

# **DETROIT FINANCIAL REVIEW COMMISSION**

## **CITY REGULAR MEETING**

Monday, October 31, 2016 at 1:00 p.m.  
Cadillac Place, Suite L-150  
3062 West Grand Boulevard  
Detroit, MI 48202

### **MINUTES**

#### **Approved – November 21, 2016**

#### **I. Call to Order**

Chairman Nick A. Khouri called the meeting to order at 1:02 p.m.

#### **II. Roll Call**

##### Members Present – 10

Darrell Burks  
Mike Duggan  
Stacy Fox (via teleconference)  
Lorron James  
Brenda Jones  
Nick A. Khouri  
Bill Martin  
Alycia Meriweather (non-voting)  
John Roberts  
Tony Saunders

Let the record show that 9 Commission members eligible to vote were present; 8 participated in person and 1 participated via teleconference. A quorum was present. One non-voting member was also present.

#### **III. Approval of Proposed Minutes from the September 16, 2016 City Meeting**

Motion made to approve the draft minutes of the Commission's September 16, 2016 City Meeting as presented. Motion moved and supported, the Commission approved the minutes of the September 16, 2016 meeting as presented.

#### **IV. Approval of Proposed Minutes from the October 6, 2016 (teleconference) City Meeting**

Motion made to approve the draft minutes of the Commission's October 6, 2016 (teleconference) City Meeting as presented. Motion moved and supported, the Commission approved the minutes of the October 6, 2016 meeting as presented.

## **V. Executive Director's Report**

Executive Director Ron Rose reported that Jed Howbert, City of Detroit Economic Development Executive Director, was invited to give a general overview of the City's economic development strategy at the today's meeting. He stated that the presentation is important as it will give a clearer understanding of the level of development potential and financial impact it would have on the City.

## **VI. Old Business - None**

## **VII. New Business**

### **a. Consideration of amended 2016 Regular Meeting Schedule (FRC City Resolution 2016-16)**

Motion made to approve the request to amend the dates of the Regular Meetings (City Resolution 2016-16) as presented. Motion moved and supported. The Commission unanimously approved City Resolution 2016-16 as presented.

### **b. Presentation of the City's Economic Development Strategy**

Tom Lewand, Jed Howbert and Basil Cherian gave an overview of the City's Economic Development. The presentation included: stabilizing neighborhoods through aggressive blight removal; revitalizing the neighborhoods by identifying key planning areas; transforming downtown Detroit through large-scale development projects, attracting and retaining residents, creating new jobs and employing more Detroiters. They addressed questions and comments from the Commission.

### **c. Presentation of the City's September 2016 Consensus Revenue Estimating Conference Report**

The City held its September revenue conference on September 22, 2016. The participants were CFO John Hill, Jay Wortley for the State Treasury Department, and Professor George Fulton from the University of Michigan.

Deputy CFO/Budget Director Tanya Stoudemire provided a brief overview of the consensus estimate for Fiscal year-end 2016 and determined revenue projections for Fiscal years 2017, 2018 and 2019. She stated that most of the discussion at the conference centered on the General Fund's major revenues: income tax, property tax, utility users' tax, wagering tax and state revenue sharing. She concluded her presentation stating the City's revenue estimates are conservative.

### **Presentation of the City's Monthly Financial Report**

Chief Financial Officer John Hill presented his financial report and addressed questions from the Commission. Highlights from his summary include:

- The City is finalizing its Capital Agenda and will be submitting it to City Council.

- The office of Budget distributed Budget Instructions to departments during the week of October 24<sup>th</sup>.
- August YTD actuals indicate that FY2017 results are expected to be in line with budget.
- The Police Department increased by 3 heads and the Fire Department decreased by 10 heads in the month of August.

**Transmittal of the City of Detroit debt service requirements per MCL 141.1636 (11)**

Mr. Naglick presented the City's debt service requirements report, noting that the report includes: summaries graphing debt services requirements for unlimited tax general obligation debt and limited tax obligation debt.

**Consideration of the City's October 2016 budget amendment per MCL141.1637(c) (FRC City Resolution 2016-17)**

Deputy CFO/Budget Director Tanya Stoudemire presented the City's October 2016 budget amendments. She stated that there is a grant increase related to Homeland Security and two proposed non-grant budget amendments for FY 16 and FY17 that are still pending City Council's approval.

Motion made to approve the City's October 2016 budget amendment requests (FRC City Resolution 2016-17). The Commission unanimously approved City Resolution 2016-17 as presented.

**d. Consideration of the City's October 2016 contract approval requests per MCL 141.1636(6) (FRC City Resolution 2016-18)**

Public Act 181 of 2014 requires the Financial Review Commission to review and approve contracts meeting any of the three following criteria: 1) the contract exceeds \$750,000; 2) the contract has a term exceeding 2 years; and 3) multiple contracts within a single entity that exceed \$750,000 in aggregate.

Chief Procurement Officer Boysie Jackson gave an overview of the City's 17 contract approval requests and addressed questions from the Commission. All contracts have been reviewed by the FRC Advisory Subcommittee on Contracts and Procurement.

Motion made to approve the City's October 2016 contract approval requests (City Resolution 2016-18) as presented. Motion moved and supported. The Commission unanimously approved City Resolution 2016-18 as presented.

**VIII. Public Comment**

John Lauve  
William Davis  
Felicia Duncan-Brock

**IX. Next Meeting Date**

City Regular Meeting: Monday, November 21, 2016 at 1:00 p.m. at Cadillac Place, 3062 West Grand Boulevard, Suite L-150, Detroit, MI 48202.

**X. Adjournment**

Motion made to adjourn. Motion moved and supported, the Commission approved the motion to adjourn.

There being no further business, the meeting adjourned at 1:50 p.m.

**FRC Committee Monthly Meeting  
City of Detroit  
Resolution Roll Call  
Monday, October 31, 2016**

<b>FRC 10/31/2016 Meeting (City of Detroit)</b>	<b>City Resolution 2016-16 (Amended 2016 Regular Meeting Schedule) Roll Call</b>	<b>City Resolution 2016-17 (October 2016 budget amendments) Roll Call</b>	<b>City Resolution 2016-18 (October 2016 contract approval requests) Roll Call</b>
Mr. Burks	Yes	Yes	Yes
Mr. Duggan	Yes	Yes	Yes
Ms. Fox	Yes	Yes	Yes
Mr. James	Yes	Yes	Yes
Ms. Jones	Yes	Yes	Yes
Mr. Khouri	Yes	Yes	Yes
Mr. Martin	Yes	Yes	Yes
Mr. Roberts	Yes	Yes	Yes
Mr. Saunders	Yes	Yes	Yes

Signed by:   
Beverly C. Greaves- Secretary

Date: 10/31/2016