

## State Tax Commission Michigan Advanced Assessing Officer Prerequisite Course Credit Request

The State Tax Commission (STC) has established prerequisite course requirements that must be completed prior to applying to the Michigan Advanced Assessing Officer (MAAO) Program. As approved by the STC on December 16, 2014, the courses must be completed in the order they are listed in below.

To request credit for an MAAO prerequisite course that was not completed through the STC (IAAO, Appraisal Institute, college/university, etc.) you must complete this form and submit it to the STC within one year of completion of the course. Courses completed outside the one year period will not receive credit.

Educational prerequisite credit requests must be accompanied by a course description and a transcript or certificate of completion. A separate request form must be completed for each course. You will be notified in writing if your request is denied. If your request is approved, your credit will be posted to the STC webpage report titled *MAAO Course Completion Report*. You can access this report under the Assessor General Information heading by clicking on the Assessor/Training/Renewal Information link, then the Michigan Advanced Assessing Officer (MAAO) link.

Allow two to four weeks for your request to be processed. Requests may be submitted by fax to 571-241-1650 or by mail to:

State Tax Commission  
PO Box 30471  
Lansing MI 48909

Name (Print or Type)	Daytime Telephone Number
E-mail Address	Certification Number

**Check the box below indicating the requested MAAO prerequisite course credit:**

- Statistics
- Principles of Appraising
- Basic Income
- Commercial/Industrial Valuation of Property
- Valuation and Economic Concepts