RESUME'

JEFFREY C. PARDEE, C.P.F.O.

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Adrian, Michigan 49221
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EXPERIENCE

2003 TO Present

Director of Finance
City of Adrian, Michigan
100 E. Church Street
Adrian, MI 49221

Supervisor, Dane C. Nelson, City Administrator
Phone: (517)263-2161
Fax: (517)265-8133
E-mail: dnelson@ci.adrian.mi.us

Chief Financial Officer of City government, with a population of 23,000 and a budget of $27 million. Responsibilities and authority encompass: accounting, budgeting, financial reporting, payroll, accounts payable, accounts receivable, utility billing, debt management, purchasing, risk management, transportation management and grants management, as well as the treasury functions of tax collection, cash management and investments. In addition to implementation of GASB Statement #34, the Financial Reporting Model and Management Discussion & Analysis, duties have extended to the Downtown Development Authority, Brownfield Redevelopment Authority, Geographic Information System, Freedom of Information Act, Assessment and Reappraisal, as well as Annexation and Detachment Issues.

1999 TO 2002

Director of Management & Budget
Oakland County, Michigan
1200 North Telegraph Road
Pontiac, Michigan 48341-0409

Supervisor: Doug Williams, Deputy County Executive
Phone: (248)858-0497
Fax: (248)452-9172
E-mail:williamsd@co.oakland.mi.us

Chief Financial Officer of County government, with a population of 1.2 million, a budget exceeding $550 million and assets in excess of $3 billion. The only county in Michigan with property value greater than $100 billion; rated AAA by all three rating agencies; recipient of all three GFOA Awards: CAFR, PAFR and Budget. Rated 5th in the nation by Governing Magazine's Report Card on Counties' Performance (Feb. 2002). Responsibilities included supervision over: preparation and presentation of Biennial Budget and General Appropriations Act, maintenance of expenditure control, performance of all central accounting functions, including payroll and accounts receivable/payable, grants administration, preparation of the Comprehensive Annual Financial Report (CAFR), administration of the central procurement function, property tax assessing contracts for local municipalities, and preparation of the Annual Equalization and Local Tax Reports to the State Tax Commission, as well as the Reimbursement Division for Circuit, Probate and Friend of the Court.

1997 to 1999

Deputy Director of Management & Budget
Oakland County, Michigan
Supervisor: Robert J. Daddow
Director of Management & Budget
Phone: (248)858-1650
Fax: (248)858-5130
E-mail:daddowr@oak.gov

1976 to 1997

Manager, Budget Division
Oakland County, Michigan
Responsible for preparation, presentation and execution of annual budget for second largest county in Michigan.

1973 to 1976

Director, Budget & Research Section
Genesee County Controller's Office
Flint, Michigan, 48502
Responsible for preparation, presentation and execution of annual budget for fourth largest county in Michigan.

1968 to 1973

Ford Motor Company
Sterling Heights Axle Plant
Sterling Heights, Michigan
Cost and Financial Analyst responsible for preparation of financial plan and forecast, as well as product pricing for front wheel spindle, drive shaft and rear axle components for all Ford automobiles and light trucks.

EDUCATION

1985	Nova University Ft. Lauderdale, Florida Doctoral Candidate – Public Administration (DPA)
1971	University of Detroit Detroit, Michigan Masters of Business Administration (MBA) Area of Concentration – Finance/Economics
1968	Eastern Michigan University Ypsilanti, Michigan Bachelor of Business Administration Major: Business Management/English

CERTIFICATIONS

Certified Public Financial Officer (C.P.F.O.)
Government Finance Officers Association of the United States and Canada (GFOA)
Chicago, Illinois

Certified Assessor – Level II
Michigan State Assessors Board
Lansing, Michigan

AFFILIATIONS

1985 TO 2002	City Councilman City of Grand Blanc, Michigan 48439 Fire Commissioner, Chairman Public Safety Committee, Finance Committee
1985 TO 2001	Treasurer Partnership for the Saginaw Bay Watershed Saginaw, Michigan
1999 TO 2001	District Committee Chairman New Horizons District (2,500 Boys) – Tall Pines Council Boy Scouts of America – Flint, Michigan
1978 TO PRESENT	Michigan Government Finance Officers Association (MGFOA) Ann Arbor, Michigan President 1995-96; Vice President 1994-95; Treasurer 1993-94 Member Board of Directors: GFOA Representative 2001-2007

	Member Professional Development, Intergovernmental Cooperation, and Mentor Committees HONORARY LIFE MEMBER
1973 TO PRESENT	Government Finance Officers Association (GFOA) Chicago, Illinois Six-year Member of Budget and Management Committee Charter and In-House Budget Reviewer Certified Public Finance Officer (C.P.F.O.)
2002 TO 2005	Governmental Accounting Standards Board (GASB) Member Advisory Committee on Governmental Economic Performance Indicators - GASB Statement #44 Economic Condition Reporting; Revising Generally Accepted Accounting Principles (GAAP) as they apply to the Statistical Section of the Comprehensive Annual Financial Report (CAFR)