

City of Flint
Receivership Transition Advisory Board Agenda
Wednesday – October 12, 2016
2:00 PM

Flint City Hall
Council Chamber – 3rd Floor
1101 S. Saginaw St.
Flint, Michigan 48502

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of RTAB Meeting Minutes
 - 1. September 14, 2016 (attachment #1)

II. UNFINISHED BUSINESS

None.

III. NEW BUSINESS

- A. Mayor and Council President
- B. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from the Regular City Council meeting of September 12, 2016 (Resolutions #242.1, #400.1, #401, #402, #403, #404, #405, #406, #408) (attachment #2)
 - 2. Resolutions from the Special City Council meeting of September 14, 2016 (Resolutions #) (attachment #3)
 - 3. Resolutions from the Regular City Council meeting of September 26, 2016 (Resolution #400.4) (attachment #4)
 - a. Resolution #399 (Contract/Epic Technology Solutions, LLC) (attachment #4a)
- C. City Administrator Items
 - 1. Budget to Actual – August 2016 (attachment #5)

IV. PUBLIC COMMENT

V. ADJOURNMENT

1 CITY OF FLINT
2 RECEIVERSHIP TRANSITION ADVISORY BOARD MEETING
3 SEPTEMBER 14, 2016
4 2:00 p.m.

5
6 Meeting before the
7 RTAB Board at Flint City Hall, Flint, Michigan, on
8 Wednesday, August 10, 2016.

9
10 BOARD MEMBERS PRESENT:

11 Frederick Headen - The Chairperson
12 Michael Finney
13 Joel Ferguson
14 Michael Townsend (By phone)

15 FROM THE CITY:

16 Chief of Staff, Steven Branch
17 Council President, Kerry Nelson
18 City Administrator, Sylvester Jones, Jr.
19 Chief Legal Officer, Stacy Oaks
20 Deputy Finance Director, Dawn Steele

21 OTHERS PRESENT:

22 R. Eric Cline
23 R.L. Mitchell

24 REPORTED BY: Mona Storm, CSR# 4460
25

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1 Flint, Michigan

2 Wednesday, September 14, 2016

3 2:04 p.m.

4 THE CHAIRPERSON: The meeting will be in
5 order, please.

6 First item is roll call. Let the record
7 reflect that three of the four members are here in
8 person, a fourth member, Mr. Finney, is participating
9 by phone this afternoon.

10 Mike, are you there?

11 MR. FINNEY: Yeah, I'm here. But I can
12 barely hear you.

13 MS. OAKS: We can hear you.

14 THE CHAIRPERSON: Well, we certainly can hear
15 you.

16 MR. TOWNSEND: Pull that mic back a little
17 bit.

18 MR. FERGUSON: We're going to do something
19 here and hope that you're not as loud after we get you
20 straightened out. Okay?

21 Mike, how are you doing?

22 THE CHAIRPERSON: Is this better for you?

23 MR. FERGUSON: Mike?

24 MR. FINNEY: That's a lot better.

25 MR. FERGUSON: And, really, they're going to

1 August 10th RTAB meeting minutes are approved.

2 Next item is Unfinished Business. We have a
3 series of five resolutions listed here from our last
4 meeting, upon which we did not take any action because
5 the resolutions were missing one or more signatures or
6 were otherwise incomplete and so we returned them to
7 the City without action.

8 It's my understanding that, with respect to
9 all five of these resolutions, that whatever
10 information they lacked and the signatures have now
11 been provided. These are Resolutions 286.2, 292,
12 265.1, 311 and 339.1. Is there a motion that those
13 resolutions now be approved?

14 MR. FERGUSON: So move.

15 THE CHAIRPERSON: Is there support?

16 MR. TOWNSEND: Support.

17 THE CHAIRPERSON: Those in favor of the
18 motion, please say "aye".

19 BOARD MEMBERS: Aye.

20 THE CHAIRPERSON: Opposed?

21 Those respective resolutions are adopted.

22 The other item under Unfinished Business had
23 to do with the position of -- the transportation
24 Director position description has now been provided. I
25 did not see a salary range specified for the position.

1 I think there was some mention of the salary range that
2 had been provided to the previous incumbent. But let's
3 begin with the position description and salary. Are
4 there questions or additions concerning those, the
5 position description?

6 MR. TOWNSEND: No questions.

7 THE CHAIRPERSON: If not, is there a motion
8 that the position description, as provided, be
9 approved?

10 MR. TOWNSEND: So move.

11 THE CHAIRPERSON: Is there support?

12 MR. FERGUSON: Support.

13 THE CHAIRPERSON: Those in favor, please say
14 "aye".

15 BOARD MEMBERS: Aye.

16 THE CHAIRPERSON: Opposed?

17 The position description is approved. Now
18 with respect to the salary range.

19 Mr. Cline, I'm going to ask you, perhaps.
20 You saw information that we may have missed but --

21 MR. CLINE: Yes, sir. Good afternoon. We
22 did receive the position description information again
23 this morning. Taking a brief look at that, I do note
24 that the e-mail that we received noted that the prior
25 individual holding this position was paid a salary of

1 just wanted to say to the RTAB, thank you so much for
2 considering the Master Fee Schedule that we did give to
3 Mr. Cline with, actually, the resolution with the
4 number on it. There were some things on there that
5 Administration worked on and got to us and we had a
6 Special City Council meeting today at 12 noon. And so
7 we do appreciate that. We're trying to work with the
8 administration and make sure things get in place. So
9 we did have a special Council meeting today to take
10 care of the Master Fee Schedule. And for you
11 considering to get this approved, we really do
12 appreciate it on such a short notice.

13 That's all I have. Thank you.

14 THE CHAIRPERSON: Thank you, Council
15 President.

16 We will move on to Item B, the approval of
17 Resolutions and Ordinances from City Council meetings.
18 We'll begin with the Special City Council meeting of
19 August 1st, Attachment 7.

20 Mr. Cline, could you provide a synopsis of
21 those resolutions?

22 MR. CLINE: Certainly. Actually, for
23 those -- for this particular meeting, there were three
24 action items originated from that.

25 Resolution 347 and 348 dealt with the waste

1 contract matter and those were addressed last month by
2 the RTAB.

3 Resolution 346 dealt with an amendment to the
4 City's Purchasing Ordinance. And I know that, in
5 remittance, that this matter was referred to an
6 internal committee, so they took no action. So,
7 actually, there is no action the RTAB needs to take at
8 this time for that --

9 THE CHAIRPERSON: Okay.

10 MR. CLINE: -- for that meeting.

11 THE CHAIRPERSON: We'll keep you on the same
12 spot and proceed to the Regular City Council meeting of
13 August 9th.

14 MR. CLINE: All right.

15 THE CHAIRPERSON: Begin with Resolution 312.

16 MR. CLINE: Yes. We have Resolution 312,
17 which is the reappointment of James Richardson to the
18 Library Board.

19 We have Resolution 314, which is the second
20 reading and an adoption of an ordinance amendment to
21 the City's Wastewater Ordinance.

22 314.2 was a public hearing held on the matter
23 of the wastewater ordinance amendment.

24 Resolution 340 was an amendment to an
25 ordinance for a creation of a City-wide committee.

1 This was an internal amendment only to some of the
2 language in that ordinances.

3 Resolution 340.2 was the second reading and
4 adoption of said ordinance for the City-wide committee.

5 Resolution 341 -- I'm sorry, 342 -- 340.2 --
6 let me back up -- was a public hearing held on the
7 City-wide advisory committee.

8 Ordinance 34 -- 341 was the acceptance of the
9 donation of furniture in the amount of \$3,500.

10 Resolution 342 was the approval of a purchase
11 order with Kennedy Industries in the amount of \$82,000
12 for lift station components.

13 343 -- I'm sorry. Some of my notes are out
14 of order -- was an annual contract for the purchase of
15 sodium hydroxide chemicals in the amount of \$200,000.

16 Resolution 374 was a memorandum of
17 understanding for the free City Festival.

18 And Resolution 376 was the -- was a technical
19 amendment to the Annual Action Plan that goes to the
20 Department of Housing and Urban Development.

21 So those are the -- the major resolutions
22 there and then in each group.

23 THE CHAIRPERSON: Is there a motion the
24 foregoing Resolutions be approved?

25 MR. FERGUSON: So move.

1 THE CHAIRPERSON: Is there support?

2 MR. TOWNSEND: I have a question. I am
3 sorry.

4 THE CHAIRPERSON: Certainly.

5 MR. TOWNSEND: One of those resolutions, the
6 16-0376, the Action Plan one, is it also an adjustment
7 to that .1 that's coming later?

8 MR. CLINE: Yes.

9 MR. TOWNSEND: I noticed several of those;
10 that's why I'm trying to understand. I know that --

11 MR. CLINE: Yes. What we did was, that
12 resolution, the final approval of that, we separated
13 out for independent discussion because we initially had
14 a copy of that resolution without signatures. And then
15 we received the complete approval of that as we were
16 routeing out the packet.

17 The Resolution 376, itself, was just a minor
18 technical amendment to some of the language but the
19 final adoption we'll be getting into momentarily.

20 MR. TOWNSEND: Okay.

21 THE CHAIRPERSON: Is there support?

22 MR. TOWNSEND: Support.

23 THE CHAIRPERSON: Any discussion?

24 Those in favor of the motion, please say
25 "aye".

1 BOARD MEMBERS: Aye.

2 THE CHAIRPERSON: Opposed?

3 Those resolutions are adopted.

4 Proceed on to Resolution 340.1, which is an
5 ordinance amendment.

6 MR. CLINE: That is an ordinance amendment to
7 Chapter 46 of the City's Code of Ordinances regarding
8 the creation of a City-wide committee. If anyone
9 wishes more information, I would --

10 MR. FINNEY: Mr. Chair, I'm sorry. What
11 resolution?

12 THE CHAIRPERSON: Resolution 340.1.

13 MR. CLINE: Correct. That is the -- the
14 adoption of a City-wide Committee Ordinance. That has
15 been before the Board several months ago and was
16 postponed due to some further discussion within the
17 City. We separated it out for, you know, separate
18 consideration, simply because you had already
19 previously addressed it and if you wanted to have any
20 further discussion with the City on that.

21 THE CHAIRPERSON: Is there a motion that
22 Resolution 340.1 be approved?

23 MR. TOWNSEND: Motion to approve.

24 THE CHAIRPERSON: Is there support?

25 MR. FERGUSON: Support.

1 THE CHAIRPERSON: Any discussion?

2 Those in favor of the motion, please say

3 "aye".

4 BOARD MEMBERS: Aye.

5 THE CHAIRPERSON: Opposed?

6 Motion is adopted.

7 Next is Resolution 375. It's an amendment to
8 the fiscal '16/'17 budget.

9 MR. CLINE: Yes. And that budget amendment
10 is in the amount of \$318,000.

11 THE CHAIRPERSON: Is there a motion that
12 Resolution 375 be approved?

13 MR. TOWNSEND: Motion to approve.

14 MR. FERGUSON: Support.

15 THE CHAIRPERSON: Motion is made and
16 seconded. Any discussion?

17 MR. TOWNSEND: Yeah, some discussion. I have
18 a question, if there's someone here that can address
19 that in this resolution to -- to do that, I don't know
20 who would be the appropriate -- Mr. Jones?

21 MS. STEELE: Hello. I'm Dawn Steele and I'm
22 here on behalf of the Interim Chief Financial Officer.

23 MR. TOWNSEND: Hello.

24 MS. STEELE: Hello.

25 MR. TOWNSEND: Question: I noticed that

1 there's some adjustments in there, particularly in the
2 Finance Department in reference to the benefit package
3 that were adjusted that went into salaries.

4 MS. STEELE: Yes.

5 MR. TOWNSEND: Is that correct? I know that
6 was for the salary that was there. Are those
7 adjustments, are those for the entire year or are those
8 for a period of time?

9 MS. STEELE: The adjustment is for the
10 contract, which I think the contract is through
11 February.

12 MR. TOWNSEND: Through February, okay. So
13 you didn't take the full amount of those benefits out?

14 MS. STEELE: We did take the full amount of
15 the benefits. We did take the full amount. The
16 benefits were originally for --

17 MR. TOWNSEND: The entire year?

18 MS. STEELE: Right. And the benefits were
19 for healthcare and the pension and we -- I believe the
20 full amount was taken out.

21 MR. TOWNSEND: So we didn't retro through
22 February; we took the full amount?

23 MS. STEELE: Right.

24 MR. TOWNSEND: So, come February, we have an
25 issue, then?

1 MS. STEELE: Only if --

2 MR. TOWNSEND: If there's a --

3 MS. STEELE: -- the position -- the person
4 taking the position, yes.

5 MR. TOWNSEND: Okay. That was my question.
6 Thank you.

7 THE CHAIRPERSON: Other questions?

8 Mr. Finney, any questions?

9 MR. FINNEY: No.

10 THE CHAIRPERSON: Questions on the adoption
11 of the motion?

12 Those in favor please, say "aye".

13 BOARD MEMBERS: Aye.

14 THE CHAIRPERSON: Opposed?

15 Motion is adopted.

16 Next is Resolution 376.1; it's from 2016/'17
17 Annual Action Plan.

18 MR. CLINE: Again, this is a matter that I
19 believe was received by the Board. This is -- simply
20 may go to the Department of Housing and Urban
21 Development and needs to be -- is a required
22 submission. We initially did not receive the completed
23 resolution with all the signatures on it, as the Board
24 has requested; that's why we separated this out, not
25 knowing if we had to recommend postponement on that

1 issue. That came in.

2 This is pretty much a pro forma document.
3 There are a number of communities submit this on an
4 annual basis that receive Community Development Block
5 Grant funds and things of that nature. So, in my
6 review of it, I didn't note anything that would give me
7 pause on this particular item. So --

8 THE CHAIRPERSON: Is there a motion that
9 Resolution 376.1 be adopted?

10 MR. FERGUSON: So move.

11 THE CHAIRPERSON: I will support that.

12 Mr. Townsend?

13 MR. TOWNSEND: In this situation, I am the
14 acting CEO at Flint PAL, which is a recipient of
15 this -- on this grant, so I will abstain from voting on
16 this issue.

17 THE CHAIRPERSON: Thank you. Motion is made
18 and seconded. Is there any discussion?

19 If not, those in favor of approving
20 Resolution 376.1, please say "aye".

21 BOARD MEMBERS: Aye.

22 THE CHAIRPERSON: Opposed?

23 Motion is adopted.

24 Next is Resolution 378, the settlement of a
25 litigation matter.

1 MR. CLINE: Yes. And I do not have any
2 specifics, given the nature of the litigation or the
3 details of the matter, other than that it is being
4 settled for the amount of \$10,000.

5 THE CHAIRPERSON: And I'll ask, just in case,
6 if the Chief Legal Officer has any comment upon this
7 resolution?

8 MS. OAKS: No.

9 THE CHAIRPERSON: Is there a motion that
10 Resolution 378 be approved?

11 MR. FINNEY: So move approval.

12 THE CHAIRPERSON: Is there support?

13 MR. FERGUSON: Support.

14 THE CHAIRPERSON: Motion's made and seconded.
15 Any discussion?

16 Those in favor of approving Resolution 378,
17 please say "aye".

18 BOARD MEMBERS: Aye.

19 THE CHAIRPERSON: Opposed?

20 Resolution is adopted.

21 Next we have resolutions from the Regular
22 City Council meeting of August 22nd. Those are
23 Resolutions 384, 385, 390 and 391 and we pulled that
24 one Resolution 392 for further discussion.

25 Mr. Cline, do you want to summarize

1 Resolutions 384, 385, 390 and 391?

2 MR. CLINE: Yes. Resolution 384 is an
3 agreement with the Genesee County Land Bank Authority
4 in the amount of \$80,000 for the Tool Shed Program.

5 Resolutions 385 is the annual contract with
6 Cintas for the provision of uniforms and floor mats to
7 the City in the amount of \$40,000.

8 Resolution 390 is a personal service
9 agreement with a Mike Daniel, for the Fast Start
10 program in the amount of \$120,000.

11 Resolution 391 is a donation to the City's
12 canine unit in the amount of \$50,000.

13 THE CHAIRPERSON: Is there a motion that
14 Resolutions 384, 385, 390 and 391 be approved?

15 MR. TOWNSEND: Motion to approve.

16 THE CHAIRPERSON: Is there support?

17 MR. FINNEY: Does that include 392, also?

18 THE CHAIRPERSON: That includes -- no. 384,
19 385, 390 and 391 only.

20 MR. CLINE: I should note, for the record,
21 this Resolution 386 was postponed by the City Council
22 as well so that one is not being included in this
23 approval.

24 THE CHAIRPERSON: A motion was made. Is
25 there support?

1 Chair will support the motion. Is there any
2 discussion?

3 If not, those in favor of the motion, please
4 say "aye".

5 BOARD MEMBERS: Aye.

6 THE CHAIRPERSON: Opposed?

7 Motion is adopted.

8 That brings us to Resolution 392.

9 MR. CLINE: Resolution 392 is the settlement
10 of a grievance between Local 1799 and City of Flint.
11 Two individuals were involved in this. And the
12 amounts: One individual received a settlement of
13 \$8,000; the second individual received an amount of
14 \$6,600.

15 THE CHAIRPERSON: Any additional information
16 from the Chief Legal Officer?

17 MR. FINNEY: I recommend approval.

18 THE CHAIRPERSON: Is there support?

19 MR. TOWNSEND: Support.

20 THE CHAIRPERSON: Any discussion?

21 If not, those in favor of approving
22 Resolution 392, please say "aye".

23 BOARD MEMBERS: Aye.

24 THE CHAIRPERSON: Opposed?

25 Motion is adopted.

1 That takes us to the two additions to the
2 agenda and we'll begin with Resolutions 419, which I
3 believe was concerning the relocation of one of the
4 election precincts in the City.

5 MR. CLINE: Yes. I actually spoke with the
6 City Clerk about that yesterday. The property where
7 they had one of their election precincts in, either
8 it's for sale or has been sold and it has certain other
9 inefficiencies and they wish to relocate that to a
10 different facility.

11 City Council has approved this resolution.
12 However, Emergency Manager Order Number 20 requires
13 that the RTAB approve that action as well. The City
14 Clerk was asking that this be expedited because there
15 are public notification requirements and other
16 notifications that have to be made. And, with an
17 election coming up, time is somewhat of the essence.
18 So I believe this is completely justifiable and I
19 completely understand the request, so --

20 THE CHAIRPERSON: Is there a motion that
21 Resolution 419 be approved?

22 MR. TOWNSEND: Motion to approve.

23 THE CHAIRPERSON: Is there support?

24 MR. FERGUSON: Support.

25 THE CHAIRPERSON: Any discussion?

1 MR. TOWNSEND: A question.

2 MR. FINNEY: I have a quick question.

3 THE CHAIRPERSON: Question, Mr. Finney?

4 MR. FINNEY: I'm not sure I understand why
5 the (inaudible).

6 THE CHAIRPERSON: I think Mr. Finney's
7 question was why it requires RTAB approval.

8 Is that correct, Mike?

9 MR. FINNEY: Yes, yes.

10 THE CHAIRPERSON: I believe there would be
11 two answers to that. One is that it was a resolution
12 approved by the Council. And so we approve this in
13 that particular vein, as we do, all resolutions that
14 are approved by the Council have to come to the RTAB
15 first. The second is, I believe there is a specific
16 reference in one of the EM orders, I believe Order
17 Number 20 --

18 MR. CLINE: Yes.

19 THE CHAIRPERSON: -- which also implicates
20 RTAB approval. So there are really two reasons.

21 MR. FINNEY: Thank you.

22 THE CHAIRPERSON: Mr. Townsend, you had a
23 question?

24 MR. TOWNSEND: My other question is that, not
25 seeing this resolution, it has all the appropriate

1 signatures that are necessary for it?

2 MR. CLINE: Let me double check. Yes, it
3 does.

4 MR. TOWNSEND: And then the last question is,
5 if this is a situation of that it was approved today --
6 is that the one that was approved?

7 THE CHAIRPERSON: It was approved Monday.

8 MR. CLINE: My understanding is it was
9 approved Monday night by the City Council.

10 MR. TOWNSEND: City Council. Well, again,
11 this being within the time that the Mayor could veto
12 it, do we have that -- we've done it in the past; we've
13 gotten her approval that she will not move on that. I
14 guess that is something we probably should have, that
15 approval, each time before we do it.

16 THE CHAIRPERSON: Mr. Jones, can you address
17 that, as to whether or not Administration intends to
18 allow the veto period to pass?

19 MR. JONES: The Administration does intend to
20 have the veto period pass on this one.

21 THE CHAIRPERSON: Thank you. Mr. Finney, any
22 further questions from you?

23 MR. FINNEY: No, I'm all set. Thank you.

24 THE CHAIRPERSON: A motion was made and
25 seconded. Any further discussion or questions?

1 If not, those in favor of approving
2 Resolution 419, please say "aye".

3 BOARD MEMBERS: Aye.

4 THE CHAIRPERSON: Opposed?

5 Resolution is adopted.

6 That leaves the resolution, I believe,
7 Mr. Cline, you have the resolution number for the
8 adjustments to the Master Fee Schedule?

9 MR. CLINE: Yes. Mr. Branch handed this to
10 me just a few moments ago and it is Resolution 16-0420.
11 It does have -- I have copies of all -- it does have
12 all the appropriate signatures on this resolution
13 dealing with an amendment to the Master Fee Schedule.

14 THE CHAIRPERSON: And can someone elaborate
15 upon this resolution? I assume this involves the \$140
16 fee in the two pieces, \$70 before and \$70 after.

17 But, Mr. Jones, can you summarize for us --

18 MR. JONES: Sure.

19 THE CHAIRPERSON: -- what this does?

20 MR. JONES: Sure. This -- this amendment to
21 the Master Fee Schedule is being done specifically and
22 only for the purposes of a Fast Start program, the
23 service line replacement. And the first \$70 fee is a
24 utility inspection in which members of the City of
25 Flint Water Service Center will go out. They will

1 inspect the lines to ensure that they are either
2 galvanized or lead prior to the contractor coming in to
3 replace it.

4 And then the second \$70 fee is a right-of-way
5 inspection, which members of the Utility Department
6 will go in, they will ensure that the line has been
7 replaced properly. They will also ensure that
8 nothing -- no damage has been made to the City of
9 Flint's infrastructure underground before the
10 restoration work is completed.

11 And so this is an opportunity for the City of
12 Flint to have safeguards in place, not only to make
13 sure that the pipes that are being replaced are
14 galvanized or lead but also to ensure that before
15 the -- the restoration work is done, that nothing was
16 done improperly to the main or that things were
17 replaced properly.

18 THE CHAIRPERSON: And would this be paid by
19 the homeowner?

20 MR. JONES: This fee will be paid by the
21 contractor.

22 THE CHAIRPERSON: By the contractor.

23 MR. TOWNSEND: Question by Mr. Townsend. Now
24 that this process has already started, are these fees
25 collected now or will they be collected for those that

1 are already -- since the process has already started?

2 MR. JONES: I need to talk to the Building
3 Inspection Department to figure out how we're going to
4 handle that. I do know, going forward, from this point
5 forward, we will begin that. But I need to understand
6 how we will handle that for the previous lines that
7 were replaced. I will tell you that we have had City
8 staff on site doing these inspections, in hopes that
9 this would be approved today.

10 THE CHAIRPERSON: And what will the
11 disposition be of the fees; will they go to the Water
12 Fund?

13 MR. JONES: These fees will go to the
14 respective departments. There is, in fact, a Water
15 Service Center Department, and they actually handle
16 those actual repairs on a nominal basis. And then
17 there's also the Streets Department that handle
18 everything in the way of repairs and inspections and
19 the right-of-way.

20 THE CHAIRPERSON: Thank you. Is there a
21 motion that Resolution 420 be approved?

22 MR. TOWNSEND: Motion to approve.

23 THE CHAIRPERSON: Support.

24 Motion is made and seconded. Is there any
25 discussion?

1 If not, those in favor of approving
2 Resolution 420, please say "aye".

3 BOARD MEMBERS: Aye.

4 THE CHAIRPERSON: Opposed?

5 Resolution is adopted.

6 Next item, City Administrator Items.

7 Mr. Jones?

8 MR. JONES: Good evening -- good afternoon, I
9 should say. I know that a part of the -- the update is
10 to discuss the Budget to Actual. So, at this time, I'm
11 going to ask the Deputy Finance Director,
12 Mrs. Dawn Steele, to come forward and offer that Budget
13 to Actual report.

14 MS. STEELE: Hello again. You should have,
15 in your packet, a copy of the Budget to Actual as of
16 July 31st. We are in the process of closing out FY '16
17 that ended on June 30th. So there will be a few
18 adjustments to the June 30th revenue and expenditures
19 that are included in this report, along with the first
20 month's revenue and expenditures for FY '17, which is
21 due July 31, 2016.

22 Do you have any questions in regards to the
23 report that I would be able to answer?

24 THE CHAIRPERSON: I realize it's early in the
25 fiscal year. But are we on target yet, are there

1 any --

2 MS. STEELE: Concerns or --

3 THE CHAIRPERSON: -- issues on the Horizon
4 that you have any concern about?

5 MS. STEELE: No, just the ongoing water
6 situation. Mr. Sabuda actually is in a court hearing
7 today. But, other than that, we haven't noticed any
8 major changes or reductions. And FY '16 looks like it
9 should close out fairly well. I don't see any major
10 things regarding that.

11 THE CHAIRPERSON: And are we on target to
12 have the 2016 -- '15/'16 audit completed on time?

13 MS. STEELE: Yes, the auditors will be coming
14 in on October 16. We usually have the three weeks.
15 And we do not anticipate any delay. It will be
16 finalized December 31st, so we're hoping in the first
17 or second week in December.

18 THE CHAIRPERSON: Are there any questions?

19 Mr. Finney, any questions?

20 MR. FINNEY: No. I'm all set.

21 THE CHAIRPERSON: If there is no objection,
22 we will receive the July 31, 2016 Budget to Actual
23 Report.

24 MR. JONES: So the next couple things that
25 you have asked us for was the salary for the

1 transportation director. That salary is 75- to 85-.

2 And then the second item that you asked us to
3 bring back information on is the comparison between an
4 internal engineer for the City of Flint and outsourcing
5 that to another contractor.

6 And so what the -- the Finance Director has
7 done is provided me with a breakdown of all of the
8 costs associated with the City Engineer,
9 Mr. Mark Davis, and that total cost is \$120,947.50, and
10 that includes his wages, his Social Security and
11 unemployment insurance, healthcare contribution, his
12 pension contribution as well as the employer pension
13 healthcare contribution. That makes up that
14 120,947.50. And then, based on the work that has
15 been --

16 MR. FINNEY: Chair?

17 MR. JONES: -- contracted out for the
18 engineering firm, Rowe, the total of that is
19 289,642.22. And so we do realize a savings by having
20 an engineer in-house.

21 MR. FINNEY: Mr. Chair?

22 THE CHAIRPERSON: Yes.

23 MR. FINNEY: I'm only hearing bits and pieces
24 and so I think I'm going to sign off without any
25 problems, correct?

1 THE CHAIRPERSON: Unless you have any
2 questions regarding this cost comparison. As I recall,
3 you were the one who originally asked for a comparison
4 of in-house versus an engineering contract. So do you
5 have any questions regarding this item?

6 MR. FINNEY: No, I don't.

7 THE CHAIRPERSON: Okay. Thank you, then.

8 MR. FINNEY: Okay. Thanks a lot, everyone.
9 Bye.

10 MR. JONES: So I guess it's also important to
11 note that, because of the work associated with
12 replacing service lines and preparing to bring in,
13 hopefully, additional dollars from the Federal
14 Government, this is important that the City of Flint
15 had engineering services in-house that can help to
16 provide some guidance as we replace not only the
17 service lines but, very soon, we hope that it will also
18 be replacing parts of our main water line. And so
19 having an engineer in-house is really critical as we
20 move forward with that work.

21 THE CHAIRPERSON: The only question that I
22 had -- and I don't have the numbers in front of me now.
23 But, when I looked at them earlier this morning, there
24 was a -- as I recall, substantial differential on the
25 contractor side in the line, involving, I believe,

1 unemployment insurance. I don't recall the exact cap
2 but it was, I believe, over a hundred thousand dollars.

3 MR. JONES: In savings?

4 THE CHAIRPERSON: It was much lower on what
5 I'll call the in-house side. And I was trying to
6 understand as to why there would be such a variance
7 between those two numbers.

8 MR. JONES: Yeah. And I'm not sure these --
9 this information was provided to me directly from
10 David Sabuda but I can double check on those, the
11 unemployment, in other words.

12 THE CHAIRPERSON: Okay. Ms. Steele, do
13 you -- would you have an answer for that?

14 MS. STEELE: What's the question in regards
15 to?

16 THE CHAIRPERSON: Eric, do you have the
17 particular page?

18 MR. CLINE: Yes.

19 THE CHAIRPERSON: I just recall a
20 differential of --

21 MR. TOWNSEND: A hundred thousand dollars.

22 MS. STEELE: Oh, this is -- oh, the 162,000,
23 that's construction services. Is that what you're
24 asking? The Social Security unemployment insurance, is
25 that --

1 THE CHAIRPERSON: I believe that's the line
2 and it was only \$8,000 or so --

3 MS. STEELE: Yeah, 8,9-

4 THE CHAIRPERSON: -- for in-house.

5 MS. STEELE: \$8,900, right.

6 THE CHAIRPERSON: Why would they be so
7 different?

8 MS. STEELE: Go ahead -- well, there's -- if
9 you're comparing 8,900 with the number next to it for
10 Rowe Engineering, which is 162,000, that's what I'm
11 saying, the 162,000 is not Social Security and
12 Unemployment insurance, it looks like it's construction
13 services. So they had -- he has engineering services
14 of 126,916 for Rowe and then there was 162,725 for
15 construction services. So there was two different...

16 THE CHAIRPERSON: So they're not the same?

17 MS. STEELE: No, it's not going across, like
18 wage is, no. It's, like, the total Rowe's total
19 engineering services cost is 126,000 and then the
20 construction services was 162,725 where a staff
21 person -- we broke it out into the fringe benefits plus
22 wages.

23 THE CHAIRPERSON: Okay. I see.

24 MS. STEELE: Okay?

25 THE CHAIRPERSON: Thank you.

1 MR. JONES: And, unless you have other
2 questions, I have nothing else to report at this time.

3 MR. TOWNSEND: The only thing I had a
4 question in that process, as I looked at that, too, the
5 difference is so glaring in terms of the cost. Are we
6 saying though, by this document, that the in-house
7 engineer will be able to perform all of the
8 responsibilities that were previously paid to Rowe?

9 MR. JONES: So we're not saying that they
10 will be able to perform all of the duties. What we
11 will do -- and we'll continue to think about what
12 projects will be done by the in-house engineer and what
13 things will be contracted out to various engineering
14 firms. We do know that, in addition to the City of
15 Flint's engineering needs -- and that's for the
16 Administration -- various departments also have
17 engineering needs.

18 For example, only the last couple years there
19 has been times where Planning and Development have
20 engaged an engineering firm of Rowe. In cases where he
21 can't actually handle those things and grant funds can
22 support those, we'll use grant funds to go out to an
23 outside vendor, to bring in the engineering support to
24 do that.

25 MR. TOWNSEND: So what we're saying in that

1 is, as we look at that, they're not actually having
2 apples to apples in terms of comparison of costs
3 because there are some costs that are associated in the
4 Rowe total that we still may incur --

5 MR. JONES: Right.

6 MR. TOWNSEND: -- outside of that?

7 MR. JONES: Yeah. The other thing that's
8 important to note is because we have an engineer on
9 staff now, when we're developing specs for an RFP that
10 requires an engineer, we'll be able to put more precise
11 specs into that RFP to prevent change orders on the
12 back end.

13 Any other questions?

14 THE CHAIRPERSON: The final item that we had
15 listed here, heading was the Water Rate Analysis. We
16 had asked Chief Financial Officer, I believe, probably
17 two meetings ago, to compare an analysis. I think what
18 we're really looking for -- at least what I am looking
19 for, is to try to understand, with respect to water and
20 sewer funds and, in particular, I think the water fund,
21 where it is financial -- is it going to be able to --
22 is it bringing in sufficient revenue, given the
23 expenditures, to be able to operate throughout the
24 remainder of the calendar year and then throughout the
25 remainder of fiscal year 2017.

1 If not, when would it likely be out of cash?

2 Do rate increases need to be considered?

3 I think of all the funds that the City has,
4 that particular fund is probably of the greatest
5 concern, at least, based upon the influx of resources
6 from the State or otherwise. That's gray and we'd
7 particularly like to know that. But, if there are
8 issues on the horizon -- because there had been
9 discussions, I think, earlier in the year about the
10 possibility that the fund might not attach at some
11 point. Is that still a concern or has that been
12 addressed?

13 MR. JONES: That is still an ongoing concern.
14 The Finance Officer has said that he will need
15 additional time to conduct an analyses of that fund. I
16 will say that the City is ramping up its collection
17 efforts and the mailing is going out to businesses as
18 well as residents, encouraging them to not only pay
19 their current bill but, also, to make arrangements on
20 their past due bills.

21 That correspondence will also say that, if
22 we -- if you don't want your credits to end from the
23 State of Michigan, you must be current on your water
24 bill. And so we are ramping up those efforts to bring
25 in revenue for that fund because it is an ongoing

1 concern.

2 And so that's something we hope to bring you
3 more information on but it will take additional time in
4 order to do that analysis.

5 THE CHAIRPERSON: Thank you.

6 MR. JONES: Certainly.

7 THE CHAIRPERSON: Public comment?

8 MR. CLINE: One question before we move to
9 public comment. Since Mr. Jones provided the salary
10 range for the Transportation Director, do you want to
11 back up and address that particular point?

12 THE CHAIRPERSON: This was on the \$75,000,
13 85,000?

14 MR. CLINE: Yes. We had deferred that
15 earlier temporarily.

16 THE CHAIRPERSON: Is there a motion that the
17 salary range for the Transportation Director position
18 we previously approved in the amount of 75,000, \$85,000
19 be approved?

20 MR. FERGUSON: So -- so move.

21 THE CHAIRPERSON: Is there support?

22 MR. TOWNSEND: Support.

23 THE CHAIRPERSON: Any discussion?

24 MR. TOWNSEND: The only discussion I'd like
25 to add, at this point in time, is that, when we do a

1 salary range -- this may be directed toward Mr. Jones.

2 When we do a salary range of that, if there
3 is deviation outside of that, is that something that
4 should be going back -- or that will be brought back to
5 the RTAB?

6 MR. JONES: Yes. Yes, it will.

7 MR. TOWNSEND: Okay. No other questions.

8 THE CHAIRPERSON: Any further questions?

9 Questions on the adoption of the motion, then
10 those in favor, please say "aye".

11 BOARD MEMBERS: Aye.

12 THE CHAIRPERSON: Opposed?

13 Motion is adopted.

14 MR. CLINE: All right. With public comment,
15 we only had one individual that signed up for public
16 comment, R.L. Mitchell.

17 MR. MITCHELL: Good evening, Chair.

18 THE CHAIRPERSON: Mr. Mitchell.

19 MR. MITCHELL: In regards to the Mayor, we
20 thank you for being lenient with we, the peoples of
21 Flint, for Mr. Sabuda, for allowing us some time to get
22 the money situation in range.

23 And, Michael Townsend and the other Michael,
24 we appreciate -- in regards to the Mayor's absence --
25 and we appreciate you doing business with Flint. Thank

1 you.

2 THE CHAIRPERSON: Thank you.

3 MR. CLINE: That's all.

4 MR. TOWNSEND: Motion to adjourn.

5 THE CHAIRPERSON: Is there support?

6 MR. FERGUSON: Support.

7 THE CHAIRPERSON: Without objection, we are
8 adjourned.

9 (Meeting was concluded at 2:51 p.m.)

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C E R T I F I C A T E

I, Mona Storm, do hereby certify that I have recorded stenographically the proceedings had and testimony taken in the meeting, at the time and place hereinbefore set forth, and I do further certify that the foregoing transcript, consisting of (38) pages, is a true and correct transcript of my said stenographic notes.

Date

Mona Storm
CSR-4460

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Minutes 2 - Final

Monday, September 12, 2016

6:40 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

*Kerry L. Nelson, President, Ward 3
Vicki VanBuren, Vice President, Ward 8*

*Eric Mays, Ward 1
Kate Fields, Ward 4*

Herbert J. Winfrey, Ward 6

*Jacqueline Poplar, Ward 2
Wantwaz D. Davis, Ward 5*

Monica Galloway, Ward 7

Scott Kincaid, Ward 9

Inez M. Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Mays, Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Poplar

APPOINTMENTS

None

LICENSES

None

RESOLUTIONS

160399 Contract/Epic Technology Solutions, LLC/Information Services Technology Operations and Management Services

Resolution resolving that the proper City Officials are hereby authorized to enter into a one-year contract with Epic Technology Solution, LLC for information services technology operations and management services, as requested by the Finance Department, in an amount NOT-TO-EXCEED \$279,000.00 [Data Processing Fund Acct. No. 636-228.100-801.000]. [Administration Submission No. CA2722016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160402 Contract/Johnson & Wood, LLC/Removal of Chiller/Installation of New 200-Ton Air Cooled Chiller/City Hall

Resolution authorizing the proper City Officials to enter into a contract with Johnson & Wood, LLC to remove an old chiller and to provide and install a new 200-ton air-cooled chiller, as requested by DPW/Maintenance, in an amount NOT-TO-EXCEED \$97,900.00 [Public Improvement Fund Acct. No. 402-753.200-976.000]. [Administration Submission No. CA2822016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160403 Metron-Farnier, LLC/Residential and Commercial Water Meters

Resolution resolving that the Department of Purchases and Supplies is hereby authorized to issue a purchase order to Metron-Farnier, LLC for approximately 2,750 residential and commercial water meters, as requested by Utilities/Water Service Center, in an amount NOT-TO-EXCEED \$500,000.00 [Sewer Fund Acct. No. 590-540.207-726.000 = \$250,000.00 and Water Fund Acct. No. 591-540.200-726.000 = \$250,000.00]. [Administration Submission No. CA2842016]

SEPARATED FROM MASTER RESOLUTION**160404** CO#1/Contract/Du All Cleaning/Janitorial Services

Resolution resolving that the proper City Officials are hereby authorized to enter into change order No. 1 with Du All Cleaning for janitorial services for an additional two years, as requested by DPW/Maintenance, in an amount NOT-TO-EXCEED \$177,920.00, for an aggregate contractual amount of \$266,880.00(\$88,960.00 per year, pending adoption of the FY2018 and FY2019 budgets) [General Fund Acct. No. 101-753.200-801.000 = \$75,000.00, Sewer Fund Acct. No. 590-540.100-801.000 = \$6,980.00 and Water Fund Acct. No. 591-540.100-801.000 = \$6,980.00.] [Administration Submission No. CA2832016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160405 Macomb Group/Various Plumbing Supplies

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders to Macomb Group for various piping/fittings/connectors and plumbing supplies, as requested by Multiple Departments, in an annual amount of \$81,500.00 for a three-year period, and an aggregate contractual amount of \$244,500.00 (pending adoption of the FY18 and FY19 budgets), AND, further resolving that the Finance Department has the discretion to spend an additional amount of no more than five (5) percent of the annual requested spend amount to Macomb Group for any unanticipated requests that may be submitted annually for the next three years [FY17 Funding @ General Fund Acct. No. 101-753.200-726.000 = \$4,500.00; Sewer Fund Acct. No. 590-550.202-726.000 = \$7,000.00, Acct. No. 590-550.202-775.000 = \$10,000.00 and Acct. No. 590-550.202-775.000 = \$45,000.00; and Water Fund Acct. No. 591-545.201-726.000 = \$1500.00]. [Administration Submission No. CA2852016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160406 Detroit Salt/Bulk Salt

Resolution resolving that the Department of Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Detroit Salt for bulk salt, in an amount NOT-TO-EXCEED \$300,000.00 [Major Street Fund Acct. No. 202-449.203-726.000 = \$150,000.00 and Local Street Fund Acct. No. 203-449.203-726.000 = \$150,000.00]. [NOTE: The purchase of bulk salt for FY17 is a cooperative effort with the Genesee County Road Commission.] [Administration Submission No. 160406]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

RESOLUTIONS (May Be Referred from Special Affairs)

- 160242.1** Amended Resolution/Issuance of Appearance Tickets/Chief Legal Officer List
- An amended resolution resolving that the Flint City Council approves and authorizes the List of Persons Authorized by the Chief Legal Officer to Issue Appearance Tickets, as amended August 29, 2016. [NOTE: Original list (dated June 22, 2016) was amended to add/remove job classifications under the Development Division.] [Administration Submission No. CA2762016]
- This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 160400** Public Hearing Date/Consolidated Annual Performance and Evaluation Report (CAPER)
- Resolution resolving that the Department of Planning and Development, Division of Community and Economic Development (CED), will hold a Public Hearing on September 26, 2016, City of Flint Dome Auditorium, City Hall, for the purposes of allowing review of the Consolidated Annual Performance and Evaluation Report (CAPER) and to receive public comment. [Administration Submission No. CA2802016]
- A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be Amended. The motion carried by the following vote:**
- Aye:** 8 - Councilperson Mays, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid
- Absent:** 1 - Councilperson Poplar
- 160400.1** Amended Resolution/Public Hearing Date/Consolidated Annual Performance and Evaluation Report (CAPER)
- An amended resolution resolving that the Department of Planning and Development, Division of Community and Economic Development (CED), will hold a Public Hearing on September 26, 2016, City Council Chambers, City Hall, for the purposes of allowing review of the Consolidated Annual Performance and Evaluation Report (CAPER) and to receive public comment. [NOTE: Resolution amended to change the location of the public hearing from the City Hall Dome to the City Council Chambers.]
- This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 160401** CO#7/Contract/Cornerstone Municipal Group/Additional Benefit Consulting/Affordable Health Care Act
- Resolution authorizing the appropriate City Officials to enter into change order No. 7 to the contract with Cornerstone (Municipal) Benefits Group to provide services as a third-party administrator for necessary compliance monitoring for the Affordable Health Care Act, as requested by the Finance Department, at an annual amount NOT-TO-EXCEED \$90,000.00, for total contract amount of \$636,100.00, under the same terms and conditions [Risk & Benefits

Management Professional Services Acct. No. 627-000.105-716.100].
[Administration Submission No. CA2812016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

- 160408** Professional Services Agreement (PSA)/Chief Public Health Advisor/Pamela L. Pugh, D.Ph., MS

Resolution resolving that the Flint City Council authorizes the Professional Services Agreement (PSA) between the City of Flint and Pamela L. Pugh, D.Ph., MS, pursuant to the provisions contained therein, and contingent upon the receipt and acceptance of a grant award provided by the Ford Foundation through the Community Foundation of Greater Flint, with agreed upon compensation at an hourly rate of \$48.07, with limited fringe benefits as outlined in the PSA, with terms beginning October 1, 2016, and continuing through and including September 30, 2017. [Administration Submission No. CA2792016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

- 160419** Relocation/Voting Precinct No. 58

Resolution approving the relocation of Voting Precinct No. 58, from the Boy Scouts of America building (507 W. Atherton Road, Flint), to the Word of Life Christian Church gymnasium (406 W. Atherton Road, Flint), effective with the November 8, 2016 Presidential Election, as requested by the Office of the City Clerk.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 8 - Councilperson Mays, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 1 - Councilperson Poplar

SEPARATIONS

- 160403** Metron-Farnier, LLC/Residential and Commercial Water Meters

Resolution resolving that the Department of Purchases and Supplies is hereby authorized to issue a purchase order to Metron-Farnier, LLC for approximately 2,750 residential and commercial water meters, as requested by Utilities/Water Service Center, in an amount NOT-TO-EXCEED \$500,000.00 [Sewer Fund Acct. No. 590-540.207-726.000 = \$250,000.00 and Water Fund Acct. No.

591-540.200-726.000 = \$250,000.00]. [Administration Submission No. CA2842016]

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be Adopted. The motion carried by the following vote:

Aye: 8 - Councilperson Mays, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 1 - Councilperson Poplar

LIQUOR LICENSES

None

ORDINANCES - First Reading

None

ORDINANCES - Second Reading

None

ADJOURNMENT

This regular City Council meeting was adjourned at 9:26 p.m.

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Minutes 2 - Final

Wednesday, September 14, 2016

12:08 PM

RTAB Summary

Council Chambers

SPECIAL CITY COUNCIL

*Kerry L. Nelson, President, Ward 3
Vicki VanBuren, Vice President, Ward 8*

Eric Mays, Ward 1

Kate Fields, Ward 4

Herbert J. Winfrey, Ward 6

Jacqueline Poplar, Ward 2

Wantwaz D. Davis, Ward 5

Monica Galloway, Ward 7

Scott Kincaid, Ward 9

Inez M . Brown, City Clerk

This Special City Council meeting was called for the purpose of considering the Resolution Approving and Adopting the Amended Biennial Master Fee Schedule for Fiscal Years 2017 and 2018.

ROLL CALL

Present: Councilperson Mays, President Nelson, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: Councilperson Poplar and Councilperson Fields

RESOLUTIONS

160420 Approval and Adoption/Amended Biennial Master Fee Schedule/Fiscal Years 2017 and 2018/Fast Start Lead Service Line Replacement Program/Utility Pre- and Post-Inspections

Resolution resolving that the appropriate City Officials are hereby authorized to amend the Biennial Master Fee Schedule for Fiscal Years 2017 and 2018 to include the fees for the Fast Start Lead Service Line Replacement Program, as requested by the Department of Public Works (DPW), which shall be set at \$140.00 (which shall consist of \$70.00 for Utility Inspection/Pre-Inspection and \$70.00 for Post-Inspection to verify backfill material for street restoration); the Water Service Line and Sewer and Drain Permit Fee shall be set at \$140.00; and the Excavation Fee shall be set at \$28,00, and to implement and collect these fees effective immediately upon adoption of this resolution.

[Administration Submission No. CA2872016]

A motion was made by Councilperson Kincaid, seconded by Councilperson Mays, that this matter be Adopted. The motion carried by the following vote:

Aye: 7 - Councilperson Mays, President Nelson, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 2 - Councilperson Poplar and Councilperson Fields

ADJOURNMENT

This Special City Council Meeting was adjourned at 12:44 p.m.

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Minutes 2 - Final

Monday, September 26, 2016

5:54 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

*Kerry L. Nelson, President, Ward 3
Vicki VanBuren, Vice President, Ward 8*

*Eric Mays, Ward 1
Kate Fields, Ward 4*

Herbert J. Winfrey, Ward 6

*Jacqueline Poplar, Ward 2
Wantwaz D. Davis, Ward 5*

Monica Galloway, Ward 7

Scott Kincaid, Ward 9

Inez M . Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Mays, Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Poplar

PUBLIC HEARINGS

160400.4 Public Hearing/Consolidated Annual Performance and Evaluation Report (CAPER)

A Public Hearing for the purposes of reviewing the Consolidated Annual Performance and Evaluation Report (CAPER) and receiving public comment.

HEARING HELD

APPOINTMENTS

None

LICENSES

None

RESOLUTIONS

160421 Contract/Schena Roofing & Sheet Metal Co., Inc./City Hall North Building Reroofing

Resolution authorizing the proper City Officials to enter into a contract with Schena Roofing & Sheet Metal Co., Inc. for reroofing the City Hall North Building Complex, as requested by Maintenance, in an amount NOT-TO-EXCEED \$203,000.00. [Public Improvement Fund Acct. No. 402-753.200-976.000.] [City Administrator Submission No. CA2882016.]

A motion was made by Councilperson Kincaid, seconded by Vice President VanBuren, that this matter be POSTPONED for November 14, 2016. The motion carried by the following vote:

Aye: 5 - President Nelson, Councilperson Fields, Councilperson Davis, Vice President VanBuren and Councilperson Kincaid

No: 3 - Councilperson Mays, Councilperson Winfrey and Councilperson Galloway

Absent: 1 - Councilperson Poplar

160422 Multi-Year/Contract/Power Plus Engineering, Inc./Switchgear Maintenance

Resolution authorizing the proper City Officials to enter into contracts with Power Plus Engineering, Inc. for three-year switchgear maintenance, as requested by Utilities/Water Plant/Water Pollution Control, in an amount

NOT-TO-EXCEED \$28,000.00, for an aggregate contract amount of \$84,000.00 (\$28,000.00 per year pending adoption of the FY2018 and FY2019 budgets). [Sewer Fund Acct. No. 590-550.202-930.000 = \$18,000.00 and Water Fund Acct. No. 591-545.201-930.000 = \$10,000.00.] [City Administrator Submission No. CA2892016.]

A motion was made by Councilperson Kincaid, seconded by Vice President VanBuren, that this matter be POSTPONED for November 14, 2016. The motion carried by the following vote:

Aye: 5 - President Nelson, Councilperson Fields, Councilperson Davis, Vice President VanBuren and Councilperson Kincaid

No: 3 - Councilperson Mays, Councilperson Winfrey and Councilperson Galloway

Absent: 1 - Councilperson Poplar

160423 Contract/Nan McKay & Associates/Residential Rental Inspection Services

Resolution resolving that the proper city officials, upon City Council's approval, are hereby authorized to enter into a contract with Nan McKay & Associates for residential rental inspection services, as requested by Building Inspections, in an amount NOT-TO-EXCEED \$300,000.00 [Building Inspection Fund Acct. No. 542-371.100-801.000].

A motion was made by Councilperson Kincaid, seconded by Vice President VanBuren, that this matter be POSTPONED for November 14, 2016. The motion carried by the following vote:

Aye: 5 - President Nelson, Councilperson Fields, Councilperson Davis, Vice President VanBuren and Councilperson Kincaid

No: 3 - Councilperson Mays, Councilperson Winfrey and Councilperson Galloway

Absent: 1 - Councilperson Poplar

RESOLUTIONS (May Be Referred from Special Affairs)

None

LIQUOR LICENSES

None

ORDINANCES - First Reading

None

ORDINANCES - Second Reading

None

RECONSIDERATION

Councilperson Winfrey made a motion to RECONSIDER Resolution No. 160399, a Resolution to Epic Technology Solutions, LLC for Information Services, Technology Operations and Management Services, which was adopted by the City Council on

Monday, September 12, 2016.

160399 Contract/Epic Technology Solutions, LLC/Information Services Technology Operations and Management Services

Resolution resolving that the proper City Officials are hereby authorized to enter into a one-year contract with Epic Technology Solution, LLC for information services technology operations and management services, as requested by the Finance Department, in an amount NOT-TO-EXCEED \$279,000.00 [Data Processing Fund Acct. No. 636-228.100-801.000]. [Administration Submission No. CA2722016]

A motion was made by Councilperson Winfrey, seconded by Councilperson Kincaid, that this matter be RECONSIDERED. The motion carried by the following vote:

Aye: 7 - President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Abstain: 1 - Councilperson Mays

Absent: 1 - Councilperson Poplar

A motion was made by Councilperson Winfrey, seconded by Councilperson Kincaid, that this matter be Adopted. The motion failed by the following vote:

No: 7 - President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 2 - Councilperson Mays and Councilperson Poplar

Councilperson Mays briefly left the Council meeting at 8:03 p.m. and missed the adoption vote on Resolution No. 160399.

ADJOURNMENT

This regular City Council meeting was adjourned at 9:11 p.m.

160399

(Proposal #16000544)

SUBMISSION NO.: CA2722016

PRESENTED: 9-1-16

ADOPTED: _____

BY THE CITY ADMINISTRATOR:

**RESOLUTION TO EPIC TECHNOLOGY SOLUTIONS, LLC
FOR INFORMATION SERVICES TECHNOLOGY OPERATIONS AND MANAGEMENT
SERVICES**

RESOLUTION

The Department of Purchases & Supplies has solicited proposals for information services technology operations and management services as requested by the Department of Finance; and

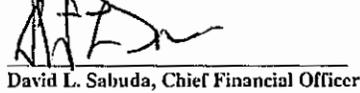
Epic Technology Solutions, LLC, 432 N. Saginaw St., Suite 207, Flint, Michigan was the sole proposer from four solicitations for said requirements. Funding for said services will come from the following account: 636-228.100-801.000; and

IT IS RESOLVED, that the Proper City Officials are hereby authorized to enter into a one year contract with Epic Technology Solutions, LLC for information services technology operations and management services in the amount not to exceed \$279,000.00. (Data Processing Fund)

APPROVED PURCHASING DEPT.:

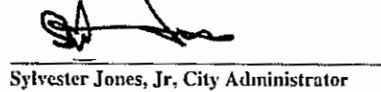

Deprick Jones, Purchasing Manager

APPROVED AS TO FINANCE:


David L. Sabuda, Chief Financial Officer

APPROVED AS TO FORM:


Stacy Erwin Oakes
Chief Legal Officer


Sylvester Jones, Jr, City Administrator

CITY COUNCIL:


Kerry Nelson, Council President

RECEIVERSHIP TRANSITION ADVISORY BOARD:

PRESENTED TO CITY COUNCIL:

9-07-2016

ADOPTED BY CITY COUNCIL:

9-12-2016

RESOLUTION STAFF REVIEW

DATE: 09/01/2016

Agenda Item Title: Epic Technology Solutions Information Technology Services

Prepared By: Candace Papineau

Background/Summary of Proposed Action:

In June of 2016 the City of Flint requested bids for Information Technology services and management oversight on the City of Flint website at <https://www.cityofflint.com/finance/purchasing/bids-2/>. One sealed bid (P17-544) was submitted by Epic Technology Solutions LLC to the City of Flint for Information Technology Services and management oversight. Epic Technology Solutions has worked with the City for the past three years and is familiar with the operations of the IT Department. Upon a review of the bid submission, it has been determined that Epic's request is roughly a 1.7% increase over the previous contract. Epic Technology Solutions LLC would oversee daily management of critical systems, assist and attest to the collection of data evidence for litigation and investigations, plan and manage the projects for implementation of a large ERP software installation in public works along with other Information Technology related projects.

Financial Implications None

Budgeted Expenditure? Yes Please explain if no:

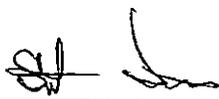
Account No.: 636-228.100-801.000

Pre-encumbered? Yes Requisition # 160000949

Other Implications (i.e., collective bargaining):

Staff Recommendation:

City Administration and Finance is requesting to proceed with a one-year contract for said services with Epic Technology Services not to exceed \$279,000. Funding will come from account 636-228.100-801.000.

Staff Person: 

Approval: 



**CITY OF FLINT, MICHIGAN
Department of Finance**

**Sylvester Jones
City Administrator**

**David L. Sabuda, CPA
Chief Financial Officer**

**Dawn Steele
Deputy Finance Director**

**Dr. Karen W. Weaver
Mayor**

DATE: September 22, 2016

TO: Mr. Eric Cline, Department Manager
Michigan Department of Treasury
Local Government Financial Services Division
Fiscal Responsibility Section

FROM: David L. Sabuda, Interim Finance Director 

RE: Budget to Actual Revenue and Expenditure Report – August 31, 2016

Attached, please find the City of Flint's Budget to Actual Revenue and Expenditure Report and Cash and Investment Summary for the period ending August 31, 2016 for your review and submission to the RTAB. This financial information is provided in accordance with the City of Flint Emergency Manager Order 20.

Please note that the reporting includes the City's fiscal year end June 30, 2016 along with the August 31, 2016 financial information. The June 30, 2016 activity shown in the attached reports is unaudited and subject to change as City staff continues to work on posting annual transactions associated with closing the fiscal year. For example, the following transactions are inherent to this process and will impact year-end balances once recorded: accounts receivable and accounts payable accruals, inter-fund transfers in/out, and budgeted use of fund balance.

All 6/30/2016 operating fund, fund balances, before audit, and during final posting are in compliance with PA 2 of 1968 as amended as well as operating fund cash balances.

As stated above, the reporting also highlights the August 2016 activity for the new fiscal year. As you review the information, please know that seasonal activities for both revenues and expenses will occur. This would be specific towards property tax collection revenue and capital project expenses. That would explain some larger than usual variances within the report for August 2016.

The City's annual audit is scheduled to be conducted by an external CPA firm during the month of October 2016. This work is being done as required by Public Act 2 of 1968 as amended and City Ordinance #3855. The audited financial report will be published no later than 12/31/2016.

Other Financial Activity

The City currently has three at risk special revenue operating funds. Those operating funds are Fund 205-Public Safety, Fund 207-Police Fund and Fund 208-Park/Recreation Fund. These three special revenue operating funds are property tax funded. The millage renewal to support these special revenue operating funds is being voted on in November 2016 for a July 1, 2017 levy. These property tax levies supports \$7.5 million in governmental service. This revenue stream is broken down with \$7.1 million allocated to public safety and \$381,000 to parks and recreation.

Water Fund

Cash flow analysis for the Water Fund has been updated through 8/31/2016 and has been reviewed by the State Department of Treasury with no changes. The current cash balance within the water fund at 8/31/2016 is estimated at \$25.556 million. Comparatively, the City's Water Fund cash position is estimated to be \$6.384 million at 6/30/2016. Currently, the State has come up with a soft guarantee to fund a potential \$2.5 million water payment to the Great Lakes Water Authority (GLWA) and another \$3.0 million for the construction of the 36 inch connector pipe from KWA to the City's water plant. However, that soft commitment from the State to fund these costs is not reflected in the cash flow. Further, current city estimates show that the City will have to purchase water from GLWA in June 2017. That expense amount is included in the cash flow balance at 6/30/17. A State reimbursement for GLWA water is not included in the 6/30/17 estimated cash balance. The City has started initial discussions with the State in regards to a funding source for the purchase of treated water from GLWA in June of 2017.

Water Collection – PA 268 of 2016:

Public Act 268 of 2016 requires that the City demonstrate a water/sewer collection rate of 70% by 9/1/2016, in order to maintain water credits for Flint water customers. As of 8/24/2016, the City has reported to the State Treasurer a 44% customer collection rate. Based on current work product the State Treasurer has granted a waiver to allow the credits to continue to City of Flint water customers through 10/31/2016.

Water Collection – PA 268 of 2016 - Continued:

Further, the City has started a water/sewer collection program to solidify the Water Fund and to maintain water credits through 12/31/2016. This program is requesting our customers to pay current balance plus 10% of their outstanding balance. The City is starting with our commercial customers, effective with the September 2016 invoicing. Failure to make payment or come up with an acceptable payment plan will result in the City enforcing the local ordinance which includes charging interest and penalty and eventual water shut-off if necessary. This would also include loss of future monthly credits. It's the City's intent to follow the law and roll eligible outstanding balances due to the July 2017 tax bill. Payment plans will be available to those businesses that can effectively demonstrate hardship.

Once the city goes through this collection cycle, we will then move to collect outstanding residential balances in the same manner which would start in October 2016. Please know that the City will work with those who are indigent or the elderly with limited means, to insure that a fair payment is received for water purchases. Again, failure to make payment or come up with an acceptable payment plan will result in the City enforcing the local ordinance which includes charging interest and penalty and eventual water shut-off if necessary. This would also include loss of future monthly credits.

That is all that is remarkable for this report. Please let me know if any additional information is necessary or if you have any questions.

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16	YTD BALANCE 6/30/2016	2016 17	2016-17	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET		AMENDED BUDGET	ACTIVITY 8/31/2016		
Fund 101 - General Fund						
Property Taxes	4,700,000	4,639,294	4,400,000	4,459,478	(59,478)	101.35
Special assessment taxes	8,383	8,383	-	0	-	
Income taxes	14,705,612	15,883,462	14,535,783	886,437	13,649,346	6.10
Interest and dividend income	245,000	460,793	235,000	9,394	225,606	4.00
State revenues	17,869,712	17,924,175	17,808,214	148	17,808,066	0.00
Charges for service rendered	8,225,047	8,304,484	8,006,321	1,604,807	6,401,514	20.04
Other revenues	252,618	294,358	519,458	53,863	465,595	10.37
Drawings from fund balance	(1,000,000)	-	(1,000,000)	0	(1,000,000)	-
Due From Fund Balance	98,675	-	-	0	-	-
Fines and forfeitures	706,419	815,822	106,500	17,896	88,604	16.80
License and Permits	1,163,545	1,154,277	1,145,531	4,346	1,141,185	0.38
Transfers in	3,777,998	3,777,998	3,777,998	629,666	3,148,332	16.67
TOTAL REVENUES	50,753,009	53,263,046	49,534,805	7,666,035	41,868,770	15.48
Legislative	667,602	614,452	757,052	69,175	687,877	9.14
Judicial	2,415,546	2,384,106	829,681	0	829,681	-
General government	22,122,137	20,978,348	16,432,778	2,352,780	14,079,998	14.32
Police	15,783,600	14,702,476	19,467,616	2,691,975	16,775,641	13.83
Emergency dispatch	202,919	160,529	-	0	-	-
Fire	6,434,419	5,435,117	9,674,356	1,401,759	8,272,597	14.49
Facilities and Maintenance	1,462,452	1,181,165	1,480,309	123,074	1,357,235	8.31
Community development	837,028	684,494	812,524	59,305	753,219	7.30
Transfers out	-	13,078	80,489	13,415	-	-
TOTAL EXPENDITURES	49,925,703	46,153,765	49,534,805	6,711,483	42,823,322	13.55
NET OF REVENUES/EXPENDITURES	827,306	7,109,281	-	954,552	(954,552)	
BEG. FUND BALANCE	3,246,328	3,246,328	10,355,609	10,355,609		
FUND BALANCE ADJUSTMENTS						
CONTRIBUTION TO FUND BALANCE			1,000,000			
END FUND BALANCE	4,073,634	10,355,609	11,355,609	11,310,161		
FUND BALANCE AS % OF EXPENDITURES - ACTUAL	8%	21%	23%			
FUND BALANCE AS % OF EXPENDITURES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	7,488,855	7,488,855	7,430,221			
VARIANCE ACTUAL TO POLICY	(3,415,221)	2,866,753	3,925,388			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16	YTD BALANCE 6/30/2016	2016-17	2016-17	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET		AMENDED BUDGET	ACTIVITY 8/31/2016		
Fund 202 - Major Street Fund						
State revenues	6,930,520	7,605,378	9,212,166	0	9,212,166	-
Charges for service rendered	31,886	83,108	31,886	7,003	24,883	21.96
Other revenues	183,974	193,218	195,830	2,543	193,287	1.30
Drawings from fund balance	2,241,926	-	-	0	-	-
License and Permits	-	500	-	400	(400)	-
Interest and Dividend income	-	54,169	-	0	-	-
Federal revenues	-	-	-	0	-	-
TOTAL REVENUES	9,388,306	7,936,373	9,439,882	9,946	9,429,936	0.11
General government	1,638,378	1,639,528	2,415,661	402,610	2,013,051	16.67
Transportation	7,062,600	4,979,217	5,834,812	475,378	5,359,434	8.15
Debt services - principal	110,072	110,070	111,175	0	111,175	-
Debt services - interest	8,550	8,550	7,447	0	7,447	-
Transfers out	568,703	568,703	500,000	83,333	416,667	16.67
TOTAL EXPENDITURES	9,388,305	7,306,068	8,869,095	961,321	7,907,774	10.84
NET OF REVENUES/EXPENDITURES	3	630,305	570,787	-951,375	1,522,162	
BEG FUND BALANCE	6,448,406	6,448,406	7,078,711	7,078,711		
END FUND BALANCE	4,206,483	7,078,711	7,649,498	6,127,336		
FUND BALANCE AS % OF REVENUES - ACTUAL	59%	99%	81%			
FUND BALANCE AS % OF REVENUES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	1,071,957	1,071,957	1,415,982			
VARIANCE ACTUAL TO POLICY	3,134,526	6,006,754	6,233,516			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund						
State revenues	3,383,287	3,071,108	3,168,592	0	3,168,592	-
Other revenues	630,677	485,970	682,444	3,408	679,036	0.50
Interest and Dividend income		20,680				
Transfers in	568,703	568,703	500,000	83,333	416,667	16.67
Drawings from fund balance	421,863	-	586,259	0	586,259	-
TOTAL REVENUES	5,004,530	4,146,361	4,937,295	86,741	4,850,554	1.76
Fund 203 - Local Street Fund						
General government	402,087	402,087	1,700,405	283,401	1,417,004	16.67
Transportation	4,602,443	2,604,530	3,236,890	259,317	2,977,573	8.01
TOTAL EXPENDITURES	5,004,530	3,006,617	4,937,295	542,718	4,394,577	10.99
NET OF REVENUES/EXPENDITURES	-	1,139,744	-	455,977	455,977	
BEG. FUND BALANCE	1,367,288	1,367,288	2,507,032	2,507,032		
END FUND BALANCE	945,425	2,507,032	1,920,773	2,051,055		
FUND BALANCE AS % OF REVENUES - ACTUAL	21%	55%	44%			
FUND BALANCE AS % OF REVENUES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	687,400	687,400	652,655			
VARIANCE ACTUAL TO POLICY	258,025	1,819,632	1,268,118			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 205 - Public Safety						
Property Taxes	3,700,000	3,822,269	3,490,453	3,735,363	(244,910)	107.02
Interest and Dividend income		39,556				
State revenues	334,024	552,008	144,000	0	-	-
Drawings from fund balance	2,481,948	-	2,553,108	0	2,553,108	-
TOTAL REVENUES	6,515,972	4,413,833	6,187,561	3,735,363	2,452,198	60.37
Police	1,974,515	1,852,787	3,008,145	283,704	2,724,441	9.43
Fire	4,279,226	4,273,556	3,179,416	492,446	2,686,970	15.49
TOTAL EXPENDITURES	6,253,741	6,126,343	6,187,561	776,150	5,411,411	12.54
NET OF REVENUES/EXPENDITURES	262,231	(1,712,510)	-	2,959,213	(2,959,213)	
BEG. FUND BALANCE	6,019,150	6,019,150	4,306,640	4,306,640		
END FUND BALANCE	3,799,433	4,306,640	1,753,532	7,265,853		
FUND BALANCE AS % OF REVENUES - ACTUAL	94%	107%	48%			
FUND BALANCE AS % OF REVENUES - POLICY	10%	10%	10%			
DESIGNATED RESERVE PER POLICY (10%)	403,402	403,402	349,045			
VARIANCE ACTUAL TO POLICY	3,396,031	3,903,238	1,404,487			
Fund 207 - Police Fund						
Property Taxes	1,260,588	1,276,885	1,163,484	1,246,999	(83,515)	107.18
Interest and Dividend income		2,611				
State revenues	92,450	184,002	48,000	0	-	-
Drawings from fund balance	4,262	-	-	0	-	-
TOTAL REVENUES	1,357,300	1,463,498	1,211,484	1,246,999	(35,515)	102.93
Fund 207 - Police Fund						
Police	1,264,850	1,183,184	978,470	128,250	364,883	13.11
TOTAL EXPENDITURES	1,264,850	1,183,184	978,470	128,250	850,220	13.11
NET OF REVENUES/EXPENDITURES	92,450	280,314	233,014	1,118,749	(885,735)	
BEG. FUND BALANCE	4,263	4,263	284,577	284,577		
END FUND BALANCE	92,451	284,577	517,591	1,403,326		
FUND BALANCE AS % OF REVENUES - ACTUAL	7%	21%	43%			
FUND BALANCE AS % OF REVENUES - POLICY	10%	10%	10%			
DESIGNATED RESERVE PER POLICY (10%)	135,304	135,304	116,348			
VARIANCE ACTUAL TO POLICY	(42,853)	149,273	401,243			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 208 - Park/Recreation Fund						
Property Taxes	315,000	318,758	315,000	311,597	3,403	98.92
Interest and Dividend income		1,744				
Other revenues	4,825	7,235	1,500	1,140	360	76.00
Drawings from fund balance	\$1,229	-	-	0	-	-
Transfers in	-	-	64,848	10,808	54,040	-
TOTAL REVENUES	401,054	327,237	381,348	323,545	57,803	84.84
Fund 208 - Park/Recreation Fund						
Community development	401,054	358,057	381,348	20,732	269,695	5.44
TOTAL EXPENDITURES	401,054	358,057	381,348	20,732	360,616	5.44
NET OF REVENUES/EXPENDITURES	-	(30,820)	-	302,813	(302,813)	
BEG. FUND BALANCE	81,230	81,230	50,410	50,410		
END FUND BALANCE	1	50,410	50,410	353,223		
FUND BALANCE AS % OF REVENUES - ACTUAL	0%	16%	13%			
FUND BALANCE AS % OF REVENUES - POLICY	10%	10%	10%			
DESIGNATED RESERVE PER POLICY (10%)	31,983	31,983	38,135			
VARIANCE ACTUAL TO POLICY	(31,982)	18,428	12,275			
Fund 219 - Street Light						
Special assessment taxes	2,718,986	2,185,182	2,205,000	2,522,370	(317,370)	114.39
Interest and Dividend income		8,835				
Other revenues	-	-	-	2,813	-	-
Drawings from fund balance	105,218	-	237,528	0	-	-
TOTAL REVENUES	2,824,204	2,194,017	2,442,528	2,525,183	(82,655)	103.38
Fund 219 - Street Light						
General government	128,895	128,895	-	0	-	
Transportation	2,695,308	2,258,721	2,442,528	180,588	2,261,940	7.39
TOTAL EXPENDITURES	2,824,203	2,387,616	2,442,528	180,588	2,261,940	7.39
NET OF REVENUES/EXPENDITURES	1	(193,599)	-	2,344,595	(2,344,595)	
BEG. FUND BALANCE	657,474	657,474	463,875	463,875		
END FUND BALANCE	657,475	463,875	226,347	2,808,470		
FUND BALANCE AS % OF REVENUES - ACTUAL	24%	17%	10%			
FUND BALANCE AS % OF REVENUES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	407,848	407,848	330,750			
VARIANCE ACTUAL TO POLICY	249,627	56,027	(104,403)			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 226 - Rubbish Collection Fund						
Property Taxes	4,829,002	3,919,371	4,400,000	4,645,185	(245,185)	105.57
Interest and Dividend income		8,630				
Charges for service rendered	-	20,826	-	0	-	-
Drawings from fund balance	1	-	213,210	0	213,210	-
License and Permits	500	2,120	1,500	340	1,160	22.67
TOTAL REVENUES	4,829,503	3,950,947	4,614,710	4,645,525	(30,815)	100.67
General government	250,958	259,332	-	0	-	-
Transportation	100,000	4,312	60,000	0	60,000	-
Public works	4,478,544	4,229,324	4,554,710	682,523	3,872,187	14.98
TOTAL EXPENDITURES	4,829,502	4,492,968	4,614,710	682,523	3,932,187	14.79
NET OF REVENUES/EXPENDITURES	1	(542,021)	-	3,963,002	(3,963,002)	
BEG. FUND BALANCE	590,337	590,337	48,316	48,316		
END FUND BALANCE	590,338	48,316	48,316	4,011,318		
FUND BALANCE AS % OF REVENUES - ACTUAL	12%	1%	1%			
FUND BALANCE AS % OF REVENUES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	724,425	724,425	692,207			
VARIANCE ACTUAL TO POLICY	(134,037)	(676,109)	(643,891)			
Fund 265 - Drug Law Enforcement Fund						
Other revenues	9,386	11,490	12,721	0	(3,044)	-
Interest and Dividend income		9,796				
Drawings from fund balance	211,947	-	146,843	0	211,947	-
Fines and forfeitures	86,053	86,463	72,500	92,071	(25,999)	126.99
TOTAL REVENUES	307,396	107,749	232,064	92,071	139,993	39.67
Police	214,447	149,518	232,064	12,856	182,808	5.54
TOTAL EXPENDITURES	214,447	149,518	232,064	12,856	219,208	5.54
NET OF REVENUES/EXPENDITURES	92,949	(41,769)	-	79,215	(79,215)	
BEG. FUND BALANCE	529,809	529,809	488,040	488,040		
END FUND BALANCE	410,811	488,040	341,197	567,255		
FUND BALANCE AS % OF EXPENDITURES - ACTUAL	192%	326%	147%			
FUND BALANCE AS % OF EXPENDITURES - POLICY	100%	100%	100%			
DESIGNATED RESERVE PER POLICY (100%)	214,447	214,447	232,064			
VARIANCE ACTUAL TO POLICY	196,364	273,593	109,133			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 274 - HUD CDBG, ESG, & HOME GRANTS						
Federal revenues	13,312,911	5,264,487	-	10,912	(10,912)	-
TOTAL REVENUES	13,312,911	5,264,487	-	10,912	(10,912)	-
General government	134,132	54,151	-	5,307	(5,307)	-
Fire	2,918	-	-	-	-	-
Community development	11,323,328	4,555,971	-	167,747	(167,747)	-
Public works	30,000	27,469	-	1,253	(1,253)	-
Facilities and Maintenance	35,000	-	-	-	(1,253)	-
Building inspections	1,069,263	702,978	-	49,017	(49,017)	-
TOTAL EXPENDITURES	12,594,641	5,340,569	-	223,324	(223,324)	-
NET OF REVENUES/EXPENDITURES	718,270	(76,082)	-	-212,412	212,412	-
Fund 296 - Other Grants Fund						
Federal revenues	4,301,381	1,414,181	-	12,831	(12,831)	-
State revenues	5,248,925	3,634,383	17,000	0	17,000	-
Local grants	935,827	819,052	-	1,126	(1,126)	-
TOTAL REVENUES	10,486,133	5,867,616	17,000	13,957	3,043	82.10
Fund 296 - Other Grants Fund						
General government	12,156	-	-	0	-	-
Police	3,651,740	908,020	-	26,321	(26,321)	-
Community development	2,414,168	822,584	17,000	20,812	(3,812)	122.42
Facilities and Maintenance	910,973	560,173	-	0	-	-
Building inspections	8,640	509	-	2,187	(2,187)	-
Transportation	1,772,341	3,515	-	22,804	(22,804)	-
Public works	270	-	-	0	-	-
Utilities	2,000,000	1,634,770	-	0	-	-
TOTAL EXPENDITURES	10,770,288	3,929,571	17,000	72,124	(55,124)	424.26
NET OF REVENUES/EXPENDITURES	(284,155)	1,938,045	-	-58,167	58,167	-

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 402 - Public Improvement Fund						
Property Taxes	1,703,000	1,596,139	1,454,356	1,558,735	(104,379)	107.18
Interest and Dividend income		12,993				
Other revenues	50,000	40,128	-	0	-	-
Drawings from fund balance	1,325,694	-	925,033	0	925,033	-
TOTAL REVENUES	3,078,694	1,649,260	2,379,389	1,558,735	820,654	65.51
Facilities and Maintenance	700,000		500,000		500,000	-
Debt services - principal	600,000	600,000	630,000		-	-
Debt services - interest	552,481	552,481	522,376		522,376	-
Transfers out	726,213	726,213	727,013	121,169	605,844	16.67
TOTAL EXPENDITURES	2,578,694	1,878,694	2,379,389	121,169	2,258,220	5.09
NET OF REVENUES/EXPENDITURES	500,000	(229,434)	-	1,437,566	(1,437,566)	
BEG. FUND BALANCE	8,174,463	8,174,463	7,945,029	7,945,029		
END FUND BALANCE	8,674,463	7,945,029	7,945,029	9,382,595		
FUND BALANCE AS % OF EXPENDITURES - ACTUAL	N/A	N/A	N/A			
FUND BALANCE AS % OF EXPENDITURES - POLICY	N/A	N/A	N/A			
DESIGNATED RESERVE PER POLICY			2,928,267			
VARIANCE ACTUAL TO POLICY			5,016,762			
Fund 542 - Building Inspection Fund						
Charges for service rendered	47,384	48,056	-	5,314	(25,685)	-
Interest and Dividend income		28,202				
Drawings from fund balance	341,717	-	515,272	0	341,717	-
Fines and Forfeitures	1,295	1,295	-	0	(1,120)	-
License and Permits	2,854,026	3,039,697	1,865,000	318,527	860,016	17.08
TOTAL REVENUES	3,244,422	3,117,250	2,380,272	323,841	2,056,431	13.61
General government	619,180	618,797	1,192,241	198,609	361,279	16.66
Building inspections	1,347,536	1,173,302	1,188,031	109,670	890,121	9.23
TOTAL EXPENDITURES	1,966,716	1,792,099	2,380,272	308,279	2,071,993	12.95
NET OF REVENUES/EXPENDITURES	1,277,706	1,325,151	-	15,562	(15,562)	
BEG. FUND BALANCE	1,734,154	1,734,154	3,059,305	3,059,305		
END FUND BALANCE	2,670,143	3,059,305	2,544,033	3,074,867		
FUND BALANCE AS % OF REVENUES - ACTUAL	92%	105%	88%			
FUND BALANCE AS % OF REVENUES - POLICY	15%	15%	15%			
DESIGNATED RESERVE PER POLICY (15%)	435,212	435,212	279,750			
VARIANCE ACTUAL TO POLICY	2,234,932	2,624,094	2,264,283			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Sewer Fund						
Charges for service rendered	28,020,000	29,004,903	28,944,196	2,861,336	26,082,860	9.89
Interest and Dividend income		38,395				
Other revenues	1,000	450	1,000	0	1,000	-
License and Permits	36,500	35,977	31,000	2,719	28,281	8.77
Drawings from fund balance	6,735,246	-	4,660,422	0	4,660,422	-
Transfers in	-	-	-	0	-	-
TOTAL REVENUES	34,792,746	29,079,725	33,636,618	2,864,055	30,772,563	8.51
General government	4,786,371	4,735,371	7,958,266	1,326,378	6,631,888	16.67
Debt services - interest	695	680	108	11	97	10.19
Debt services - principal	6,016	5,981	5,445	544	4,901	9.99
Transfers out	1,860,000	1,860,000	1,860,000	310,000	1,550,000	16.67
Public works	789,095	711,699	1,750,000	0	1,750,000	-
Utilities	23,797,489	18,653,528	22,062,799	1,585,836	20,476,963	7.19
TOTAL EXPENDITURES	31,239,666	25,967,259	33,636,618	3,222,769	30,413,849	9.58
NET OF REVENUES/EXPENDITURES	3,553,080	3,112,466	-	-358,714	358,714	
BEGINNING NET POSITION, AS RESTATED	38,482,170	38,482,170	41,594,636	41,594,636		
ENDING NET POSITION	35,300,004	41,594,636	36,934,214	41,235,922		
FUND BALANCE AS % OF EXPENDITURES - ACTUAL	113%	133%	110%			
FUND BALANCE AS % OF EXPENDITURES - POLICY	25%	25%	25%			
DESIGNATED RESERVE PER POLICY (25%)	7,809,917	7,809,917	8,409,155			
VARIANCE ACTUAL TO POLICY	27,490,088	33,784,720	28,525,060			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING AUGUST 31, 2016

ACCOUNT	2015-16 AMENDED BUDGET	YTD BALANCE 6/30/2016	2016-17 AMENDED BUDGET	2016-17 ACTIVITY 8/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Charges for service rendered	30,580,394	32,367,740	32,211,749	3,164,105	29,047,644	9.82
Other revenues	-	12,676	-	0	-	-
State Revenues	8,000,000	6,266,061	8,200,000	6,000,000	-	73.17
Local Grant Revenue	4,000,000	2,108,687	1,645,252	1,655,252	-	-
Drawings from fund balance	-	-	559,232	0	-	-
Interest and Dividend income	-	113,980	-	-	-	-
Gain on sale of fixed assets	-	-	-	75	-	-
Fines and forfeitures	-	1,385	-	594	-	-
TOTAL REVENUES	42,580,394	40,870,529	42,616,233	10,820,026	31,796,207	25.39
General government	5,319,386	5,412,898	7,751,456	1,291,909	6,459,547	16.67
Public works	2,690,000	1,580,355	-	0	-	-
Utilities	38,548,458	24,467,243	33,634,777	3,662,038	29,972,739	10.89
Transfers out	1,259,814	1,259,814	1,130,000	188,333	941,667	16.67
TOTAL EXPENDITURES	47,817,658	32,720,310	42,516,233	5,142,280	37,373,953	12.09
NET OF REVENUES/EXPENDITURES	(5,237,264)	8,150,219	100,000.00	5,677,746	(5,577,746)	
BEGINNING NET POSITION, AS RESTATED	6,726,712	6,726,712	14,876,931	14,876,931		
Other related fund net activity						
ENDING NET POSITION	1,489,448	14,876,931	14,417,699	20,554,677		
FUND BALANCE AS % OF EXPENDITURES - ACTUAL	3%	31%	34%			
FUND BALANCE AS % OF EXPENDITURES - POLICY	25%	25%	25%			
DESIGNATED RESERVE PER POLICY (25%)	11,954,415	11,954,415	10,629,058			
VARIANCE ACTUAL TO POLICY	(10,464,967)	2,922,517	3,788,641			

09/19/2016

CASH SUMMARY BY ACCOUNT FOR CITY OF FLINT
FROM 07/01/2016 TO 08/31/2016

FUND: 101 202 203 205 207 208 219 226 265 274 296 402 542 590 591
CASH AND INVESTMENT ACCOUNTS

Fund		Beginning Balance	Ending Balance
Account	Description	07/01/2016	08/31/2016
Fund 101 General Fund			
001.000	Commercial Pooled Cash Account	11,370,165.29	13,814,837.59
001.450	Citizens - P/R Direct Deposit - 906-9766	(50,492.14)	(51,118.24)
004.000	Imprest Cash	9,300.35	9,300.35
004.100	Imprest Cash - Register	5,325.00	5,325.00
	General Fund	11,334,298.50	13,778,344.70
Fund 202 Major Street Fund			
001.000	Commercial Pooled Cash Account	5,954,872.29	6,163,821.85
004.000	Imprest Cash	60.00	60.00
	Major Street Fund	5,954,932.29	6,163,881.85
Fund 203 Local Street Fund			
001.000	Commercial Pooled Cash Account	2,273,435.03	2,074,441.71
Fund 205 Public Safety			
001.000	Commercial Pooled Cash Account	4,348,455.69	5,735,754.07
Fund 207 Police Fund			
001.000	Commercial Pooled Cash Account	287,080.69	891,602.52
Fund 208 Park/Recreation Fund			
001.000	Commercial Pooled Cash Account	136,759.01	227,149.72
Fund 219 Street Light			
001.000	Commercial Pooled Cash Account	985,779.62	1,701,706.96
Fund 226 Rubbish Collection Fund			
001.000	Commercial Pooled Cash Account	948,671.71	2,208,504.83
Fund 265 Drug Law Enforcement Fund			
001.000	Commercial Pooled Cash Account	1,076,921.28	1,151,537.26

Fund 274 HUD CDBG, ESG, & HOME GRANTS

001.000	Commercial Pooled Cash Account	(1,145,510.72)	(2,185,786.14)
001.002	Bank 1 Commercial -Checks Only	20,000.00	0.00
001.100	Bank - Urban Renewal - 230006018089	54,986.23	1,449,073.81
	HUD CDBG, ESG, & HOME GRANTS	(1,070,524.49)	(736,712.33)

Fund 296 Other Grants Fund

001.000	Commercial Pooled Cash Account	1,367,729.56	1,300,074.41
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Fund 402 Public Improvement Fund

001.000	Commercial Pooled Cash Account	1,421,215.83	2,150,942.04
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Fund 542 Building Inspection Fund

001.000	Commercial Pooled Cash Account	3,106,178.50	3,075,955.29
004.000	Imprest Cash	50.00	50.00
	Building Inspection Fund	3,106,228.50	3,076,005.29

Fund 590 Sewer Fund

001.000	Commercial Pooled Cash Account	4,219,159.24	4,555,627.37
003.000	Certificate Of Deposit	32,985,140.49	32,922,904.24
	Sewer Fund	37,204,299.73	37,478,531.61

Fund 591 Water Fund

001.000	Commercial Pooled Cash Account	6,809,056.86	4,678,738.44
001.001	Cash Reserve	5,848,116.20	5,848,116.20
003.000	Certificate Of Deposit	22,338,289.90	21,295,000.60
	Water Fund	34,995,462.96	31,821,855.24

TOTAL - ALL FUNDS

104,370,745.91	109,023,619.88
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09/19/2016

CASH SUMMARY BY ACCOUNT FOR CITY OF FLINT
 FROM 08/01/2016 TO 08/31/2016
 FUND: 101 202 203 205 207 208 219 226 265 274 296 402 542 590 591
 CASH AND INVESTMENT ACCOUNTS

Fund		Beginning Balance	Ending Balance
Account	Description	08/01/2016	08/31/2016
Fund 101 General Fund			
001.000	Commercial Pooled Cash Account	11,868,633.39	13,814,837.59
001.450	Citizens - P/R Direct Deposit - 906-9766	(50,785.38)	(51,118.24)
004.000	Imprest Cash	9,300.35	9,300.35
004.100	Imprest Cash - Register	5,325.00	5,325.00
	General Fund	11,832,473.36	13,778,344.70
Fund 202 Major Street Fund			
001.000	Commercial Pooled Cash Account	5,224,349.86	6,163,821.85
004.000	Imprest Cash	60.00	60.00
	Major Street Fund	5,224,409.86	6,163,881.85
Fund 203 Local Street Fund			
001.000	Commercial Pooled Cash Account	1,989,467.70	2,074,441.71
Fund 205 Public Safety			
001.000	Commercial Pooled Cash Account	5,654,305.88	5,735,754.07
Fund 207 Police Fund			
001.000	Commercial Pooled Cash Account	782,796.39	891,602.52
Fund 208 Park/Recreation Fund			
001.000	Commercial Pooled Cash Account	238,595.82	227,149.72
Fund 219 Street Light			
001.000	Commercial Pooled Cash Account	1,529,773.80	1,701,706.96
Fund 226 Rubbish Collection Fund			
001.000	Commercial Pooled Cash Account	2,001,589.16	2,208,504.83
Fund 265 Drug Law Enforcement Fund			

001.000	Commercial Pooled Cash Account	1,081,663.72	1,151,537.26
Fund 274 HUD CDBG, ESG, & HOME GRANTS			
001.000	Commercial Pooled Cash Account	(1,785,009.37)	(2,185,786.14)
001.002	Bank 1 Commercial -Checks Only	20,000.00	0.00
001.100	Bank - Urban Renewal - 230006018089	878,812.00	1,449,073.81
	HUD CDBG, ESG, & HOME GRANTS	(886,197.37)	(736,712.33)
Fund 296 Other Grants Fund			
001.000	Commercial Pooled Cash Account	1,224,914.12	1,300,074.41
Fund 402 Public Improvement Fund			
001.000	Commercial Pooled Cash Account	1,973,712.81	2,150,942.04
Fund 542 Building Inspection Fund			
001.000	Commercial Pooled Cash Account	3,092,317.69	3,075,955.29
004.000	Imprest Cash	50.00	50.00
	Building Inspection Fund	3,092,367.69	3,076,005.29
Fund 590 Sewer Fund			
001.000	Commercial Pooled Cash Account	1,505,681.51	4,555,627.37
003.000	Certificate Of Deposit	35,361,828.59	32,922,904.24
	Sewer Fund	36,867,510.10	37,478,531.61
Fund 591 Water Fund			
001.000	Commercial Pooled Cash Account	2,438,612.40	4,678,738.44
001.001	Cash Reserve	5,848,116.20	5,848,116.20
003.000	Certificate Of Deposit	24,953,387.11	21,295,000.60
	Water Fund	33,240,115.71	31,821,855.24
	TOTAL - ALL FUNDS	105,847,498.75	109,023,619.88