



**STATE ASSESSORS BOARD
REGULAR MEETING AGENDA**

November 13, 2008

**Richard H. Austin Building, State Treasurers' Board Room
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

Roll call

A. Approval of the regular meeting minutes of October 17, 2008 (page 1)

B. Public comment

C. Financial reports

1. Communication from the Executive Secretary regarding fiscal year 2008 financial report revisions—information only (page 5)
2. Communication from the Executive Secretary regarding financial reports relating to State Assessors Board operations for the month of September 2008—information only (page 16)

D. Educational programs

1. State Assessors Board instructor status request from Ms. Kristen M. Sieloff
 - a. Communication from the Executive Secretary recommending approval of the request (page 19)
2. Elective educational renewal credit request for an educational session on the 14-point review by Assessment and Certification Division District 8 Supervisor Richard Watza
 - a. Communication from the Executive Secretary recommending approval of the request (page 24)
3. Elective educational renewal credit request for an Oakland University course titled "REA106 Residential Site Valuation and Cost Approach"
 - a. Communication from the Executive Secretary recommending approval of the request (page 56)
4. Level 3 experience qualification requests
 - a. Communication from the Executive Secretary recommending approval of the requests (page 60)

E. Certification level matters

1. 2008 certification reinstatement request from Ms. Teresa L. Walker
 - a. Communication from the Executive Secretary recommending approval of the request (page 76)

F. Certification applicants

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 79)

G. Closed meeting, permissible under Michigan Compiled Law 15.268(h)

1. Discussion of the closed meeting minutes from October 17, 2008 (page P1)
2. Assessment administration matter briefing (page P4)
3. Formal revocation hearing for revocation petition 08-0025 (page P25)
4. Formal revocation hearing for revocation petition 08-0027 (page P103)
5. Discussion of revocation petition 08-0028 (page P125)
6. Discussion of revocation petition 08-0032 (page P206)
7. Discussion of revocation petition 08-0033 (page P211)
8. Discussion of revocation petition 08-0034 (page P262)
9. Discussion of an assessing practices matter (page P315)
10. Discussion of an assessing practices matter (page P398)
11. Discussion of a narrative appraisal grader reinstatement request (page P417)
12. Oral examination (page P421)
13. Oral examination (page P424)

H. Resumption of open meeting and actions on closed meeting items

1. Closed meeting minutes from October 17, 2008 (page P1)
2. Assessment administration matter (page P4)

3. Revocation petition 08-0025 (page P25)
4. Revocation petition 08-0027 (page P103)
5. Revocation petition 08-0028 (page P125)
6. Revocation petition 08-0032 (page P206)
7. Revocation petition 08-0033 (page P211)
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9. Assessing practices matter (page P315)
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11. Narrative appraisal grader reinstatement request (page P417)
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13. Oral examination (page P424)

I. Other business

J. Correspondence

Announcements

Adjournment