johnston-Calati, Donna Murray-Brown, Donald Newport, Renee Parnell, Patricia Rencher, Jeffery Schade, Michael Sheehan, James Wright and Kristie Zamora.

**COMMISSION MEMBERS ABSENT (Excused)**

Janice Wilson

**COMMISSION MEMBERS ABSENT (Un-excused)**

None.

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Carol Dye, Scott Wamsley, Wendi Middleton and Lynne McCollum.

**VISITORS/GUEST PRESENT**

None.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the amended agenda.

A motion was made by Commissioner Irby to approve the amended agenda. Commissioner Rencher seconded the motion.

The motion was approved unanimously with a voice vote.

**APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the January 15, 2013 minutes.

A motion was made by Commissioner Newport to approve the minutes. Commissioner Wright seconded the motion.

The motion was approved unanimously with a voice vote.

**INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

None.

**COMMISSION CHAIR REPORT**

Commissioner Mast proposed that the education of the Older American's Act be conducted at the March Commission meeting. Commissioner Mast suggested the Commission approve the current Older American's Act formula, or agree to receive public recommendations pertaining to the formula process, noting the Commission welcomes recommendations/volunteers to be included on the committee to review the Older American's Act formula decisions.

Commissioner Mast requested that the Assisted Living workgroup schedule a meeting on March 15, 2013 at 8:30 AM prior to the scheduled Commission meeting, and asked to again include Pam McKenna. Director Sederburg will send an Aging and Disability Needs Assessment (ADNA) workgroup update prior to the next meeting.

Commissioner Rencher proposed a pre-Commission meeting be scheduled the evening of March 14, 2013, due to the extensive March 15<sup>th</sup> agenda. The Commission agreed to discuss this further to determine if this was needed.

**OSA DIRECTOR REPORT**

Commissioner Mast asked Director Kari Sederburg for her report.

Director Sederburg discussed the executive budget, noting OSA did not receive any budget cuts, and will not receive additional budget funding, but the \$1.1 million enhanced funding was included.

Director Sederburg discussed OSA's presentation to the Senate Appropriations Subcommittee and will distribute the detailed PowerPoint presentation to the Commission.

OSA will present to the House March 6, 2013. Director Sederburg will review public comments for this meeting and communicate this to the Commission regarding their attendance.

Director Sederburg reviewed the annual report availability.

Director Sederburg stated the meeting that occurred with Director Haveman and the AAA Directors resulted in mutually positive feedback.

Director Sederburg reiterated the expansion of Medicaid proposed by the Governor and indicated that the AAA's have agreed to advocate this expansion with legislators.

Commissioner Newport suggested the commission discuss the action and support of the expansion of Medicaid further at the March/April commission meetings, and he and Commissioner Johnston-Calati will draft a statement of support on behalf of the Commission.

Director Sederburg stated the rescheduled Needs Assessment workgroup meeting was rescheduled to February 21, 2013, and she will provide an update in March.

Director Sederburg invited the Commission to attend the Age Friendly Communities Conference held on February 28, 2013, in Ann Arbor, MI.

### **BUSINESS ITEMS**

#### **Request for Approval of the Medicare/Medicaid Assistance Program (MMAAP) Grant**

Presented by Lynne McCollum, OSA staff.

Ms. McCollum requested approval of the MMAAP Grant in the amount of \$1,452,936 to MMAAP Inc. with a time frame of April 1, 2013-March 31, 2013. Funds will be used to continue operation of the MMAAP program. MMAAP provides outreach, counseling assistance, health/enrollment assistance, health/plan guidance to Medicare and Medicaid beneficiaries, guidance on long term care insurance coverage and prescription drug coverage. Ms. McCollum requested five percent flexibility to make monetary adjustments if necessary.

A motion was made by Commissioner Sheehan to approve the MMAAP grant. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the motion was approved with a 13-0-0 vote.

#### **Request for Approval of FY 13 Grants Including Carry-over Funds for the "Building Training Building Quality" (BTBQ) Project**

Presented by Wendi Middleton, OSA staff.

Ms. Middleton requested approval of the BTBQ project grant, including carry-over funds. This program recruits and trains personal care aids and is facilitated through waiver programs. Due to curricula development and programmatic delays, various programs were unable to be completed, therefore OSA is requesting a carry-over of funds. Ms. Middleton also requested five percent flexibility to make monetary adjustments if necessary.

A motion was made by Commissioner Newport to approve the FY 13 BTBQ project grant, including carry-over. The motion was seconded by Commissioner Zamora.

Discussion followed and the motion was approved with a 13-0-0 vote.

## **INFORMATION AND COMMENTS**

### **Caregiver Credential Certification**

Director Sederburg discussed the Department of Community Health Home Health Registry MQC3 development documenting caregiver's certifications.

Commissioner Parnell is currently drafting an informative caregiver presentation for the ADNA workgroup and will communicate her results with the Commission.

### **State Plan Update**

Director Sederburg conducted a review of the state plan draft details and discussed the Governor's request on developing an aging strategy for the state. Director Sederburg will meet with the Governor's office core leadership to discuss specific aging strategy needs and will present the current state plan draft.

Commission roll call was taken to reflect on the state plan draft presentation and the commission unanimously agreed that the state plan draft reveals a positive outlook for OSA's final state plan.

### **Needs Assessment**

Commissioner Mast asked Rhonda Powell to provide an update on Needs Assessment.

Deputy Director Powell reported that the Needs Assessment workgroups initial meeting date was postponed due to weather conditions. Deputy Director Powell updated the Commission on the additional workgroup meeting following the initial meeting scheduled Feb 21, 2013. The workgroup meeting white paper is scheduled to be drafted in early March and will be distributed to the Commission and included in the State plan in April.

## **ANNOUNCEMENTS**

Commissioner Mast announced the next CSA meeting is scheduled to be held on Friday, March 15, 2013, at 10:00 A.M. at the Midland County Council on Aging located at 4700 Dublin Ave., in Midland with a public hearing to follow at the same location.

### **ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Irby. The motion was seconded by Commissioner Newport.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 11:20 AM.