

Michigan Bureau of Elections Digital Calendar

The Bureau of Elections has created a calendar of election dates and deadlines in a digital format. The calendar can be accessed through the following weblink:

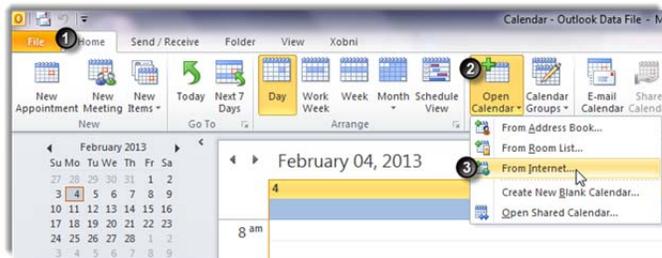
<https://calendar.google.com/calendar/ical/migovboe%40gmail.com/public/basic.ics>

In addition, this calendar may be added to your Outlook, MERIT email, and/or Google calendar account. Following the instructions below will ensure the calendar automatically updates when we update the master calendar. Paper copies will still be available on the Election Administrator's website at www.michigan.gov/elections - *Information for Election Administrators*.

Instructions for Outlook 2010:

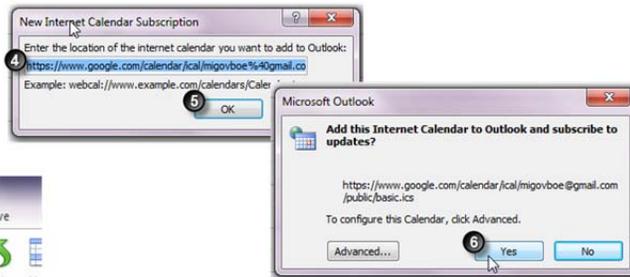
In Calendar:

1. Click Home
2. Click Open Calendar
3. Click From Internet



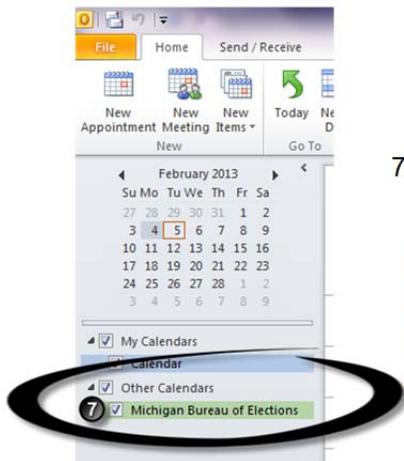
4. Enter the following url into the box:
<https://calendar.google.com/calendar/ical/migovboe%40gmail.com/public/basic.ics>

5. Click OK
6. Click Yes



7. Ensure the Michigan Bureau of Elections box is selected.

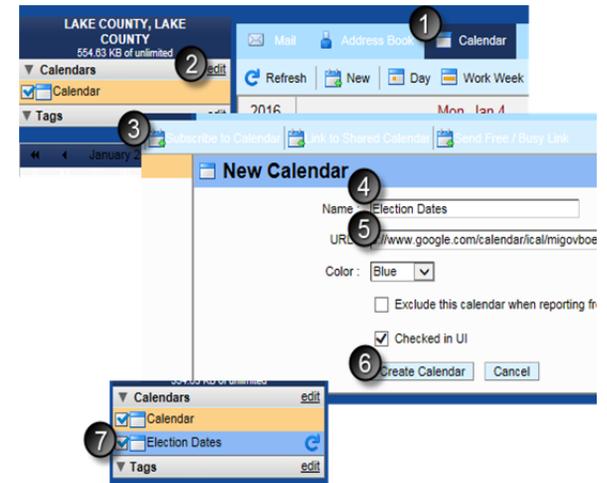
For Outlook 2007 users, click Tools – Account Settings. Select the Internet Calendars tab and click on New. Then follow steps 4-7 above. Unfortunately, Outlook 2003 does not have this calendar capability.



Instructions for MERIT email:

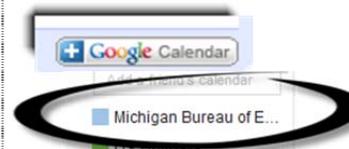
Login to MERIT email:

1. Click Calendar
2. Click Edit
3. Click Subscribe to Calendar



4. Enter a Name for the calendar
5. Enter the following url into the URL box:
<https://calendar.google.com/calendar/ical/migovboe%40gmail.com/public/basic.ics>
6. Click Create Calendar
7. Ensure the box is selected for the calendar you just created.

Instructions for Google calendar:



Simply click on the + Google Calendar icon in the lower left hand corner of the screen and ensure the Michigan Bureau of Elections box is selected.