



STATE OF MICHIGAN  
RUTH JOHNSON, SECRETARY OF STATE  
DEPARTMENT OF STATE  
LANSING

DEALER TRAINING BULLETIN

DATE: February 1, 2012  
TO: Michigan Dealers and Staff  
FROM: Michigan Department of State  
Dealer and Repair Resource Section  
SUBJECT: 2012 Dealer Training

---

The Michigan Department of State is once again full-day training in Lansing to assist licensed dealers and their staff on the basic requirements of the Michigan Vehicle Code. There are no course registration fees.

- Registration is first come, first served at [www.Michigan.gov/SOS](http://www.Michigan.gov/SOS).
  - Picture ID is required for entry into the buildings where training is held.
- Who should attend?
  - Any class A, B, C, D, E, F, G, R, or W dealership.
  - Dealership owners, managers, sales and office staff.
- What will be covered?
  - [www.Michigan.gov/SOS](http://www.Michigan.gov/SOS) and other state Web sites
  - Vehicle Ownership Documents
  - Wholesaling/Retailing Vehicles
  - Application for Title and Registration/Statement of Vehicle Sale - RD-108 form
  - TR-210/TR-209 Secured Interest Change on Title Process
  - Dealership Records
  - Dealer Plate Usage
  - Your questions
- Pre-register for sessions on-line at [www.Michigan.gov/SOS](http://www.Michigan.gov/SOS).

## Training Dates, Times and Locations:

Date:	Day:	*Hours:	**Location:
February 28, 2012	Tuesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
March 29, 2012	Thursday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
April 20, 2012	Friday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
May 8, 2012	Tuesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
June 12, 2012	Tuesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
July 25, 2012	Wednesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
August 28, 2012	Tuesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
September 12, 2012	Wednesday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>
October 4, 2012	Thursday	10:00 am – 4:00 pm	<a href="#">Operations Center, Lansing</a>

For questions or assistance with registration, contact the Dealer and Repair Resource Section at 517-373-9294.

---

\*We do take periodic breaks and a lunch. There is an on-site cafeteria and nearby fast-food.

\*\*Operations Center, 7285 Parsons Drive, Dimondale 48821 (go to building #4, on map #2)