

## News You Can Use

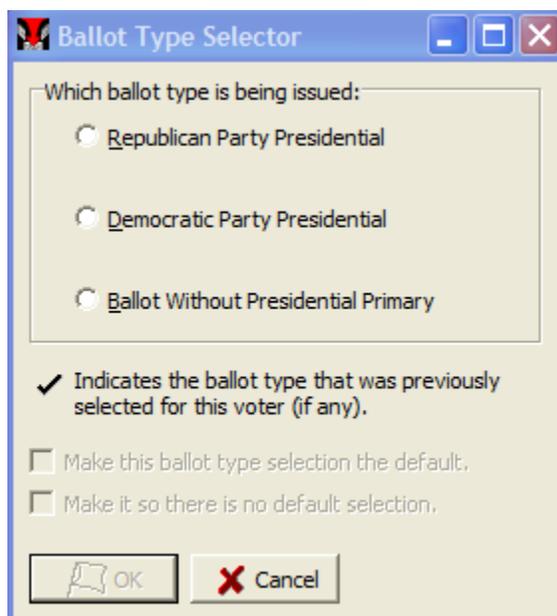
### January 3, 2012 (*Special Edition for QVF users*)

The Presidential Primary on February 28, 2012 will be a closed primary. As such, voters will be required to indicate which one of three possible ballot types they would like to vote: Republican, Democratic, or Other (which includes only non-presidential races). Please note, the ballot type in this case is different from a precinct split which may create multiple ballot styles. For every ballot style that you have, there will be three possible ballot types.

To accommodate ballot type selection, several notable changes have been made to the way absentee voter ballots are recorded in the QVF software. These changes will be in effect for this Presidential Primary only, and do not apply to future elections. Please familiarize yourself with the following procedures, and see our instructional document online by clicking this link: ([AV Scan Module for 2012 Presidential Primary](#))

#### Sending

When clicking the SEND button to record an absentee ballot number, a new window will appear, the BALLOT TYPE SELECTOR window. Here, you must select which ballot type is being issued:



Ballot Type Selector

Which ballot type is being issued:

Republican Party Presidential

Democratic Party Presidential

Ballot Without Presidential Primary

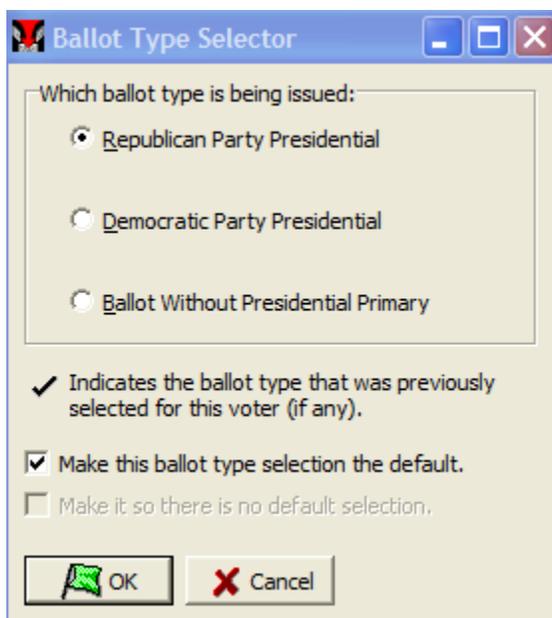
Indicates the ballot type that was previously selected for this voter (if any).

Make this ballot type selection the default.

Make it so there is no default selection.

OK Cancel

Select the radial button for the ballot type being issued, and click the OK button, as shown below.



When processing a stack of applications for the same ballot type, you may wish to set a default ballot type. When this feature is active, that ballot type will automatically be selected, but you will still need to confirm the ballot type by clicking the OK button to proceed to the next voter. If you do not want to have a default ballot type selected for each voter, you can turn this feature off as well.

### Receiving

When clicking the RECEIVE ballot button, the BALLOT TYPE SELECTOR window appears again and allows you to confirm the ballot type being received. A check mark will appear next to the ballot type that was recorded as sent. Confirm that the radial button for the ballot type you are receiving is marked properly, and click the OK button. Now you can proceed to search/scan the next voter.

For more step-by-step instruction, please follow this link: ([AV Scan Module for 2012 Presidential Primary](#))

Questions? Please contact the QVF Help Desk at 1-800-310-5697.