

MICHIGAN DEPARTMENT OF TREASURY
MISCELLANEOUS SUBSTITUTE FORMS
(9/2016)

New

If approval was received in the previous year for a miscellaneous form (see definition below) and the form has not been revised since last approval (see “Rev.” date in the top left corner), Software Developers do not need to submit again until form is revised.

Exceptions: There are some miscellaneous forms that are year specific that are updated annually that must be submitted annually for approval, some of these forms are:

4763
4833
5049
8453

Miscellaneous forms are defined as: any form **without** a Document Identification Code (Doc ID code) or a scan line.

Only **one** test sample is necessary for submission. The developer ID **must** appear in the lower-left corner in a 12 point courier on **each** page of every form produced by developer’s software.

Developers must submit forms for review and receive official approval from Forms, Documentation and E-file Services (FDES) before releasing software to their customers. Developers can e-mail forms to FDES (*MIFormsEfile@michigan.gov*).

ELECTRONIC SUBMISSIONS

All electronic submissions should be sent with a cover letter attached. The cover letter should list the enclosed forms. If submitting more than one form, all pages of each form should be submitted together.

Electronic form submissions and questions should be sent to:

MIFormsEfile@michigan.gov

Questions or requests for additional information should be sent to:

MIFormsEfile@michigan.gov
or call
(517) 636-6820