



Scheduling Office-Michigan Secretary of State Ruth Johnson

## MOBILE OFFICE EVENT REQUEST FORM

Please complete this form and return to Lona Angel, Michigan Department of State, 430 W. Allegan Street, Lansing, MI 48918; Email: [angell@michigan.gov](mailto:angell@michigan.gov); Fax: (517) 636-6393; Phone: (517) 636-4422.

<b>Event Name:</b>		
<b>Date:</b>	<b>Time:</b>	<b>Duration:</b>
<b>Event Purpose:</b>		
<b>Event Location:</b>		
<b>Street Address / City / State / Zipcode:</b>		
<b>Number of Attendees:</b>	<b>Media Invited:</b> Yes   No	

Please provide the following contact information.

<b>Host Organization:</b>	<b>Web Address:</b>
<b>Contact Person/Title:</b>	
<b>Phone:</b>	<b>Email:</b>
<b>Street Address / City / State / Zipcode:</b>	

*Thank you for contacting the Secretary of State.  
Every effort will be made to accommodate your request, given availability.*