

State Tax Commission March 17, 2010 Tip

Topic: March Board of Review - Required Reports to be Submitted to the Commission



Dear STaCy;

Over the last couple of years different reports have been required to be submitted by assessors to the State Tax Commission following the close of the March Board of Review. At this point, I am unsure exactly what I need to submit to your office. Can you please clarify what report(s) I need to submit?

Sincerely,
Ms. Reportia O'Day

Dear Ms O'Day;

Thank you for your very timely question and the opportunity to clarify what reports are due to the Commission following the close of the March Board of Review.

You are correct in stating that there have been different requirements over the last couple of years but for the 2010 year the only report that assessors need to submit to the Commission following the close of the March Board of Review is form L-4022, 2010 Report of Assessment Roll Changes and Classification. In addition, the assessor shall submit to the County Equalization Department form L-4021, Assessment Roll Changes Worksheet.

Advanced reminder note (as addressed in the December Dear STaCy): The State Tax Commission does not require copies of Form 4031, July/December Board of Review Affidavit that are filed by the taxpayer to be submitted to our office. This would include all supporting documentation and summary sheets.

I hope that helps to clarify for you what March Board of Review reports are due to the Commission for 2010. Please feel free to contact the State Tax Commission by phone at (517) 335-3429 or by email at State-Tax-Commission@michigan.gov (not a live link) for additional assistance.

Sincerely,
STaCy