

APPROVED

October 19, 2004

Michigan State Administrative Board

Lansing, Michigan

October 1, 2004

A special meeting of the State Administrative Board was held in the 1921 Department of Conservation Conference Room, 7th Floor, Mason Building, on Friday, October 1, 2004, at 9:05 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director of the Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joseph Pavona, Director of Administrative Services, representing Terri Lynn Land, Secretary of State
Jean Shane, Special Assistant, representing Thomas D. Watkins, Superintendent of Public Instruction
Wayne Roe, Jr., Administrator of Contract Services, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Jim Shell, Department of Transportation; Sergio Paneque, Executive Office; James Burris, Debbie Roberts, Janet Rouse, Tom Saxton, Lisa Shoemaker, Department of Management and Budget

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

3. READING OF MINUTES OF PRECEDING MEETINGS AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the State Administrative Board for the special meeting of September 14, 2004. Ms. MacDowell supported the motion and it was unanimously adopted.

4. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

This was a duplication of Item 2.

5. COMMUNICATIONS:

NONE

6. UNFINISHED BUSINESS:

NONE

7. NEW BUSINESS:

NONE

8. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report approved at the special meeting of October 1, 2004. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report from the special meeting held October 1, 2004, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

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Ms. MacDowell presented the Building Committee Report approved at the special meeting of October 1, 2004. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report from the special meeting held October 1, 2004, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

9. ADJOURNMENT:

Ms. MacDowell moved that the meeting be adjourned. The motion was supported by Ms. Shane and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON