



Ruth Johnson, Secretary of State Department of State

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July 1, 2011 Issue (2011 - 29)

SAMPLE NOTIFICATION - Cancellation of Previously Registered Voter

As explained in the "News You Can Use" released on June 10, 2011 (Issue No. 2011-26), registered voters visiting a Secretary of State branch office who indicate that 1) they no longer wish to be registered to vote or 2) they are not a U.S. citizen must be canceled. After canceling the individual's voter registration, the individual must be notified of the cancellation. Sample notice language is provided below. The notice must be sent by the local clerk and include contact information for the clerk's office.

Questions? Please contact the Bureau of Elections at: 1-800-292-5973.

[DATE]

[VOTER NAME/ADDRESS]

NOTICE OF VOTER REGISTRATION CANCELLATION

The voter registration you previously held in [JURISDICTION NAME] has been canceled based on the information you recently provided when visiting a Secretary of State branch office.

If the cancellation of your voter registration was made in error or if you have questions regarding this matter, please contact this office as soon as possible. Thank you.

[CLERK NAME]

[OFFICE ADDRESS]

[OFFICE PHONE NUMBER]

[EMAIL ADDRESS]

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