Time Adjustment Instructions for Tabulators and VATs
Provided by the Michigan Bureau of Elections
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Time Adjustment Instructions for Tabulators and Voter Assist Terminals

Dominion Tabulator and VAT

Tabulator:

1. Plug in tabulator
2. After start up routine is complete, apply security key
3. Enter password
4. Select No when "Is this the Correct Time?" appears
5. Use up/down arrows to edit the date
6. Return to the administrative menu when complete

VAT:

1. Turn VAT on
2. Insert Pollworker card
3. Enter password
4. Select Modify date/time option from Pollworker menu
5. Modify the time under Set time
6. Select the back button to return

ES&S Tabulator and VAT

The ES&S Tabulator and VAT automatically adjusts for DST. If the time needs to be changed for some, follow these instructions:

1. From the Administration Menu, press the **System Settings** button
2. Select the Date and Time Options button
3. Select Change Time
4. Select one of the following boxes to select part of the time you want to change: Hour, Minute or AM or PM
5. Use the Up and Down arrow to make your changes.
6. Select Apply to save your changes
7. Select Back to return to the Date and Time Options screen.

Hart Tabulator and VAT

Both Devices:

1. Turn device on
2. Select Menu from the device startup screen
3. Select Change Settings
4. Enter the Maintenance code, and then select Accept
5. Select Set clock
6. Adjust the time as needed
7. Select Exit when done

Questions? Please contact the vendor that supports the tabulator. A list of contacts can be found at this website: http://www.mi.gov/sos/0,4670,7-127-1633_11976-309778--,00.html