



Department of Management & Budget
 Office of Retirement Services
 www.michigan.gov/ors (800) 381-5111
 P.O. Box 30171
 Lansing MI 48909-7671

Application to Transfer State of Michigan Service

For Public School Employees

MEMBER'S NAME (LAST, FIRST, M.I.)	DAYTIME PHONE NUMBER ()	MEMBER ID OR SSN
MAILING ADDRESS		DATE OF BIRTH
CITY, STATE, ZIP CODE		RETIREMENT/TERMINATION DATE:

Section I – State of Michigan Service See the back side for eligibility requirements.

CHECK ONE My request is for informational purposes only.
 I authorize the State Employees' Retirement System to transfer any eligible monies and service to the Michigan Public School Employees Retirement System.

NAME WHILE EMPLOYED (IF DIFFERENT THAN CURRENT)	JOB TITLE/CLASSIFICATION	EMPLOYEE NUMBER
DEPARTMENT/AGENCY	EMPLOYMENT START DATE	EMPLOYMENT END DATE

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Section II: Certification

I certify the above statements are true to the best of my knowledge and belief.

Applicant's Signature

Date

Send completed application to the address above.

R0317C (Rev. 2/2008)
 Authority: 1980 P.A. 300, as amended



Requirements

This application is used for the transfer of eligible service to the Michigan Public School Employees Retirement System.

Eligibility

As a member of the Michigan Public School Employees Retirement System, you may receive retirement credit for all the years you worked for the state of Michigan and were a member of the State Employees' Retirement System.

Conditions

- You must purchase or transfer all of your prior service with the state. No partial credit can be received.
- Your purchase or transfer must be paid in full before any service credit will be granted.
- You must have an employer-employee relationship with a Michigan public school.
- You may use this service credit to satisfy vesting requirements.
- Any concurrent service in both the state of Michigan and Michigan public schools will be subject to the maximum limit of one year in the corresponding fiscal year.
- You must have terminated employment with the state of Michigan.

Cost

Your cost, if any, depends on when you performed the service and whether you were covered under the state's Defined Benefit plan or Defined Contribution plan.

Defined Benefit service before July 1, 1974. If you were a Defined Benefit plan member with service before July 1, 1974, your cost is based on your actual earnings in the state system and the contribution schedule in effect at that time in the Michigan Public Schools Retirement System. In addition, interest is charged for each year that has elapsed since you performed the service. If your contributions and accrued interest remain in the state's Defined Benefit plan, these funds will be applied to your cost and your *Member Billing Statement* will reflect only the balance due.

Defined Benefit service on or after July 1, 1974. If you were a Defined Benefit plan member, there is no cost for your state service earned from July 1, 1974, through December 31, 1986. For service performed on or after January 1, 1987, your cost as a MIP member is 1.5 percent of any state wages received after that date, plus 8 percent interest is charged for each year that has elapsed since you performed the service. If your state of Michigan service includes purchases that are creditable in the Michigan Public Schools Retirement System, these purchases may be transferred, however additional costs may apply.

Note: Basic Plan members have no cost for post-1986 service because there are no additional MIP benefits to fund.

Defined Contribution service. Your cost is the actuarial rate in effect at the time you purchase the service. The highest previous fiscal year earnings used to determine your actuarial percentage may be your school earnings, your state earnings, or a combination of the two. Part-time wages will be equated to full-time.

Application Process

1. Send your completed application to:
Office of Retirement Services
P.O. Box 30171
Lansing, MI 48909-7671
2. ORS will review your application upon receipt. If you are eligible to receive the credit at no cost, you will be notified of the credit granted to you. If there is a cost, you will be sent a *Member Billing Statement* along with information on payment options. This statement lists the amount of service you are eligible to purchase, the cost, and the due date. Although it is called a billing statement, you're not obligated to buy this credit.
3. To complete the purchase, follow the instructions on the billing statement.