

Other Agencies

The following agencies may be able to assist you with additional questions.

International Fuel Tax Association Inc. www.iftach.org

Carrier information for USA and Canada, including tax rates, exemptions, special filing instructions and jurisdiction specific notifications.

Michigan Department of Transportation www.michigan.gov/MDOT

Oversize/Overweight Vehicle Permits
(517) 636-6915

Federal Motor Carrier Safety Administration www.fmcsa.dot.gov

USDOT Number
(800) 832-5660

Internal Revenue Service (IRS) www.irs.gov

IRS — FEIN telephone number: (800) 829-4933
Heavy Highway Vehicle Use (US 2290):
(866) 699-4096

Michigan Center for Truck Safety www.truckingsafety.org

Motor Carrier Resources
(800) 682-4682

Michigan Trucking Association www.mitrucking.org

For general information about trucking.
(517) 321-1951

International Registration Plan (IRP) www.michigan.gov/sos

Apportioned plates, license plates, cab cards
7064 Crowner Dr.
Dimondale MI 48821

(517) 322-1097
(517) 322-1058 (fax)

***Driving Directions to IRP:** From I-96, take Exit 98A to Lansing Road South. Travel south to the second traffic light and turn right on Crowner Drive. The Secretary of State building is on the right and the parking lot for large trucks is on the left. Enter the building through the main lobby. See the security personnel.*

Michigan Public Service Commission (MPSC) www.michigan.gov/mpsc

Unified Carrier Registration Program (UCR)
6545 Mercantile Way, Suite 7
Lansing MI 48911

(517) 241-6030

***Driving Directions to MPSC:** Take I-96 to Exit 104, Cedar Street/Holt exit. As you exit, the MPSC offices will be visible on your left. At the first traffic light on the exit ramp, turn left (south) onto Pennsylvania Avenue. There will be two more traffic lights on Pennsylvania Avenue. At the second light, turn left (east) onto Pierpont Street (Dads Inn will be on the right). Within one-half block, the street turns to the left onto Mercantile Way. The MPSC offices are located in the two story building on the right. Pierpont Street deadends into the parking lot by Suite #7. Enter the building at Suite #7 for Motor Carrier Operations.*

STATE OF MICHIGAN



Department of Treasury



International Fuel Tax Agreement

Special Taxes Division
Michigan Department of Treasury
PO Box 30474
Lansing MI 48909-7974
Phone: (517) 636-4580
Fax: (517) 636-4593
E-mail: IFTA_Licensing@michigan.gov
www.michigan.gov/IFTA

What is IFTA?

The International Fuel Tax Agreement (IFTA) is a multi-jurisdictional fuel use tax collection agreement.

The purpose of the Agreement is to promote and encourage the fullest and most efficient possible use of the highway system by making uniform administration of taxation laws with respect to qualified motor vehicles.

The IFTA governing documents include the IFTA Agreement, the IFTA Procedures Manual and the IFTA Audit Manual. The State of Michigan's IFTA Program works to assist Michigan-based carriers in understanding the IFTA statutes, filing requirements, and payment deadlines.

Michigan IFTA Assistance

The following resources are available to assist you:

Web: Visit www.michigan.gov/IFTA for forms and additional IFTA tax information.

Electronic Filing: Submit your IFTA Fuel Tax License Application or E-file your Quarterly Fuel Use Tax return online. Visit www.michigan.gov/IFTA.

Phone: Call (517) 636-4580 for general questions, application or return filing assistance. Representatives are available Monday through Friday, 8 a.m. to 4:45 p.m.

Fax: 24-hour fax available. Fax applications and returns to (517) 636-4593.

Frequently Asked Questions

What is a "qualified motor vehicle?"

IFTA defines a "qualified motor vehicle" as a motor vehicle used, designed, or maintained for transportation of persons or property and:

- ◆ Having two axles and a gross vehicle weight or registered gross vehicle weight exceeding 26,000 pounds or 11,797 kilograms; or
- ◆ Having three or more axles regardless of weight;
- ◆ Or is used in combination, when the weight of such combination exceeds 26,000 pounds or 11,797 kilograms gross vehicle or registered gross vehicle weight.

"Qualified motor vehicle" does not include recreational vehicles. Farm plated vehicles and school buses, meeting

the definition of "qualified motor vehicle," must obtain an IFTA license and fuel decals if traveling in another jurisdiction that requires them.

Can I get an IFTA license even if I don't leave Michigan?

No. To qualify for an IFTA fuel tax license your "qualified motor vehicle" must be licensed under the provisions of the International Registration Plan (IRP) and travel within at least one other IFTA member jurisdiction.

I'm in a lease agreement, should I apply for an IFTA license?

Lease agreements can be complicated. Michigan statute holds the lessor and lessee both "jointly and severally liable" for the payment of fuel taxes while operating under a lease agreement.

Read your contract carefully before applying for an IFTA license to determine who is responsible for reporting the fuel tax to the State. In most cases, the owner of the IFTA decal on the vehicle is responsible for filing the tax. Your contract may vary. Call the IFTA unit at (517) 636-4580 for more assistance with this topic.

How do I apply for an IFTA license or get additional decals?

- ◆ Visit www.michigan.gov/IFTA; click on the IFTA decal.
- ◆ Select either "New IFTA Application," "IFTA License Renewal" or "Request Additional Decals."
- ◆ Complete the application, electronically sign and submit. You should receive a confirmation number and have an opportunity to print a copy of your application.
- ◆ Applications without errors will process within approximately 5 to 10 business days. Incomplete applications will cause significant delays. Delinquent returns will prevent your application from processing. Allow up to 30 days to process your application.

I need help with my quarterly report. Who can I talk to?

For assistance, call our office at (517) 636-4580, Monday through Friday, 8 a.m. to 4:45 p.m. You may

also fax your request to (517) 636-4593 or send your correspondence to:

Special Taxes Division
Michigan Department of Treasury
PO Box 30474
Lansing MI 48909-7974

Ensure that your returns are complete. Review and record all fuel and mileage information so we may provide you with prompt and efficient service.

Most Commonly Used Forms

All forms listed below are available on Treasury's Web site at www.michigan.gov/IFTA.

- 2823 IFTA Fuel Tax License Application** — For new and renewal IFTA licensees. Apply online at www.michigan.gov/IFTA.
- 3014 Additional Decal Request** — For current IFTA licensees to request additional decals. Apply online at www.michigan.gov/IFTA.
- 2824 Application for Replacement Claiming Lost, Destroyed, Undelivered or Stolen State of Michigan IFTA Fuel Decal(s)** — For lost, destroyed, undelivered or stolen decals or if vehicle was sold.
- 2873 Temporary IFTA Permit** — You must already be licensed with IFTA; Form 3014 must accompany Form 2873.
- 151 Power of Attorney**
- 4460 IFTA Cancellation of Account** — To notify IFTA that a business is discontinued.
- 2838 IFTA Manual – Record Keeping and General Information on IFTA Rules**

Other Required Forms:

- 100-MN IFTA Return**
- 101-MN IFTA Schedule**
- 105.0/105.1 Tax rates and rate codes** — Tax rates and rate codes change quarterly. Use the correct chart for the return you are filing.