

# Membership to the State Advisory Council on Aging

## 2016 Application Instructions

**Applications are accepted at any time throughout the year. Applicants interested in applying may submit their application to the Michigan Department of Health and Human Services (MDHHS), Aging and Adult Services Agency, P.O. Box 30676, Lansing, MI 48909-8176 or via e-mail with electronic signature to [swansonL1@michigan.gov](mailto:swansonL1@michigan.gov).**

The State Advisory Council (SAC) on Aging is an advisory body to the Michigan Commission on Services to the Aging (CSA) and staffed by the MDHHS, Aging and Adult Services Agency (AASA). The SAC seeks to reflect the demographic and geographic diversity of Michigan's older population.

The SAC meets face-to-face in Lansing from 9:30 a.m. to 2:30 p.m. four times during the year: March, April, June, and October. Lunch is provided and mileage reimbursement is only paid to SAC members when attending any of these meetings. Conference calls are also held regularly during the year. Attendance is required.

**Applicants must submit an application with original or electronic signature to AASA anytime throughout the year. An original signature ensures that the applicant consents to the application, and has not been nominated by someone else without their knowledge. Applications without original or electronic signatures will not be reviewed. Please review the following application guidelines.**

1. Complete the form legibly with black ink.
2. A resume or personal history of activities/accomplishments may be attached.
3. All applications must be personally signed and dated.
4. E-mailed applications must include an electronic signature and date signed.
5. If you are a former or current SAC member, please complete the form fully.
6. Please keep a completed copy of your application for your records.

Please note: All applicants will be notified regarding the status of their applications and their applications will be retained for one year.

The SAC application form and instructions are available at:  
<http://www.michigan.gov/aasa>.