

**STATE TAX COMMISSION  
MICHIGAN CERTIFIED ASSESSING OFFICER  
2012 UPPER PENINSULA PROGRAM**

The State Tax Commission will offer an 18-month entry level Michigan Certified Assessing Officer (MCAO) Program in St. Ignace, Michigan. The Program is scheduled to begin in May 2012 and end in October 2013.

The MCAO program is provided in an online/lecture hybrid, four semester format which includes 20 chapters. Students are required to post to weekly online message boards and attend mandatory 8am to 5pm “Practicum” Saturday sessions throughout 20 chapters. Practicum sessions will generally be held in St. Ignace but may be held in other locations as necessary (e.g.: March Board of Review). In addition to the online requirement, a quiz is given at the end of every chapter and an examination at the end of each semester.

In order for the program to be held as scheduled, the Commission requires a minimum of 10 students to be enrolled. The cost for the 18-month Upper Peninsula MCAO program is expected to be \$3,000 per student if enrollment is between 10 and 15 students or \$2,500 per student if enrollment is over 15 students. Payment for the program is made in 4 semester installments.