



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

ROBERT J. KLEINE
STATE TREASURER

DATE: May 10, 2010
TO: Assessors, Equalization Directors and Interested Parties
FROM: Kelli Sobel, Executive Director State Tax Commission
SUBJECT: Limited Michigan Certified Assessing Officer

The State Tax Commission at their meeting on May 10, 2010 approved the following items for implementation of the Limited Michigan Certified Assessing Officer Certification (LMCAO) for those individuals who want to work in an assessing office but not sign an assessment roll:

1. A LMCAO certificate can be held as long as an individual does not want to sign a roll.
2. The annual renewal fee for the LMCAO will be \$100.
3. LMCAO's will have to meet the same continuing education requirement as all other certified assessing officers.
4. A study guide for the examination will be provided free of charge on our website.
5. A \$50 fee is required to take the examination.