

City of Hamtramck

Receivership Transition Advisory Board Meeting Minutes

Tuesday, September 27th, 2016

Hamtramck City Hall

Council Chambers - 2nd Floor

3401 Evaline

Hamtramck, Michigan 48212

RTAB MEMBERS PRESENT:

AL BOGDAN

PETER McINERNEY

DEB ROBERTS

ALSO PRESENT:

DREW VAN de GRIFT

Michigan Dept of Treasury

Office of Fiscal Responsibility

Reported by:

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Called to order at 1:00 p.m.

MS. ROBERTS: It is 1:00 on September 27th, 2016, and I will call the City of Hamtramck Receivership Transition Advisory Board to order.

Mr. Van de Grift, will you do roll call, please?

MR. VAN de GRIFT: Albert Bogdan?

MR. BOGDAN: Here.

MR. VAN DE GRIFT: Peter McInerney?

MR. McINERNEY: Here.

MR. VAN de GRIFT: Deborah Roberts.

MS. ROBERTS: Here.

MR. VAN de GRIFT: Mark Stema, absent and excused. Karen Young, absent and excused. Quorum is here.

MS. ROBERTS: Thank you. As a reminder to the public, if anybody would like to speak, please sign up at the podium. First item on the agenda, I would entertain a motion to approve the agenda as presented.

MR. McINERNEY: So moved.

MR. BOGDAN: Second it.

MS. ROBERTS: Any discussion?

(No response)

MS. ROBERTS: Seeing none, all those in favor say aye. Aye.

MR. BOGDAN: Aye.

1 MR. McINERNEY: Aye.

2 MS. ROBERTS: Opposed, the same.

3 (No response)

4 MS. ROBERTS: Motion carries. Next on the
5 agenda is approval of the RTAB minutes from the August
6 23rd, 2016 regular meeting.

7 MR. BOGDAN: So moved.

8 MR. McINERNEY: Support.

9 MS. ROBERTS: Any discussion?

10 (No response)

11 MS. ROBERTS: Seeing none, all those in favor
12 say aye. Aye.

13 MR. BOGDAN: Aye.

14 MS. ROBERTS: Opposed, the same.

15 (No response)

16 MS. ROBERTS: Motion carries.

17 Next on the agenda is public comment. Mr. Van
18 de Grift, do we have anybody signed up?

19 MR. VAN de GRIFT: Only one, Bob Zwolek.

20 MR. ZWOLEK: Good afternoon.

21 THE BOARD: Good afternoon.

22 MR. ZWOLEK: A couple points that I would like
23 to raise and ask. One of these, relative to the
24 appointments that you had with the governor, and some of
25 the directives that were included in the appointment. I'm

1 wondering if you have -- and I don't recall, from last
2 year's, whether or not you had an annual evaluation of the
3 city's progress? And did you, or didn't have a, don't
4 remember if you had a -- ?

5 MS. ROBERTS: I was there, and the evaluation is
6 not yet done.

7 MR. ZWOLEK: Okay, and you're due for one this
8 year also?

9 MS. ROBERTS: Yes.

10 MR. ZWOLEK: Okay, now, reviewing my notes, I
11 remember last year, was in December, that I -- or January,
12 that I had suggested that the TAB board receive copies of
13 city council's evaluation report on our city manager. I
14 don't know if you have received them or not; I know that
15 the council's contemplating in the next few weeks, another
16 review of the city manager. But I'm just wondering if you
17 had been presented with that last year?

18 The other thing is that whether or not you've
19 been in consultation with our elected officials, relative
20 to the amendment of our city charter? Because that was
21 another directive that was required of the TAB board.

22 I've noticed, in my inquiries in the past,
23 relative to some of the attachments that the TAB board
24 does receive prior to the meetings, but I have not been
25 able to get anything from the city clerk's office.

1 Because the city clerk has not been getting any of these
2 copies that the TAB board should have. And typically, our
3 charter requires that all information and documentation,
4 pertinent to the City of Hamtramck, should be filed with
5 the clerk's office. And such, as an example, litigation
6 update.

7 I was hoping that I might be able to review that
8 at the clerk's office also. That you have a copy of it
9 today. So if we can, see if we can get these copies to
10 the clerk's office so that the public will have an
11 opportunity to review some of this stuff that you are
12 reviewing. Thank you very much.

13 MS. ROBERTS: Thank you. We have no old business, so on
14 ~~to~~ the new business, the first item is
15 approval of resolutions and ordinances. I would entertain
16 a motion to approve all ordinances and resolutions from
17 the August 9th, 2016, regular city council meeting,

18 MR. McINERNEY: So moved.

19 MR. BOGDAN: Second.

20 MS. ROBERTS: Any discussion?

21 (No response)

22 MS. ROBERTS: Seeing none, all those in favor
23 say aye. Aye.

24 MR. BOGDAN: Aye.

25 MS. ROBERTS: Opposed, the same.

1 (No response)

2 MS. ROBERTS: Motion carries. Next on the
3 agenda, I would entertain a motion to approve all
4 ordinances and resolutions from the August 23rd, 2016,
5 regular city council meeting.

6 MR. McINERNEY: So moved.

7 MR. BOGDAN: So moved.

8 MS. ROBERTS: I take that as a move and a second?

9 MR. BOGDAN: My turn.

10 MR. McINERNEY: Bogdan moved, I, McInerney,
11 supports.

12 MS. ROBERTS: Any discussion?

13 (No response)

14 MS. ROBERTS: Seeing none, all those in favor
15 say aye. Aye.

16 MR. BOGDAN: Aye.

17 MS. ROBERTS: Opposed, the same.

18 (No response)

19 MS. ROBERTS: Motion carries. Next on the
20 agenda, I would entertain a motion to approve, deny or
21 postpone the claims and accounts from the regular city
22 council meeting draft minutes of September 6th, 2016.

23 MR. McINERNEY: So moved.

24 MS. ROBERTS: To approve?

25 MR. BOGDAN: Second.

1 MR. McINERNEY: To approve.

2 MS. ROBERTS: Okay. Any discussion?

3 (No response)

4 MS. ROBERTS: Seeing none, all those in favor
5 say aye. Aye.

6 MR. BOGDAN: Aye.

7 MS. ROBERTS: Opposed, the same.

8 (No response)

9 MS. ROBERTS: Motion carries. Next on the
10 agenda is the city administrator items. We have taken
11 care of the first one, the approval of city council
12 meetings. Next would be the budget to actual and cash
13 flow reports. I would entertain a motion to approve, deny
14 or postpone the budget to actual and cash flow reports.

15 MR. BOGDAN: So moved, to approve.

16 MR. McINERNEY: Support.

17 MS. ROBERTS: Any discussion?

18 (No response)

19 MS. ROBERTS: Seeing none, all those in favor
20 say aye. Aye.

21 MR. BOGDAN: Aye.

22 MS. ROBERTS: Opposed, the same.

23 (No response)

24 MS. ROBERTS: Motion carries. Next on the
25 agenda is the approval of invoice register of preapproved

1 expenditures. I would entertain a motion to approve,
2 deny, or postpone the invoice register of preapproved
3 expenditures.

4 MR. McINERNEY: I move the approval of all three
5 sets of those.

6 MR. BOGDAN: Second.

7 MS. ROBERTS: Any discussion?

8 (No response)

9 MS. ROBERTS: Seeing none, all those in favor
10 say aye. Aye.

11 MR. BOGDAN: Aye.

12 MS. ROBERTS: Opposed, the same.

13 (No response)

14 MS. ROBERTS: Motion carries. Items four
15 through eight were handled in new business. Next on the
16 agenda is approval of Resolution 2016-41, the FY '16-'17
17 budget amendment. Ms. Cairns, could you please provide a
18 summary of this item for the board?

19 MS. CAIRNS: I will. We're amending the budget
20 for fiscal year, current fiscal year, which is '16-'17, in
21 order to include the SAFER grant, which we received.

22 And also, that would be a revenue item, and an
23 expenditure item, which would be the district court.
24 There was a sick leave payout for a new retiree, which
25 around, with social security clause, about \$25,000. Any

1 other questions?

2 MS. ROBERTS: Does anyone have any questions for
3 Ms. Cairns?

4 MR. BOGDAN: No.

5 MS. ROBERTS: Okay, I would entertain a motion to
6 approve, deny, or postpone Resolution 2016-41.

7 MR. BOGDAN: Motion to approve.

8 MR. McINERNEY: Support.

9 MS. ROBERTS: Any further discussion? The only
10 item I would note, Ms. Cairns, is to make sure that next
11 month, when we do the budget to actual, it includes the
12 amendment?

13 MS. CAIRNS: Yes, that will, after --

14 MS. ROBERTS: All those in favor say aye. Aye.

15 MR. BOGDAN: Aye.

16 MS. ROBERTS: Opposed, the same.

17 (No response)

18 MS. ROBERTS: Motion carries.

19 Next on the agenda is approval to fill a vacant
20 police officer and dispatcher position. I believe, Ms.
21 Moise, you are going to discuss that?

22 MS. MOISE: Yes, ma'am.

23 MS. ROBERTS: Okay, if you could give us a
24 summary, please?

25 MS. MOISE: Good afternoon.

1 MS. ROBERTS: Good afternoon.

2 MS. MOISE: So we have some vacancies in the
3 police department that we'd like to fill, that are
4 necessary to fill, I should say. You should, hopefully,
5 have the memos that I prepared for the city manager?

6 So I can summarize those, if you'd like, with
7 the four police officer candidates. Those are all full
8 time positions. We have a Michael Hemeryck, we have a
9 Dennis Sonntag, we have an Austin Edmond, and Mr. Kenneth,
10 Kevin -- Chubb.

11 All four of these applicants have successfully
12 passed the background investigation and all the necessary
13 questions to be certified police officers in the City of
14 Hamtramck and with the State of Michigan.

15 And then I also have dispatcher vacancies. I am
16 requesting to fill one full time dispatcher vacancy, and
17 that's going to be with a Jillian Graham. She has also
18 successfully passed the background investigation and all
19 the necessary testing.

20 And of a part time position of a Candace
21 Thompson, she also has filled -- or, fulfilled the
22 background and all the necessary testing successfully.

23 MS. ROBERTS: Okay. And these are all vacant
24 positions that were budgeted, correct?

25 MS. MOISE: Yes, that is correct.

1 MS. ROBERTS: Legacy costs have also been
2 budgeted?

3 MS. MOISE: Yes, that's correct.

4 MS. ROBERTS: I have one question, about what the
5 training program is for officers?

6 MS. MOISE: So we have a 16 week Field Training
7 Officer program, that will be administered by officers in
8 the department. They will go through a series of
9 different shifts; they'll learn necessary requirements.
10 Handling calls, radio runs, that kind of thing; they'll be
11 graded and evaluated as they go through the process.

12 If there's anything that needs to be re-examined
13 or anything, we will give them some additional testing,
14 but all of our officers will successfully complete the FTO
15 program.

16 MS. ROBERTS: Okay. Anyone else have any
17 questions? I would entertain a motion to approve, deny or
18 postpone filling the vacant police officer and dispatch
19 positions.

20 MR. McINERNEY: So moved. To approve.

21 MR. BOGDAN: Second.

22 MS. ROBERTS: Any discussion?

23 (No response)

24 MS. ROBERTS: Seeing none, all those in favor
25 say aye. Aye.

1 MR. BOGDAN: Aye.

2 MS. ROBERTS: Opposed, the same.

3 (No response)

4 MS. ROBERTS: Motion carries.

5 MS. MOISE: Thank you.

6 MS. ROBERTS: Next on the agenda is approval to
7 hire a part time purchasing agent, and I believe Ms.
8 Samuels is going to --?

9 MS. SAMUELS: Yes, good afternoon, I'm Samantha
10 Samuels, working as the HR director. And we are
11 requesting a -- we'd like to hire a part-time purchasing
12 agent; she's going to be a 1099, Ms. Delores Chase. She's
13 a certified purchasing manager. I think you have a copy
14 of her resume in front of you.

15 Right now, currently, bids are going out, city,
16 into the the city manager and some directors and we'd
17 just like to streamline that process, and have one contact
18 person doing all the bids, and making sure they're all
19 going out correctly. So Ms. Powell asked me to come out
20 and request this for you today.

21 MS. ROBERTS: Okay. Part-time, do we know how
22 many hours?

23 MS. SAMUELS: She's thinking initially Ms. Chase
24 would need to come in maybe 20, 25, and then gradually, as
25 she gets a process in place, we'll be down to maybe ten a

1 week.

2 MS. ROBERTS: Okay. And this is a vacant
3 position that's being filled that was budgeted?

4 MS. SAMUELS: Yes, she's saying, I think I have
5 it in my notes -- budget line for -- yes, it is.

6 MS. ROBERTS: Okay. Anyone else have any
7 questions? Okay, I would entertain a motion to approve,
8 deny, or postpone the hiring of a part-time 1099
9 purchasing agent.

10 MR. BOGDAN: So moved, to approve.

11 MR. McINERNEY: Support.

12 MS. ROBERTS: Any discussion?

13 (No response)

14 MS. ROBERTS: Seeing none, all those in favor
15 say aye. Aye.

16 MR. BOGDAN: Aye.

17 MS. ROBERTS: Opposed, the same.

18 (No response)

19 MS. ROBERTS: Motion carries. Thank you.

20 Next on the agenda is the approval of the
21 citywide overtime report. Ms. Cairns, are you going to
22 provide an overview of that?

23 MS. CAIRNS: Overtime is a little high this
24 month. And I think it's due to vacation and sick time.
25 Officers are just stepping in to cover the schedule.

1 MS. ROBERTS: Okay. Anyone have any questions?

2 (No response)

3 MS. ROBERTS: Okay, I would entertain a motion
4 to approve, deny, or postpone the citywide overtime
5 report.

6 MR. McINERNEY: So moved to approve.

7 MR. BOGDAN: Second.

8 MS. ROBERTS: Any further discussion?

9 (No response)

10 MS. ROBERTS: Seeing none, all those in favor
11 say aye. Aye.

12 MR. BOGDAN: Aye.

13 MS. ROBERTS: Opposed, the same.

14 (No response)

15 MS. ROBERTS: Motion carries.

16 Next on the agenda is our litigation update.

17 And Travis is going to provide a summary for us.

18 MR. MIHELICK: You have the memo in front of
19 you; I'm certainly not going to go over every case. If
20 you have any questions about any specific case, I'd be
21 happy to answer them.

22 It's a very basic memo, just shows kind of the
23 open cases that are ongoing right now. My guess is that
24 it seems like about every three or four months, there's,
25 you know, we've closed a third and new ones open up. So,

1 if we did this again in December, you'd probably lose four
2 of those and gain three or four new ones.

3 MS. ROBERTS: Anyone have any questions?

4 MR. MIHELICK: One of the most litigious little
5 communities I've ever seen in my life.

6 MS. ROBERTS: Must have a large checkbook.

7 MR. MIHELICK: Yeah, right. People would think
8 so.

9 MR. BOGDAN: Seems to be several unlawful search
10 and seizures; is that -- is there some -- anything
11 constant about that, or similar to each other, or -- ?

12 MR. MIHELICK: There's several cases on there
13 filed by the same attorney, against one of the city's
14 tasks force. At this time, you know, there's been nothing
15 in the discovery or anything like that, that would let me
16 lean one way or the other on it.

17 Certainly, if there's concerns or if, you know,
18 any action needs to be taken, that's something we'd
19 discuss with the city manager, and if need be, to bring it
20 to council and this board, that's absolutely something
21 that we'll do. But you know, we're still looking at
22 everything with the chief and the city manager.

23 MR. BOGDAN: So there's nothing that has to be
24 changed in the city's procedures or operations, in order
25 to reduce the number of -- amount of litigation?

1 MR. MIHELICK: Not at this time. Other than,
2 you know, maybe we can put out a billboard that we don't
3 have any money, so it's a waste of your time suing us.

4 Thank you.

5 MS. ROBERTS: Okay, thank you. Next on the
6 agenda is the 31st District Court revenues. This is for
7 information only.

8 MR. BOGDAN: We don't have to accept it or -- ?

9 MS. ROBERTS: No, it's just informational.

10 MR. BOGDAN: Okay.

11 MS. ROBERTS: So, did anybody have any questions
12 about court? Okay, at this time, it is board comment,
13 would anybody from the board like to speak?

14 MR. McINERNEY: Just very briefly, I wanted to
15 make a comment about the agreement that we -- got the copy
16 of the Wayne County land bank, the nuisance abatement,
17 I'm certainly hopeful that this works well for the city.
18 I'm kind of interested in how that plays out, not on a
19 micro-managing or on a daily basis, but I'm interested in
20 that issue and how you work with the county. I'm
21 interested in how the grounds that are, you know, would
22 actually be filed against property owners. How ownership
23 may or may not come to either either the land bank or the
24 city.

25 Also, I -- my experience in this is that a lot

1 of these properties get rehabilitated, which would also be
2 a good thing. So I'm just kind of interested in general,
3 and I certainly support that effort, not to mention the
4 cooperation with the county, which is probably going to be
5 a good thing too, I hope, so.

6 MS. ROBERTS: Anything else?

7 (No response)

8 MS. ROBERTS: At this time, I'd entertain a
9 motion to adjourn.

10 MR. McINERNEY: So moved.

11 MR. BOGDAN: Second.

12 MS. ROBERTS: All those in favor say aye. Aye.

13 MR. McINERNEY: Aye.

14 MR. BOGDAN: Aye.

15 MS. ROBERTS: Thank you everyone. Meeting
16 adjourned. It is 1:20.

17 (Proceedings adjourned)

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