

Michigan Department of State

Watercraft Dealer Manual

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Watercraft Dealer Manual

INTRODUCTION

This manual is designed to help watercraft dealers title and register watercraft and trailers for their customers. Included is information about Michigan watercraft title and registration laws and the role of the Michigan Department of State.

Upon sale of a watercraft, dealers complete all title and registration forms and present them to their local Secretary of State branch office for processing. This manual contains information explaining how to complete watercraft title and registration applications. Should you require assistance with specific transactions not described in this manual, contact your local Secretary of State branch office. You can also call the Department of State's Information Center at 1-888-767-6424.

Throughout the manual you will see references to state law shown in brackets. Example: [MCL 324.80124]. These laws can be accessed at www.legislature.mi.gov. Enter the statute number (e.g., 324.80124) in the "MCL Section" box.

DEFINITION OF WATERCRAFT DEALER

[MCL 324.80102(a)]

Michigan's watercraft law defines a dealer as a person "who annually purchases from a manufacturer, or who is engaged in selling or manufacturing, 6 or more vessels that require certificates of number."

Unlike with vehicle dealers, watercraft dealers are not licensed by the Michigan Department of State. Watercraft dealers are required to have a Michigan sales tax license issued by the Michigan Department of Treasury (see next page).

TAX LICENSE

Watercraft dealers are required to have a Michigan Sales Tax License. To obtain a tax license, contact the:

Michigan Department of Treasury
Sales, Use, and Withholding Taxes Division
Lansing, MI 48922

(517) 636-4230

Sales tax is due on the full purchase price of the watercraft including all accessories. Secretary of State branch offices do not collect sales tax from watercraft dealers. You report and pay sales tax directly to the Michigan Department of Treasury. See page 11 for more information on sales tax including brokered sales.

PAYMENT OPTIONS – ELECTRONIC FUNDS TRANSFER

Dealers are encouraged to pay for their transactions by means of Electronic Funds Transfer (EFT). The many benefits of EFT include:

- No need for writing checks
- No holdup of processing transactions due to a check made out for the wrong amount
- One convenient receipt for each day's total transactions.

Watercraft dealers may request an EFT Account Application from the Secretary of State by contacting the Revenue Management Unit at (517) 335-0436.

Vehicle Dealers may set up their EFT account by logging into their CARS e-Services Dealer account under Dealer Services.

In lieu of EFT dealers may pay for transactions using their business checks.

DEALERS SUBMIT TITLE AND REGISTRATION APPLICATIONS

[MCL 324.80307 and 324.80124]

When selling a new or used watercraft required to be titled, Michigan law requires dealers to submit the title application for your customer to the Secretary of State within 15 days from the date of sale.

New Watercraft: When selling a new watercraft required to be titled, the dealer applies for their customer's new title and new registration within 15 days from the date of sale.

Used Watercraft: When selling a used watercraft subject to the title law, the dealer submits the title application and transfers the registration. If the registration is still valid (not expired), it is always updated to the current three-year period.

Using an Authorized Agent

Watercraft dealers may allow the purchaser to present the title application. The purchaser must present the properly assigned MCO or reassigned title, along with the dealer's bill of sale showing taxes paid. The documents should show whether or not there is a secured party.

PRESENTING WATERCRAFT TRANSACTIONS TO BRANCH OFFICES

Secretary of State branch offices process all watercraft transactions on computer work stations. It is Department policy to process dealer transactions within 48 hours of receipt. You should drop off your transactions and pick them up at the end of the second business day.

Dealers are encouraged not to wait until Friday to submit transactions to Secretary of State branch offices. Fridays are the busiest day at most branch offices. It is recommended to submit your transactions earlier in the week and not wait until you have sizeable numbers to submit all at once.

You may request up to three transactions be processed while-you-wait if you choose to take a number in the lobby and wait to be called. (A watercraft with a trailer counts as one transaction.)

WATERCRAFT BROKERS

A watercraft broker is a person or dealer who does any of the following to arrange for the sale, purchase, lease, or exchange of a watercraft not owned by the broker:

- Brings together the buyer and seller, or the lessor and lessee.
- Negotiates the terms of a transaction.
- Shows or displays a watercraft.

For this service the broker usually charges a fee or other type of compensation.

Upon brokering a watercraft, the dealer submits the purchaser's WR-11L application to a Secretary of State branch office:

- For titled watercraft the seller's assigned watercraft title is submitted. The seller signs off the title as seller. The seller may complete and sign a TR-128 Appointment of Agent form appointing another individual or the broker to sign on their behalf.
- For non-titled watercraft the seller's assigned watercraft registration is submitted. The seller signs off the registration as seller. The seller may complete and sign a TR-128 Appointment of Agent form appointing another individual or the broker to sign on their behalf.
- For titled watercraft the WR-11L title application must be signed by the purchaser or by a person with the purchaser's appointment of agent form. For a non-titled watercraft (registration only) either the purchaser or a family member of the purchaser may sign (no appointment of agent form needed).

Dealers cannot sign WR-11L applications on behalf of the purchaser. A WR-11L faxed or scanned by the dealer to the purchaser for signature and then faxed or scanned back to the dealership is acceptable.

The Michigan Department of Treasury considers a watercraft broker to be the seller. As such, watercraft brokers collect sales tax on the transaction and remit the tax directly to Treasury.

HOW TO OBTAIN FORMS

Small amounts of the following forms may be provided by your local Secretary of State branch office. Dealers can also download most of these forms from the Department's website at www.michigan.gov/sos or order by mail from:

Michigan Department of State
Inventory Services Section
Lansing, MI 48918

Fax: (517) 373-1475

Please make your request using your business letterhead stationery so the dealership's physical address is visible. Please include a contact name and phone number. Allow 14 days for receipt of shipment of forms.

- R-11L Trailer Registration and Tax Form (used to title a trailer or to register a trailer when sold by itself) **
- TR-34 Certification (used to clarify a title or registration transaction) **
- TR-114 Special Mailing of Certificate of Title (used to mail a title to a different address) **
- TR-128 Appointment of Agent (used when the owner appoints another individual to act on their behalf) **
- WR-11L Application for Watercraft Title and Registration **
- WR-15 Watercraft Reassignment Form (used when all reassignments of a watercraft title have been completed) **
- SOS-159 Displaying Decals on Mopeds, Watercraft, and Snowmobiles (brochure for all recreational vehicles and watercraft)

For the 15-day temporary registration forms, see pages 16 and 22.

** These and other forms are available on the Department's website at www.michigan.gov/sos. Watercraft dealers may print these forms from the website by clicking on "Publications" at the bottom and then either clicking on "Watercraft, Snowmobile & Moped" under the heading "Owning a Vehicle" or on "Dealer Publications" under the heading "Automotive-related Businesses".

WATERCRAFT DEFINITION

[MCL 324.80301]

Section 324.80301 of the watercraft title law defines watercraft as:

"A contrivance used or designed for navigation on water, including a vessel, boat, motor vessel, steam vessel, a vessel operated by machinery either permanently or temporarily affixed, scow, tugboat or any marine equipment which is capable of carrying passengers, except a ferry."

WATERCRAFT TITLE REQUIRED

[MCL 324.80302 and 80304]

The Michigan Department of State began issuing watercraft titles in 1977. All watercraft 20 feet and over in length and all watercraft with a permanently affixed engine, regardless of length, must be titled upon sale.

Watercraft not required to be titled may be titled at the request of the owner (usually to show a lien).

EXEMPTIONS FROM WATERCRAFT TITLE

[MCL 324.80302]

The following vessels are exempt from the watercraft title law:

1. A boat properly registered outside of Michigan temporarily using the waters of this state.
2. A boat owned by a government unit (federal, state, or local).
3. A ship's lifeboat.
4. Watercraft less than 20 feet in length not having a permanently affixed engine.
5. Watercraft documented (registered) through the U.S. Coast Guard. These cannot be titled, even as an option, due to state law (MCL 324.80302) and federal law (46 USC, Chapter 121, § 12106). See next page.
6. An amphibious vehicle which is titled as a motor vehicle.

WATERCRAFT MANUFACTURER'S CERTIFICATE OF ORIGIN

Required for New Vessels Which Must be Titled

[MCL 324.80306]

A Manufacturer's Certificate of Origin (MCO), properly assigned to the new owner, must be submitted with every title application for a new watercraft purchased in Michigan which is required to be titled. A photocopy of the MCO is not acceptable.

When the vessel is required to be titled, a title cannot be issued until the MCO is submitted.

Watercraft Titled at Owner's Option – MCO Submitted if Available

A watercraft which is not subject to the watercraft title law may be voluntarily titled by the owner. The MCO, if available, must be submitted. If the MCO is not available, the watercraft dealer (seller) must submit the bill of sale and a letter certifying the manufacturer never provided an MCO for the watercraft.

DOCUMENTED WATERCRAFT

[MCL 324.80302]

Due to federal law [46 USC, Chapter 121, § 12106] and state law [324.80302], watercraft documented (registered) by the U.S. Coast Guard are not eligible for a Michigan watercraft title. The U.S. Coast Guard Certification of Documentation (CG-1270) serves as proof of ownership.

However, documented watercraft must obtain a Michigan watercraft registration at the regular fee. The registration (MC) number does not have to be displayed on the vessel. The watercraft decal must be displayed on each side of the forward half of the hull as high above the waterline as practical.

When selling a watercraft that will be documented through the U.S. Coast Guard, sales tax is due. Attach copies of the documentation papers to the WR-11L registration application. Because the application process to document a watercraft can take up to six months, a copy of the owner's application for documentation showing it is in process may be accepted. The application form is "Application for Initial Issue, Exchange, or Replacement of Certification of Documentation; Redocumentation" (CG-1258).

ASSIGNING WATERCRAFT TITLES

When you acquire a used titled watercraft, the title is assigned by the owner(s) to you using the first assignment. With the current 8 1/2" by 11" Michigan title the first assignment is on the front. With the previous 7" by 8" and 4" by 9" titles the first assignment is on the back.

All owners shown on the face of the title must sign unless an owner is deceased or ownership is assigned by court order. Notarization is not required.

When you sell the boat, reassign the title using the first dealer reassignment on the back.

Appendix C shows the current and older styles of Michigan watercraft titles.

WATERCRAFT REASSIGNMENT FORM (WR-15) – TITLED WATERCRAFT ONLY

Available on the Department's website at www.michigan.gov/sos, the WR-15 Watercraft Reassignment Form is used by Michigan watercraft dealers to reassign titled watercraft held for resale. Use the WR-15 form when transferring or selling a watercraft with a Michigan or out-of-state title and all reassignments on the reverse side of the title have been used.

When a retail sale is made, the title and all WR-15 reassignment forms must be submitted with the title application to document the chain of ownership. Also, if previously registered in Michigan, the registration must be transferred and updated to the current three-year period.

SECURED PARTY – LIEN INFORMATION

Secured party, security interest, and lienholder all refer to an individual, bank, credit union, finance company, or other organization with a financial interest in a watercraft owned by someone else. The secured party is entitled by law to have its name and address shown on the watercraft title.

NOTE: In most states, a title is held by the lienholder until the loan is repaid. Michigan law requires the Department to mail the title to the watercraft owner unless the owner signs an authorization form (see page 12) allowing another party to receive the title. The secured party will also receive subsequent titles unless the lien is terminated or the secured party authorizes the owner to receive the title.

When a secured party is shown on a title, ownership cannot be changed or transferred unless:

1. The lien is terminated by the lienholder on the face of the title, or
2. A letter from the secured party authorizing a transfer of ownership is submitted.

WATERCRAFT LIEN TERMINATIONS

Watercraft dealers need to provide a termination statement (discharge of lien) for a lien shown on a watercraft title.

The termination statement must be submitted with the title application. A photocopy, true copy, or facsimile of a lien termination is acceptable. The termination statement may be any of the following:

1. Completion of the termination statement on the title.
2. The lienholder's "paid" stamp on the title, dated and signed.
3. A separate lien termination statement completed and signed by the lienholder.
4. A letter signed by the lienholder on their company letterhead describing the vessel and stating the lien is terminated or was shown in error.
5. The original finance contract issued by the lienholder marked or stamped "paid" and signed by the lienholder.

SUBMITTING WATERCRAFT TITLE APPLICATIONS

Needed: Proof of ownership, lien termination, WR-11L title application, \$5 title fee.

For used or previously registered watercraft, both the title and registration are submitted for transfer. Unless expired, the registration must be updated to the current three-year registration period.

1. Proof of ownership must be submitted.

a) For a **new** vessel, it is:

- The Manufacturers Certificate of Origin (MCO) properly assigned to the new owner (no photocopies) if the watercraft is required to be titled.
- If the watercraft is being titled voluntarily and no MCO exists, a bill of sale and dealer letter certifying that no MCO was provided may be accepted. (This is only allowed when a watercraft is being titled at the owner's option.)

b) For a **used** vessel, proof of ownership is:

- If previously titled, the properly assigned title. Liens must be terminated.
- If not previously titled, the watercraft registration properly assigned to the purchaser, or
- A court order, showing the HIN, which establishes ownership.

2. Submit the properly completed WR-11L title and registration application to your local Secretary of State branch office.

Instructions for completing the WR-11L application are in Appendix A.

See next page for information on sales tax.

WATERCRAFT SALES TAX PAID DIRECTLY TO TREASURY

Sales tax is due on the full purchase price of the watercraft including all accessories. Watercraft dealers do not submit sales tax to Secretary of State branch offices. Watercraft dealers report and pay sales tax directly to the Michigan Department of Treasury.

In the Claim for Tax Exemption section of the WR-11L watercraft title application, enter "Purchased from Michigan dealer" and your sales tax number.

If a trailer is included with the watercraft transaction, a separate tax form is not required. Note "trailer registered with plate (number) included in package deal" on the WR-11L watercraft application.

The Michigan Department of Treasury considers a watercraft broker to be the seller. As such, if a watercraft dealer brokers a used boat, they collect sales tax on the transaction and remit the tax directly to Treasury.

Sales Tax Trade-in Credit

[MCL 205.51(1)(d)(xi)]

Effective November 2013, a sales tax credit is given when a titled watercraft is traded in towards the purchase of a new titled watercraft or used titled watercraft from a watercraft dealer.

Example: A new titled watercraft is being purchased for \$23,500. The purchaser is trading in their older titled watercraft to the dealer for \$8,000. The dealer collects 6% sales on the difference (\$15,500).

The sales tax trade-in credit applies when a watercraft documented through the U.S. Coast Guard is traded in towards the purchase of a new or used watercraft that will be titled.

The sales tax trade-in credit also applies when a titled watercraft or documented watercraft is traded in towards the purchase of a new or used watercraft that will not be titled but rather will be documented through the U.S. Coast Guard.

Watercraft dealers with questions may contact the Michigan Department of Treasury's Technical Services Section at (517) 636-4357.

SPECIAL MAILER FOR TITLE (Form TR-114)

MICHIGAN DEPARTMENT OF STATE – Lansing, MI 48918																					
Special Mailing of Certificate of Title																					
As the owner of the vehicle or watercraft described on the accompanying title application, I direct the Michigan Department of State to mail or release my new title to the party listed on this form.		Mail or Release Title To:																			
I understand that if this party is a lienholder, any duplicate title will also be sent to the lienholder until the lien is terminated.		<table border="1"> <tr> <td colspan="3">Name</td> </tr> <tr> <td colspan="3">First National Bank</td> </tr> <tr> <td colspan="3">Street Address</td> </tr> <tr> <td colspan="3">One Main Place</td> </tr> <tr> <td>City</td> <td>State</td> <td>Zip</td> </tr> <tr> <td>Chicago</td> <td>IL</td> <td>60607</td> </tr> </table>		Name			First National Bank			Street Address			One Main Place			City	State	Zip	Chicago	IL	60607
Name																					
First National Bank																					
Street Address																					
One Main Place																					
City	State	Zip																			
Chicago	IL	60607																			
<p>x <u>John J. Nelson</u> Signature of Owner</p> <p><u>John J. Nelson</u> Printed Name of Owner</p>		<p>Description of vehicle or watercraft as shown on application:</p> <table border="1"> <tr> <td>Year</td> <td>Make</td> <td>Vehicle Identification Number</td> </tr> <tr> <td>2014</td> <td>Bayliner</td> <td>BLB382670214</td> </tr> </table>		Year	Make	Vehicle Identification Number	2014	Bayliner	BLB382670214												
Year	Make	Vehicle Identification Number																			
2014	Bayliner	BLB382670214																			
TR-114 (08/13)		Authority granted under P.A. 300 of 1949 as amended.																			

In Michigan, titles are mailed to the owner shown on the face of the title unless the owner specifically directs otherwise.

The TR-114 Special Mailer form is completed when the watercraft owner is releasing the title to another party (bank, credit union, dealer, insurance company, etc.). It is submitted with the WR-11L watercraft title application.

INSTANT TITLE SERVICE – \$5 ADDED FEE

Secretary of State branch offices process title applications on computer work stations. Owners usually receive their new title within 14 days.

Instant title service is available at all Secretary of State branch offices for an additional \$5 fee. The following types of watercraft title transactions are eligible for instant title service:

- Original title from Michigan dealer with MCO
- Transfer of Michigan title (no stolen report on record)
- Duplicate or correction Michigan title.

WATERCRAFT REGISTRATIONS – Requirements and Exemptions

[MCL 324.80123]

All watercraft on Michigan waters must be registered and display a decal except those specifically exempt. When selling a **new** watercraft, dealers are not required to submit an application for registration, although most dealers do so on behalf of their customers. (If the purchaser applies for the registration, they will need the MCO and bill of sale.)

When selling a **used** watercraft required to be titled, the dealer must transfer and update the registration with the title application.

Watercraft exempt from Michigan registration are:

1. Watercraft 16 feet or less, propelled by hand either with oars or paddles, and not used for rental or commercial purposes.
 - All sailboats must be registered, regardless of length.
 - All watercraft used by liveries, including paddle boats, must be registered.
2. Non-motorized canoes and kayaks not used for rental or commercial purposes.
3. Watercraft from a foreign country used here temporarily.
4. Watercraft registered in another state in accordance with the U.S. Coast Guard numbering system and used only temporarily in Michigan. (The watercraft would have a number similar to Michigan's MC number.)

When a watercraft is moved to Michigan and Michigan will be the state of principal use, the out-of-state registration is valid for 60 days (unless expired).

5. Watercraft owned by the U.S. government when used for public service (non-recreational) purposes. The watercraft must be clearly identified as such.
6. Rafts, sailboards, surfboards, and swim floats (personal flotation devices). Applies to all lengths.
7. All-terrain vehicles not used as a vessel.
8. A ship's lifeboat.

The chart on the next page summarizes registration requirements and exemptions for Michigan watercraft.

WATERCRAFT REGISTRATIONS – Requirements and Exemptions (cont.)**Registration Requirements and Exemptions**

	up to 16 feet (no motor)	over 16 feet (no motor)	all sizes with a motor
Canoe & Kayak	Exempt	Exempt	Register
Boat	Exempt	Register	Register
Sailboat	Register	Register	Register
Commercial Use (all vessels)	Register	Register	Register

Samples of Michigan watercraft registrations are shown in Appendix D.

WATERCRAFT FEES

[MCL 324.80124]

	Original Fee and 3-Yr. Renewal	Transfer and Adding 2 Years	Transfer and Adding 1 Year
-- All non-motorized sailboats.* -- All hand-powered craft over 16 ft. (canoes and kayaks are exempt) -- Commercial use: all hand-powered craft (all lengths) except canoes	\$ 9.00	\$ 6.00	\$ 3.00
Non-motorized canoes and kayaks used commercially	5.00	3.00	2.00
Motorized canoes (all sizes)	14.00	9.00	5.00
Motorboats less than 12 ft.	14.00	9.00	5.00
Motorboats 12 ft. or over but less than 16 ft.	17.00	11.00	6.00
Motorboats 16 ft. or over but less than 21 ft.	42.00	28.00	14.00
Motorboats 21 ft. or over but less than 28 ft.	115.00	77.00	38.00
Motorboats 28 ft. or over but less than 35 ft.	168.00	112.00	56.00
Motorboats 35 ft. or over but less than 42 ft.	244.00	163.00	81.00
Motorboats 42 ft. or over but less than 50 ft.	280.00	187.00	93.00
Motorboats 50 ft. and over	448.00	299.00	149.00
Pontoon boats (regardless of size)	23.00	15.00	8.00
Vessels licensed in Michigan as a commercial fishing boat (no sport trollers)	15.00	10.00	5.00
Vessels licensed by DNR or the Coast Guard to carry passengers, freight, or both and owned in Michigan or based at a Michigan port (regardless of size).	45.00	30.00	15.00

*Sailboats with a motor are classified as motorboats

Duplicate Registration	2.00	
Registration Transfer Fee.....	2.00	(plus renewal fee, if any)
Assigned HIN	No Fee	
Late Fee	None	
Dealer's 15-Day Temporary Registration	No Fee	
Dealer's 15-Day In-transit Registration.....	10.00	
Watercraft Title Fee.....	5.00	
Expeditious Title Handling Fee.....	5.00	

DEALER 15-DAY TEMPORARY REGISTRATION FOR WATERCRAFT

[MCL 324.80124]

Michigan watercraft dealers may issue a 15-Day Temporary Registration (form WP-1) to the purchaser of a new or used watercraft. A sample is shown on the next page. The temporary registration allows the new owner to use the watercraft for up to 15 days while the dealer applies for the title and registration at their local Secretary of State branch office.

The 15-day temporary registration is issued only by Michigan watercraft dealers. Secretary of State offices are not involved in supplying or issuing the permit. Dealers purchase their supply from a printing company of their choice.

By law only one permit can be issued to the purchaser. It cannot be extended or renewed, nor can a second permit be issued.

To issue the permit, type or print all of the information required. There is also a box for the signature of the purchaser. The permit is not validated at a Secretary of State branch office. Simply issue the top copy to your customer and retain the second copy for your files. The purchaser must carry the temporary registration on the watercraft while in use (it does not have to be displayed).

-continued-

SAMPLE 15-DAY TEMPORARY WATERCRAFT REGISTRATION

Michigan Department of State Dealer 15-Day Temporary Watercraft Registration

Watercraft and Dealer Information	YEAR	MAKE	HULL IDENTIFICATION NUMBER		LENGTH	
					Ft.	In.
	TYPE OF PROPULSION		IF USED, REGISTRATION NO.	DEALER NAME		
STREET ADDRESS			CITY	STATE	ZIP CODE	
				MI		

Owner Information	PURCHASER NAME			STREET ADDRESS		
	CITY	STATE	ZIP CODE	PURCHASER SIGNATURE		
				X		

This permit must be carried on the watercraft. Expires 15 days from the issue date.

PERMIT ISSUE DATE

EXPIRATION DATE

By law only one temporary registration allowed per watercraft.

This permit allows use of the watercraft up to 15 days while the new registration is in process.

Blue – Purchaser
White – Dealer Copy # 1
Canary – Dealer Copy # 2

Authority granted under Public Act 303 of 1967 as amended.

WP-1 (03/12)

WATERCRAFT REGISTRATION EXPIRATION DATES

Originals, Three-Year Renewals, and Expired Renewal/Transfer

All original and renewal watercraft registrations are sold for a three-year fee. A new three-year registration cycle begins every January 1. All watercraft registrations expire on March 31 of the third year.

From January 1 through March 31, the owner receives three years plus up to 90 days for the three-year fee.

Transfer of Valid Registration

[MCL 324.80125]

Existing registrations are always transferred at a \$2 transfer fee and must be **updated** to the current three-year cycle. When transferring a valid (not expired) registration, the expiration date is computed by adding three years to the last March 31.

Example: On May 10, 2020 a registration expiring 3-31-20 is transferred. The last March 31 was 3-31-20. The new expiration date is 3-31-23 ($20 + 3 = 23$). A two-year fee is paid to update the registration ('21 and '22).

Expired Registration and the New Owner Does Not Want to Renew

When selling a used watercraft with an **expired** registration, the new owner may wait to renew the registration. You must transfer the registration to the new owner's name and pay the \$2 transfer fee. The new owner may then renew the registration at a later date. **This applies only to expired registrations.**

Example: A customer purchases a watercraft in November with an expired registration. The new owner may want to wait until January (when a new registration cycle begins) to renew the registration for a full three-year period.

PLACEMENT OF REGISTRATION NUMBERS

[MCL 324.80124]

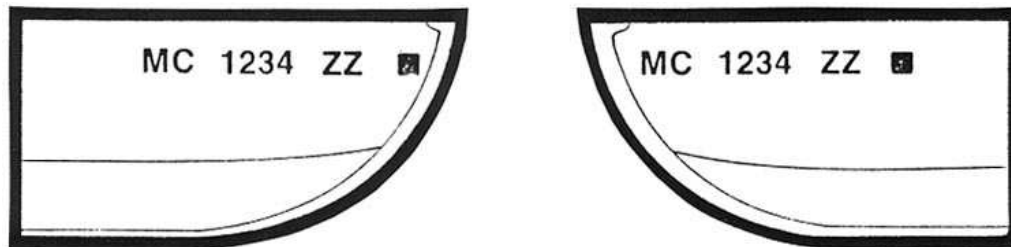
MC numbers are permanently assigned to the watercraft by the Secretary of State when the vessel is first registered. MC numbers cannot be transferred from one watercraft to another. Exceptions are when a vessel is recalled by the manufacturer or when it was destroyed and is being replaced.

The registration number consists of the capital letters MC followed by four numbers followed by two more capital letters.

Registration numbers should be painted on or permanently attached to each side of the forward half of the vessel as high above the water line as practical. They must be in contrast to the color of the background and be distinctly visible and legible.

All the letters and numbers must be plain block characters at least three inches high, reading from left to right. Place a hyphen or leave space equivalent to the width of the letter "M" between the letter and number groupings (MC 1234 ZZ or MC-1234-ZZ).

SAMPLE:



WATERCRAFT VALIDATION DECALS

[MCL 324.80124]

A set of watercraft validation decals are issued with each original and renewal registration. The registration is renewed to the current three-year period. All watercraft registrations expire on March 31 of the year shown on the decal.

Each decal is placed three inches to the right of the last letter in the registration number, reading left to right, as illustrated:

MC 1234 ZZ



The SOS-159 brochure "Displaying Decals on Mopeds, Watercraft, and Snowmobiles" explains watercraft registration number and decal placement procedures.

MEASURING LENGTH OF WATERCRAFT

[MCL 324.80124]

The length of a watercraft is the distance, measured in a straight line, from the tip of the bow to the end of the stern. A pontoon boat is measured by the length of the deck only. (The pontoon boat registration fee is not based on length).

If a title or registration shows an incorrect length, the length may be corrected when the vessel is sold by the dealer. Attach a certification form (TR-34) stating your dealership measured the length of the vessel and the correct length is now stated.

ASSIGNING WATERCRAFT OWNERSHIP – NON-TITLED VESSELS ONLY

When you acquire a used non-titled watercraft, the back of the registration is the preferred transfer document. The owner shown on the front of the registration assigns the back of the registration to your dealership. A sample - Michigan watercraft registration is in Appendix D. When you later sell the watercraft, submit the registration (or give it to the purchaser if the purchaser will be presenting the transaction). If the registration is not available, your bill of sale can be used by itself. Be sure to include the vessel's year, make, HIN, and MC registration number on the bill of sale.

DUPLICATE REGISTRATION – \$2

[MCL 324.80125]

If a watercraft registration is lost, stolen, or mutilated, a duplicate registration may be issued by the Secretary of State. There is a \$2 fee. You may obtain a duplicate registration on behalf of the owner by presenting a completed WR-11L watercraft title/registration form signed by the owner.

EXTRA COPIES OF REGISTRATION

When processing a watercraft registration, Secretary of State branch offices issue two copies of the registration for the owner. Should your customer want more than two copies, please place a note of this when submitting your customer's WR-11L watercraft registration application. We will print extra copies of the registration when processing your customer's transaction.

SPECIAL REGISTRATIONS FOR DEALERS OR MANUFACTURERS

Special watercraft registrations are available to dealers and manufacturers for use on any watercraft used for testing or demonstration. The MC numbers assigned are not transferable from the dealer's or manufacturer's name. The fee is \$30 for each three-year registration.

Dealer watercraft registrations are issued and renewed only through the Michigan Department of State, Special Services Branch, Lansing, MI 48918, telephone (517) 636-5872.

DEALER 15-DAY IN-TRANSIT PERMIT – \$10

[MCL 324.80124]

A 15-Day In-transit Permit (form WR-16) is available for Michigan watercraft dealers. The in-transit permit allows an out-of-state purchaser (nonresident) to transport a new or used watercraft **by water** to their home state for registration. The in-transit permit cannot be used for watercraft transported by trailer.

The 15-day in-transit permit is issued only by Michigan watercraft dealers. Secretary of State branch offices are not involved in supplying or issuing the permit. Dealers purchase their supply from:

Michigan Department of State
Special Services Branch
Lansing, MI 48918-1570

(517) 636-5872

There is a \$10 fee for each permit purchased by the dealer. Checks or money orders should be made payable to the State of Michigan.

To issue the permit to a nonresident purchaser, type or print all of the information required. Both the dealer and the purchaser sign the permit. The permit is not validated at a Secretary of State branch office. Simply issue the top copy to your customer and retain the second copy for your files. The purchaser must carry the in-transit permit on the watercraft while in use (it does not have to be displayed).

Only one in-transit permit can be issued to a purchaser. It cannot be extended or renewed. Be sure to give the watercraft's MCO or title to the purchaser, as they will need it to title and register the watercraft in their home state.

A sample WR-16 In-transit Permit is shown on the next page.

DEALER 15-DAY IN-TRANSIT PERMIT (cont.)

SAMPLE (reduced):

MICHIGAN DEPARTMENT OF STATE
15-Day In-transit Permit For
a Watercraft

000025
A00000

This permit expires 15 days from issue date. It allows the purchaser to transport the watercraft by water to his/her home state for registration. Permit Fee: \$10.00

PERMIT ISSUE DATE

EXPIRATION DATE

ONLY ONE PERMIT ALLOWED BY LAW PER VESSEL. IT CANNOT BE RENEWED OR EXTENDED.

VESSEL INFORMATION

YEAR	MAKE	HULL NUMBER
LENGTH	IF USED, PREVIOUS REGISTRATION NUMBER AND STATE	

DEALER INFORMATION

MICHIGAN DEALER			STREET ADDRESS
CITY	STATE MI	ZIP CODE	DEALER SIGNATURE

OWNER INFORMATION

PURCHASER			STREET ADDRESS
CITY	STATE	ZIP CODE	DRIVER LICENSE NO. (If available)

I certify this vessel will be registered in my home state of _____.

X _____
Signature of Purchaser

X _____
Signature of Co-Purchaser

No Michigan registration will be issued. Present proof of ownership document in the state where this vessel will be registered.

WR-16
(10-88)

Authority Granted Under Public Act 303 of 1967 as Amended.

Yellow — Purchaser
White — Dealer

TRAILERS

You are not required to register trailers you sell, although most dealers do so as a courtesy to their customers. To register a trailer for a customer, the empty weight of the unit (for new trailers) or the previous registration (for used trailers) is needed. Submit the trailer's Manufacturers Certificate of Origin. When submitted with a WR-11L watercraft title/registration application, no other documents are necessary.

If registering a trailer alone, complete a TR-11L vehicle application to serve as a tax statement in place of the WR-11L. TR-11L forms are available on the Department's website at www.michigan.gov/sos. See next page for 15-day temporary trailer registrations.

When purchasing a trailer plate, please provide your customer's driver license number to the Secretary of State branch office. This information is needed to process the trailer registration.

License Plate Fees for Trailers

Trailer plates are non-expiring. Registration fees for trailers are based on the empty weight of the trailer:

Weight	Fee
0 – 2,499 lbs.	\$75
2,500 – 9,999 lbs.	\$200
10,000 lbs. and over	\$300

Titles for Trailers

Trailers do not have to be titled unless they weigh 2,500 pounds or more (empty). Should your dealership sell a trailer weighing 2,500 pounds or more, a separate TR-11L title application must be prepared and submitted. (A vehicle dealer's license is also required.) TR-11L title application forms are available on the Department's website at www.michigan.gov/sos.

Trailers that weigh less than 2,500 pounds are not required to be titled. However, owners may title these at their option (usually to place a lien).

DEALER 15-DAY TEMPORARY REGISTRATION FOR BOAT TRAILERS

Michigan watercraft dealers may issue a BFS-4 15-Day Temporary Registration for a boat trailer. The temporary registration allows the new owner to use the boat trailer while the dealer obtains the license plate through their local Secretary of State branch office.

Dealers purchase BFS-4 Temporary Registration directly through eServices. To access this functionality, the dealer must have an Electronic Funds Transfer (EFT) account. An EFT account is represented by an "M" followed by six digits and links your bank account to the eServices program. To obtain an "M" number, contact the Revenue Management Unit at (517) 335-0436.

Once an "M" number is obtained, contact the Business Licensing Section (BLS) by email at Licensing@Michigan.gov or call 888-767-6424. Ask for Business Licensing noting you are a watercraft dealer and need your BFS-4 account to be activated.

To access the account in eServices, the user needs to create a username and password in the MILogin system. The instructions can be found here:

https://www.michigan.gov/documents/sos/Electronic_Funds_Transfer_Management_Miscellaneous_646646_7.pdf

When you are ready the eServices main page can be found here:

[https://dsvsesvc.sos.state.mi.us/TAP/ /](https://dsvsesvc.sos.state.mi.us/TAP/)

By law, only one permit can be issued per boat trailer. For questions regarding BFS-4 use and eServices, look here in the Online FAQ:

https://www.michigan.gov/sos/0,4670,7-127-5647_12539_90692---,00.html

**DEALER 15-DAY TEMPORARY REGISTRATION FOR BOAT TRAILERS
(cont.)**

SAMPLE (reduced):

 MICHIGAN 15-Day Temporary Permit	
C0000000	
EXP: Jan 1, 2001	
VIN:	
Misuse of this permit is a felony	

Michigan Temporary Registration	Dealer Copy
Permit #:	VIN:
Issued:	Year:
Expires:	Make:
Dealer #:	Model:
Dealer:	
Owner(s):	

WATERCRAFT RESALE TITLES

A watercraft resale title may be issued to a watercraft dealer in the following circumstances:

1. After a rescinded sale (see next page).
2. To record a lienholder while the watercraft remains for sale in the dealer's inventory
3. When all reassignments on a Michigan or out-of-state title have been completed
4. When ownership of a watercraft is awarded to a dealer by court order
5. When a dealer acquires a watercraft by a Sheriff Bill of Sale and Execution Against Property

Resale titles show the legend "Reassignment Only – No Tax Paid".

Applying for a Watercraft Resale Title

Needed: Proof of ownership, watercraft title (when issued), WR-11L watercraft title application, \$5 title fee, \$2 registration transfer fee.

1. To apply for a resale title the dealer submits the following:
 - a) For a rescinded sale, the new title that was issued to the purchaser. For other transactions, an ownership document (usually the current title), court order, or Sheriff Bill of Sale showing that ownership transferred to the dealer.
 - b) An WR-11L watercraft title application completed in the dealer's name.
 - c) In the "Claim for Tax Exemption" section of the WR-11L note "Resale Title" and the reason for a resale title (e.g., "Resale Title – Rescinded Sale").
 - d) The \$5 title fee and \$2 registration transfer fee. (There is no credit for previous fees paid.)

continued-

WATERCRAFT RESALE TITLES (cont.)

Applying for a Watercraft Resale Title (cont.)

2. The registration (MC number) is transferred into the dealer's name with the title and remains with the watercraft. It isn't updated to the current three-year period until the watercraft is sold again at retail.

Dealers may submit WR-11L resale title applications at Secretary of State branch offices or by direct mail to:

Michigan Department of State
Special Services Branch
Lansing, MI 48918-1570

RESCINDED SALES

A rescinded sale is one where a watercraft is initially sold, the title applied for, and the watercraft not delivered. Unless the title application is stopped at the branch office on the day it is processed, the new title will be printed and mailed to the purchaser. The dealer must retrieve the title from the purchaser.

The customer assigns the title back to the watercraft dealer. The dealer sells the watercraft again using the assigned title. The dealer may elect to obtain a resale title although this is not required.

-continued-

MARINA AND BOATYARD STORAGE LIEN

[MCL 570.373]

A marina, boat yard, yacht club, or marine repair facility that repairs or stores boats, boat motors, boat cradles, or boat trailers can file a marina and boatyard storage lien for labor, parts, materials, supplies, rent, storage fees, and other charges due if the watercraft owner does not pay the bill.

When properly filed with the Michigan Department of State, the marine facility's lien has priority over all other liens. A GKL lien may be filed on watercraft titled or registered in any state. Watercraft documented through the U.S. Coast Guard are not eligible for a marina and boatyard storage lien.

How to File a Garage Keeper's Lien

To file a lien, the marine facility must be in possession of the boat, boat motor, boat cradle, or boat trailer and follow the steps outlined below:

1. Once the bill is overdue 180 days or more, mail a notice of default letter to the watercraft owner and the Michigan Department of State, Special Services Branch, 7064 Crowner Dr., Lansing, MI 48918-1570.

Both notices must be sent by registered or certified mail, return receipt requested, and include the following:

- the garage keeper's name, street address, and telephone number.
- the name of the person who authorized the repairs or storage.
- an itemized statement (bill) listing the charges due, the amount of any additional charges that will come due before the sale, and the date those additional charges will become due.
- a specified date when the bill must be paid. By law, at least 30 days must be given from the date the notice is delivered to the owner and all lienholders. Because the marine facility receives the lienholder information from the Department of State, there may be a delay between notification of the owner and all lienholders by the marine facility.
- a statement that the property will be sold if the bill is not paid by the deadline stated in the notice. The notice should include the scheduled time and location of the sale.

-continued-

MARINA AND BOATYARD STORAGE LIEN (cont.)

2. After receiving the notice of default, the Special Services Branch will mail a BDVR-157 Statement of Compliance and Bill of Sale to the marine facility. The BDVR-157 will include the name of the registered boat owner and any lienholders on record. It also serves as a bill of sale when the watercraft is sold at public auction.
3. After waiting at least 30 days from the date of the initial notice, the marine facility next publishes an advertisement of the sale once a week for two consecutive weeks in a newspaper of general circulation in the area where the sale is to be held. The advertisement must include:
 - a) A description of the property (watercraft, motor, trailer, etc.) to be sold.
 - b) The name of the watercraft owner.
 - c) The time and location of the sale. The date must be at least 15 days after the first advertisement of the sale is published.
4. If the bill is not paid by the watercraft owner or lienholder, the marine facility may sell the watercraft and any accessories at public sale. The marine facility assigns the BDVR-157 bill of sale to the purchaser.

Titling and Registering the Watercraft After it is Sold at Auction

The purchaser submits the assigned BDVR-157 Statement of Compliance and Bill of Sale to a Secretary of State branch office. The certified or registered mail receipts do not have to be submitted, these are kept by the marine facility.

Since any lienholders were already notified by the marine facility and given opportunity to redeem the vessel, a lien termination statement is not required.

The Secretary of State branch office will process a title transfer (if titled) and transfer the registration into the new owner's name. Use tax is due on the purchase price. The registration is updated to the current three-year period.

APPENDIXES

INSTRUCTIONS FOR WATERCRAFT TITLE APPLICATIONS (WR-11L)

Sample WR-11L Application (reduced):

Application for Michigan Watercraft Title					
TRANSACTION TYPE (1)		MC NUMBER (2)	EXPIRES ON (3)	COUNTY OF RESIDENCE (4)	REG. FEE (31)
YEAR (5)	MAKE (6)	LENGTH (7)	HULL IDENTIFICATION NUMBER (8)		TITLE FEE (32)
HULL MATERIAL (9)	VESSEL TYPE (10)	PRIMARY USE (11)		FUEL (12)	TAX (33)
ENGINE DRIVE TYPE (13)	PROPULSION (14)	MODEL OR SERIES NO. (15)		PREVIOUS REG NUMBER (16)	REG. TRANSFER FEE (34)
NAME(S) AS IT WILL APPEAR ON CERTIFICATE OF TITLE AND REGISTRATION (17)				FULL RIGHTS TO SURVIVOR (18)	TOTAL (35)
				DRIVER LICENSE NO./FEIN (19)	DATE OF BIRTH (36)
ADDRESS (20)			MAILING ADDRESS (21)		
FIRST SECURED PARTY (22)			SECOND SECURED PARTY (23)		
APPLICANT IDENTIFICATION (24)					
<input type="checkbox"/> Owner <input type="checkbox"/> Other Name: _____ I.D. Presented: _____					
CLAIM FOR TAX EXEMPTION		USE TAX RETURN		TYPE OF DOCUMENT (27)	
REASON: (25)		1. Purchase price or retail value Whichever is greater (26)		COUNTY	
I certify the tax exemption shown above is valid. Initial box:		2. 6% Tax		STATE	
I certify I own this watercraft and declare under penalty of perjury under Michigan law that all information on the application is true and correct. I also certify I have examined the hull identification number (HIN) and verify it is the number shown on the application.		3. Credit for tax paid to a reciprocal state (proof attached)		COURT	
		4. Tax Being Paid		FILE/DOCKET #	
First Owner's/Applicant's Signature X (28)			PURCHASE DATE (29)		
Second Owner's/Applicant's Signature X			SELLER'S NAME (30)		
<p style="text-align: center;">If you do not receive your new title within 60 days, please send an e-mail to SOS Webmaster@michigan.gov, call the Department of State Information Center at (888) SOS-MICH (767-6424) or visit a Secretary of State office.</p> <p>Final determination of the correct tax liability will be made by the Michigan Department of Treasury. You may be required to document your tax return or prove you are entitled to the exemption claimed. If you cannot support your claim, minimum penalties can be imposed including criminal prosecution or assessing up to 175% of the tax due.</p> <p>Exemption - Transfers Between Relatives: An exemption from use tax is allowed when the new owner is the spouse, father, mother, brother, sister, child, stepparent, stepchild, stepbrother, stepsister, half-brother, half-sister, grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent-in-law, legal ward, or legally-appointed guardian of the previous owner. Documentation proving the relationship may be requested by the Michigan Department of Treasury.</p>					
VALIDATION					
JOCELYN BENSON, Secretary of State Authority granted under Public Act 160 and Public Act 303 of 1967 as amended. WR-11L (2/19)					

Listed in the next few pages are instructions for completing the WR-11L watercraft title and registration application. The WR-11L is available on the Department's website at www.michigan.gov/sos under "Publications", then under "Owning a Vehicle", then "Watercraft, Snowmobile & Moped".

Typed or Printed in Ink

Watercraft title and registration applications must be typed or printed in ink. Blue or black ink is preferred. All forms prepared by hand must be legible. Refer to the sample WR-11L on page 1 of this Appendix as you read the following instructions.

(1) Transaction Type

If a watercraft is being registered for the first time, enter "Original". If the watercraft was previously registered, enter "Transfer".

(2) MC Number

In this area the Department of State will enter the Michigan watercraft registration number (all begin with the letters "MC"). If you are selling a used vessel which already has an MC number, please enter the MC number here.

When titling a watercraft without registering it, write "Title Only" in this area. (Only new vessels that have never been registered can be processed as a title-only transaction.)

(3) Expires On:

All watercraft registrations expire on March 31 in the third year of a three-year cycle. Enter 03-31 and then the four-digit expiration year (2022, 2023, etc.).

Example: 03-31-2023

-continued-

(4) County of Residence

Type the name of the Michigan county where the owner resides. Appendix B lists Michigan counties. For nonresidents enter "Foreign".

VESSEL INFORMATION

The Department must be able to accurately establish information about the watercraft. Items 5 through 8 are obtained from the MCO or other type of ownership document. Please use care when entering this information.

(5) Year

Enter the year the watercraft was built as provided by the manufacturer. (The 11th and 12th digits in the HIN designate the year of manufacture.) On the WR-11L enter the year as four digits (e.g., 2018).

(6) Make

Enter the manufacturer's name (do not use a model name).

(7) Length

Enter the length of the watercraft in feet and inches. All watercraft 20 feet and over must be titled. Also, all watercraft with an inboard engine (regardless of length) must be titled.

-continued-

VESSEL INFORMATION (cont.)

(8) Hull Identification Number (HIN)

All titled watercraft must have a HIN. Also, all non-titled watercraft being registered for the first time must have a HIN. Non-titled watercraft previously registered without a HIN must be assigned a HIN when next transferred or renewed.

Accuracy is of the utmost importance in recording the HIN. For watercraft manufactured since 1974, HINs must conform to U.S. Coast Guard regulations and consist of 12 characters. If the HIN has more than 12 characters, do not shorten it. List it as presented. The HIN will be shortened at the Secretary of State.

For watercraft built before 1974, enter the HIN provided. There were no established guidelines for HINs before 1974. If the watercraft does not have a HIN the Department will compute and assign a HIN. The watercraft owner is responsible for permanently affixing the assigned hull number to the outboard side at the end of the hull.

(9) Hull Material

Enter the type of material the hull is made of:

Aluminum	Steel	Plastic	Wood
Fiberglass	Rubber/Vinyl/Canvas		Other

(10) Vessel Type

Enter one of the following descriptions that best describes the type of vessel:

Air Boat	Inflatable Boat	Pontoon Boat
Auxiliary Sail	Open Motorboat	Rowboat
Cabin Motorboat	Paddlecraft ¹	Sail Only
Houseboat	Personal Watercraft ²	Other

¹ includes a canoe

² includes jet ski

-continued-

VESSEL INFORMATION (cont.)

(11) Primary Use

Enter the description which best describes how the watercraft will be used:

Pleasure	Charter Fishing
Rent or Lease *	Commercial Passenger Carrying
Commercial Fishing	Other Commercial Operation
Dealer or Manufacturer Demonstration	

* includes livery

(12) Fuel

Enter the type of fuel used to operate the watercraft, if any:

Gas
Diesel
Electric
Other

(13) Engine Drive Type

If motorized enter the engine drive type:

Inboard	Sterndrive
Outboard	Other
Pod Drive	

-continued-

VESSEL INFORMATION (cont.)

(14) Propulsion

Enter the type of power used to move the watercraft:

Air Thrust (airboat)	Manual (hand powered)
Propeller	Water Jet (jet ski)
Sail	Other

(15) Model or Series Number (Entered for Titled Watercraft only)

Enter the model or series number if provided by the manufacturer.

(16) Previous Registration Number (for used watercraft from out-of-state)

For used watercraft previously registered in another state, enter the out-of-state registration number.

(17) Owner's Name(s)

Enter the full name of the watercraft owner on the title application. Professional titles should not be shown as part of the owner's name (Dr., Rev., Father, Sister, Ph.D., M.D., D.D.S., etc.). Professional titles may be used with the owner's signature.

Abbreviations indicating a company or corporation may be used.

EXAMPLES: Bob Evans Inc.
 Peter Jones P.C. (P.C. refers to professional corporation).

When listing the owners' names, list each name separately.

EXAMPLE: John Henry Davis and Mary Jane Davis
 Do not list: John Henry and Mary Jane Davis

(18) Full Rights to Survivor (For Titles Only)

When more than one owner is listed on a watercraft title application, indicate whether "Full Rights to Survivor" should be shown on the title by entering "Yes" or "No".

When there is only one owner leave this area blank.

(19) Driver License No./FEIN

When the purchaser is an individual, enter the individual's driver license number or state ID card number. If the purchaser is a business, enter the business' Federal Employer Identification Number.

(20) Owner's Address

Street Address

For individuals, title applications must show the applicant's residence address (street address). Use the street address (the Post Office is eliminating rural routes). Abbreviations may be used in street addresses.

Examples: N., S., E., W., Ave., St., Blvd., etc.

Individuals may use a post office box number in addition to the street address, but not by itself. A business may use a post office box number by itself. If used, an apartment number, lot number, or post office box number should follow the street address.

City

Show the complete city or town name. Do not use an abbreviation except those listed below. Do not use E for East, S for South, etc., in the city name.

- a) St is acceptable for Saint as in St Joseph or St Clair.
- b) Mt is acceptable for Mount as in Mt Clemens or Mt Morris.
- c) Ste is acceptable for Sainte as in Sault Ste Marie.
- d) Pte is acceptable for Pointe as in Grosse Pte Farms.

(20) Owner's Address (cont.)

Zip Code

A zip code is required on all title and registration applications.

(21) Mailing Address

If the purchaser has a mailing address different from their street address (most often a Post Office box), enter their mailing address. The new title will be mailed to this address.

(22) First Secured Party (For Titles Only)

A secured party (bank, finance company, individual, etc.) is entitled by law to have its name and address shown on the title.

When there is a secured party (lienholder) for the watercraft, enter the name and complete address of the secured party. When there is no secured party, write in "None". For new liens, the filing date is assigned by the Department.

NOTE: Michigan law requires the title to be mailed to the watercraft owner unless the owner directs otherwise by signing a TR-114 Special Mailer (see page 12).

(23) Second Secured Party (For Titles Only)

Use this area to record a second secured party if there is one.

(24) Applicant Identification

Not used by dealers. Leave this area blank.

(25) Claim For Tax Exemption

Watercraft dealers remit sales tax to the Michigan Department of Treasury, not to Secretary of State branch offices. In this area enter "Purchased from Michigan Dealer".

(26) Use Tax Return

Used only with non-dealer transactions.

(27) Type of Document (Legal Papers)

Not used by dealers. Leave these boxes blank.

(28) New Owner's/Applicants' Signature

All WR-11L title applications must be signed by all purchasers or by a person with the purchaser's appointment of agent form. If the WR-11L is being used for a non-titled watercraft transaction (registration only), either the purchaser or a family member of the purchaser may sign (no appointment of agent form needed).

- When being titled in the name of a business or company, the person signing on behalf of the business signs their name followed by their association with the business (owner, office manager, vice president, etc.).
- Watercraft titled in a business name do not show an individual name unless there is dual ownership, in which case the two names are connected by "and". In this case two owner signatures are required: the individual owner's signature and the signature of the person signing on behalf of the business, followed by their association with the business.
- Dealers cannot sign WR-11L watercraft applications on behalf of the purchaser. A WR-11L application faxed or scanned by the dealer to the purchaser for signature and then faxed or scanned back to the dealership is acceptable.

-continued-

(29) and (30) Purchase Date and Seller's Name

Enter the date the watercraft was sold and the name of your dealership.

(31) Reg Fee

Enter the original or renewal registration fee based on the length of the watercraft. (Pontoon boats are not based on length.)

(32) Title Fee

Enter the \$5 watercraft title fee (\$10 if paying for expeditious or instant title service). Leave this box blank for non-titled transactions.

(33) Tax

Leave this box blank. Watercraft dealers remit sales tax to the Michigan Department of Treasury, not to Secretary of State branch offices.

(34) Reg. Transfer Fee

Enter the \$2 registration transfer fee in this box when a registration is being transferred.

(35) Total

Enter the total title and registration fee.

(36) Date of Birth


If the purchaser is an individual, enter the purchaser's date of birth. This information is required by the U.S. Coast Guard.

County Code Chart

Alcona.....	01	Lake.....	43
Alger.....	02	Lapeer.....	44
Allegan.....	03	Leelanau.....	45
Alpena.....	04	Lenawee.....	46
Antrim.....	05	Livingston.....	47
Arenac.....	06	Luce.....	48
Baraga.....	07	Mackinac.....	49
Barry.....	08	Macomb.....	50
Bay.....	09	Manistee.....	51
Benzie.....	10	Marquette.....	52
Berrien.....	11	Mason.....	53
Branch.....	12	Mecosta.....	54
Calhoun.....	13	Menominee.....	55
Cass.....	14	Midland.....	56
Charlevoix.....	15	Missaukee.....	57
Cheboygan.....	16	Monroe.....	58
Chippewa.....	17	Montcalm.....	59
Clare.....	18	Montmorency.....	60
Clinton.....	19	Muskegon.....	61
Crawford.....	20	Newaygo.....	62
Delta.....	21	Oakland.....	63
Dickinson.....	22	Oceana.....	64
Eaton.....	23	Ogemaw.....	65
Emmet.....	24	Ontonagon.....	66
Genesee.....	25	Osceola.....	67
Gladwin.....	26	Oscoda.....	68
Gogebic.....	27	Otsego.....	69
Gd. Traverse.....	28	Ottawa.....	70
Gratiot.....	29	Presque Isle.....	71
Hillsdale.....	30	Roscommon.....	72
Houghton.....	31	Saginaw.....	73
Huron.....	32	St. Clair.....	74
Ingham.....	33	St. Joseph.....	75
Ionia.....	34	Sanilac.....	76
Iosco.....	35	Schoolcraft.....	77
Iron.....	36	Shiawassee.....	78
Isabella.....	37	Tuscola.....	79
Jackson.....	38	Van Buren.....	80
Kalamazoo.....	39	Washtenaw.....	81
Kalkaska.....	40	Wayne.....	82
Kent.....	41	Wexford.....	83
Keweenaw.....	42	Foreign.....	84

Michigan Watercraft Certificate of Title

Used since December 2005 – front
(actual size 8 1/2" by 11")

STATE OF MICHIGAN			
WATERCRAFT CERTIFICATE OF TITLE			
HULL IDENTIFICATION NUMBER	YEAR	MAKE	MODEL OR SERIES NUMBER
B0011110001	1971	CRESTLINER	
LENGTH	HULL TYPE	ISSUE DATE	TITLE NUMBER
021FT 00IN	CABIN	03/15/2012	299A0750345 C
OWNER(S) NAME AND ADDRESS			
ANN CARR DRIVER			
7062 CROWNER DRIVE			
LANSING MI 48918			
First Secured Party	Filing Date		
GENERIC BANK	08/21/2008		
1234 ANY STREET	MI 48918		
LANSING			
Release of First Lien:			
Signature of Agent		Date	
VOID			
Title Assignment by Seller			
ANY ALTERATION, ERASURE, FALSE STATEMENT, FORGERY OR FRAUD VOIDS THIS TITLE AND IS A CRIME.			
Completed by Seller	I warrant that the ownership of the watercraft described on Certificate of Title has been transferred to the following purchaser(s) and is free of all previous liens:		
	Printed Name of Purchaser(s)	Date of Sale	Selling Price
	Purchaser's Street Address	City	State
	Signature of Seller(s)	Printed Name of Seller(s)	
	Seller's Street Address	City	State
NEW LIENHOLDER INFORMATION: The information below must be on an application for title and presented to the Michigan Department of State.			
Secured Party:		Address:	
The State of Michigan, Michigan Department of State certifies that this certificate of title is issued in compliance with the laws of Michigan and constitutes prima facie proof of ownership. Further, on the date of title issuance, the described watercraft was subject to the security interest(s) listed above.			
MAILING ADDRESS			
ANN CARR DRIVER			
7062 CROWNER DRIVE			
LANSING MI 48918			
A00000234 **NOTICE TO SELLERS** Sellers should keep a receipt or photocopy of the reassigned title for their records.			
			
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS			

Michigan Watercraft Certificate of Title

Used since December 2005 – reverse

For Dealer Use Only

First Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed Name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Second Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed Name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Third Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed Name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale


KEEP A PHOTOCOPY OF BOTH SIDES OF THIS SIGNED TITLE.

Fourth Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed Name of Purchaser(s)		
	Purchaser's Address		
	City 155070000A	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

No Further Reassignments Permitted

Michigan Watercraft Certificate of Title

Used from December 1998 to November 2005 – front
(actual size 8 1/2" by 11")

STATE OF MICHIGAN			
WATERCRAFT CERTIFICATE OF TITLE			
YEAR	MAKE	MODEL OR SERIES NUMBER	HULL IDENTIFICATION NUMBER
LENGTH	HULL TYPE	ISSUE DATE	TITLE NUMBER
OWNER(S) NAME AND ADDRESS			
VOID			
			
Title Assignment by Seller			
IF ANY ALTERATION, ERASURE, FALSE STATEMENT, FORGERY OR FRAUD VOIDS THIS TITLE AND IS A CRIME.			
Completed by Seller	I warrant that the ownership of the watercraft described on Certificate of Title has been transferred to the following purchaser(s) and is free of all previous liens:		
	Printed Name of Purchaser(s)		Date of Sale
	Purchaser's Street Address		City
	Signature of Sellers(s)		State
	X		Zip
Seller's Street Address		City	State
City		State	Zip
NEW LIENHOLDER INFORMATION: The information below must be on an application for title and presented to the Michigan Department of State.			
Secured Party:		Address:	
<p>The State of Michigan, Michigan Department of State certifies that this certificate of title is issued in compliance with the laws of Michigan and constitutes prima facie proof of ownership. Further, on the date of title issuance, the described watercraft was subject to the security interest(s) listed above.</p>			
MAILING ADDRESS			
			A01347585
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS			

Michigan Watercraft Certificate of Title

Used from December 1998 to November 2005 – reverse

For Dealer Use Only

First Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

Second Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

Third Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

Fourth Reassignment By Watercraft Dealer	I (selling dealer) warrant that the title is free and clear of all liens and I have transferred ownership of this watercraft to the purchaser(s) listed below.		
	Printed name of Purchaser(s)		
	Purchaser's Address		
	City	State	Zip
	Name of Watercraft Dealer 28373610A		Dealer License/Sales Tax No.
	Signature of Agent X	Title	Date of Sale

No Further Reassignments Permitted

Michigan Watercraft Certificate of Title

Used from November 1989 to December 1998 – front

(actual size 7" by 8")

STATE OF MICHIGAN				
WATERCRAFT CERTIFICATE OF TITLE				
YEAR 1989	MAKE SEARAY	MODEL OR SERIES NUMBER 225EXP	HULL IDENTIFICATION NO. SER90M123489	
LENGTH 22 FT04 IN	HULL TYPE CABIN	ISSUE DATE 11/02/89	TITLE NO. 298Z306000	T
MAILING ADDRESS				
JOHN Q PUBLIC 1234 SOME PLACE LANSING MICHIGAN 48000				
OWNER(S) NAME AND ADDRESS				
JOHN Q PUBLIC 1234 SOME PLACE LANSING MICHIGAN 48000				
FIRST SECURED PARTY				
ANY BANK 5678 ANY STREET LANSING				
SECOND SECURED PARTY				
FILING DATE 11-01-89 MICHIGAN 48000				
1ST	BY	DATE		
FIRM NAME	SIGNATURE OF AGENT			
2ND	BY	DATE		
FIRM NAME	SIGNATURE OF AGENT			
I, Richard H. Austin, Secretary of State of the State of Michigan, do certify that this certificate of title is prima facie proof of ownership issued in compliance with the laws of the State of Michigan. On the date of issuance, the vessel described was subject to the security interest as shown.				
A0580430		Secretary of State <i>Richard H. Austin</i>		
DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS				

Michigan Watercraft Certificate of Title


Used from November 1989 to December 1998 – reverse

IF ANY ALTERATIONS OR ERASURES ARE MADE, THIS TITLE IS VOID.	
TITLE ASSIGNMENT BY SELLER	<p>The undersigned hereby certifies that the watercraft described in this title has been transferred to the following purchaser(s) and the title is free of all liens:</p> <p>Printed name of Purchaser(s) _____</p> <p>Address _____</p> <p>Signature of Purchaser(s) _____</p> <p>ANY FALSE STATEMENT, ALTERATION, FORGERY, OR FRAUD IN CONNECTION WITH THIS TITLE TRANSACTION IS A CRIME.</p> <p>Signature of Seller(s) _____ Date of Sale _____ Selling Price _____</p> <p>Seller's Current Address _____</p>
FIRST REASSIGNMENT BY MICHIGAN WATERCRAFT DEALER	<p>The undersigned watercraft dealer hereby certifies that the watercraft described in this title has been transferred to the following purchaser(s) and the title is free of all liens:</p> <p>Printed name of Purchaser(s) _____</p> <p>Address _____</p> <p>Signature of Purchaser(s) _____</p> <p>Name of Watercraft Dealer _____ Michigan Sales Tax No. _____</p> <p>Signature of Agent _____ Title _____ Date of Sale _____</p>
SECOND REASSIGNMENT BY MICHIGAN WATERCRAFT DEALER	<p>The undersigned watercraft dealer hereby certifies that the watercraft described in this title has been transferred to the following purchaser(s) and the title is free of all liens:</p> <p>Printed name of Purchaser(s) _____</p> <p>Address _____</p> <p>Signature of Purchaser(s) _____</p> <p>Name of Watercraft Dealer _____ Michigan Sales Tax No. _____</p> <p>Signature of Agent _____ Title _____ Date of Sale _____</p>
THIRD REASSIGNMENT BY MICHIGAN WATERCRAFT DEALER	<p>The undersigned watercraft dealer hereby certifies that the watercraft described in this title has been transferred to the following purchaser(s) and the title is free of all liens:</p> <p>Printed name of Purchaser(s) _____</p> <p>Address _____</p> <p>Signature of Purchaser(s) _____</p> <p>Name of Watercraft Dealer _____ Michigan Sales Tax No. _____</p> <p>Signature of Agent _____ Title _____ Date of Sale _____</p>
NO ADDITIONAL REASSIGNMENTS PERMITTED	
<p>NEW LIENHOLDER INFORMATION: To perfect a lien, the information below must be recorded on an application for title and be presented to the Michigan Department of State.</p> <p>Secured Party _____ Address _____</p> <p>WC-40 (4/89) AUTHORITY GRANTED UNDER PUBLIC ACT 160 OF 1976, AS AMENDED</p>	

Michigan Watercraft Certificate of Title

Used until November 1989

(actual size 4" by 9")

WATERCRAFT CERTIFICATE OF TITLE					
DATE ISSUED			TITLE NUMBER		
CRAFT YEAR	MAKE OF CRAFT	HULL IDENTIFICATION NO.	LENGTH	MODEL OR SERIES NUMBER	HULL TYPE
ACQUIRED FROM			OWNER'S NAME AND ADDRESS		
1ST SECURED PARTY			FILING DATE		
2ND SECURED PARTY			FILING DATE		
<p style="font-size: small;">I, Richard H. Austin, Secretary of State of the State of Michigan, do certify that this certificate of title is prima facie proof of ownership issued in compliance with the laws of the State of Michigan. On the date of issuance, the vessel described was subject to the security interest as shown.</p>					
			A0466905		 Secretary of State

<p>IF ANY ALTERATIONS OR ERASURES ARE MADE, THIS TITLE IS VOID.</p> <p>PART 1: Transfer of title by person(s) named on the face of this title certificate.</p> <p>I (we) hereby certify the watercraft described on the face of this title certificate is sold, assigned, transferred or conveyed unto the person(s) named below and warrant the title to be free of all encumbrances:</p> <p>Name of Purchaser (Typewritten or Printed) _____</p> <p>Address _____ City _____ State _____ Zip Code _____</p> <p>Purchaser's Secured Party _____</p> <p>Address _____ City _____ State _____ Zip Code _____</p> <p>ANY FALSE STATEMENT, ALTERATION, FORGERY OR FRAUD IN CONNECTION WITH THIS TITLE TRANSACTION IS A CRIME.</p> <p><input checked="" type="checkbox"/> Signature (Seller) if Joint Ownership All Must Sign or Signature and Title if Signing For Firm or Corporation.</p> <p>Seller's Current Address _____ Street _____ City _____ State _____ Zip Code _____</p> <p>Date of Assignment _____ Selling Price \$ _____</p>		<p>PART 2: Reassignment by a Michigan Watercraft Dealer.</p> <p>I hereby certify the watercraft described on the face of this title certificate is sold, assigned, transferred or conveyed unto the person(s) named below and warrant the title to be free of all encumbrances:</p> <p>Name of Purchaser (Typewritten or Printed) _____</p> <p>Address _____ City _____ State _____ Zip Code _____</p> <p>Name of Watercraft Dealer _____ Michigan Sales Tax Number _____</p> <p><input checked="" type="checkbox"/> Signature Authorized Agent _____ (Title) _____ Date of Reassignment _____</p> <p style="text-align: center;">RELEASE OF LIEN ON FACE OF THE TITLE</p> <p>1ST _____ BY _____ DATE _____</p> <p style="text-align: center;">FIRM NAME SIGNATURE OF AGENT</p> <p>2ND _____ BY _____ DATE _____</p> <p style="text-align: center;">FIRM NAME SIGNATURE OF AGENT</p> <p>Authority Granted Under Act 160 of P.A. of 1976, As Amended. WC-40 (2-87)</p>
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Michigan Watercraft Registration

(actual size 3 1/2" by 4 1/4")

Front

	MICHIGAN WATERCRAFT REGISTRATION		RUTH JOHNSON Secretary of State
	Expires on: 03/31/2017 IT RENEWAL	MC 2678DH	6334096
2012 SEA RAY		016 Ft 05 In	
Hull Identification Number	SEA6N394D812	County	INGHAM
Hull Material	ALUMINUM	Type	OPEN
Use	PLEASURE	Power	OUTBOARD
	Fuel	GAS	
CHARLES WALTER THOMPSON 7064 CROWNER DR LANSING MI 48918			
			Fee 42.00
03072014 ANC066096 0027 42.00			

Reverse

UPON SALE OF THIS VESSEL, SNOWMOBILE, OR MOPED THIS REGISTRATION (AND TITLE, IF ISSUED) MUST BE SIGNED AND GIVEN TO THE NEW OWNER.

ON THIS DATE: _____

I sold or transferred this vessel, snowmobile, or moped.
Selling Price \$ _____

I changed my address.

I destroyed or abandoned this vessel, snowmobile, or moped.

New Owner's Name		
Street Address		
City	State	ZIP Code

NEW LIENHOLDER INFORMATION (SNOWMOBILE ONLY):

Secured Party	Address
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I certify the above information is true.

Signature of Owner: X _____

The number assigned to this vessel, snowmobile, or moped cannot be transferred to another vessel, snowmobile, or moped. A vessel operator is required to render assistance and report any marine accident to the nearest peace officer, state police post, or sheriff in the county in which the accident occurs.