

**STATE ASSESSORS BOARD  
POLICIES/PROCEDURES**

**Criminal Conduct**

**Adopted: September 19, 2008**

**Effective: September 19, 2008**

**Purpose:** Under Michigan Compiled Law (MCL) 211.10d, the State Assessors Board is authorized to promulgate Administrative Rules regarding the issuance and revocation of certification in assessment administration. The State Assessors Board has established Administrative Rules as authorized by MCL 211.10d. The Administrative Rules established by the Board provide that the Board may commence a revocation proceeding against an assessing officer's certification on the Board's own initiative.

The State Assessors Board considers the integrity of the property tax system to be dependent on the lawful execution of assessment administration duties by assessing officers. The integrity of the property tax system can be severely compromised by an illegal action of an assessing officer in performing assessment administration duties. The purpose of this policy/procedure is to prescribe a standardized, impartial treatment of assessing officers in situations where an assessing officer has been convicted of or pled no contest or guilty to a criminal offense committed in performing assessment administration duties prescribed by rule or law.

**Policy/Procedure:** In situations where the State Assessors Board becomes aware of a situation where an assessing officer has been convicted of or pled no contest or guilty to a criminal offense committed in performing assessment administration duties prescribed by rule or law, the State Assessors Board shall automatically commence a revocation proceeding on the Board's own initiative against that assessing officer's certification in assessment administration.