



**STATE ASSESSORS BOARD
REGULAR MEETING AGENDA**

April 28, 2009

**Richard H. Austin Building, State Treasurers' Board Room
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

Roll call

A. Approval of the regular meeting minutes of March 20, 2009 (page 1)

B. Public comment

C. Financial reports

1. Communication from the Executive Secretary regarding State Assessors Board Fiscal Year 2009 financial reports for February and March 2009—information only (page 1)

D. Educational programs

1. Communication from the Executive Secretary regarding State Assessors Board Course 2 instructors—information only (page 10)

2. Elective educational renewal credit requests for the Oakland University courses titled “Course REA520 Mortgage Fraud – A Dangerous Business”, “Course REA521 Mastering Unique and Complex Properties”, and “Course REA522 Dynamic Presentation Skills for the Professional Appraiser and Assessor”

a. Communication from the Executive Secretary recommending approval of the requests (page 11)

3. Elective educational renewal credit request for a seminar titled “BS&A .Net and GIS Capability”

a. Communication from the Executive Secretary recommending approval of the request (page 17)

4. Elective educational renewal credit request for an Appraisal Institute seminar titled “Appraisal Curriculum Overview”

a. Communication from the Executive Secretary recommending approval of the request (page 21)

5. Elective educational renewal credit request for a McKissock seminar titled “Appraising in a Changing Market”
 - a. Communication from the Executive Secretary recommending approval of the request (page 28)
6. Elective educational renewal credit request for a program developed by Norman J. Daniels titled “Overview of Property Tax Administration”
 - a. Communication from the Executive Secretary recommending approval of the request (page 32)
7. Elective educational renewal credit request for an Appraisal Institute seminar titled “Litigation Appraising: Specialized Topics and Applications”
 - a. Communication from the Executive Secretary recommending approval of the request (page 79)
8. Level 3 experience qualification request
 - a. Communication from the Executive Secretary recommending approval of the request (page 82)

E. Certification applicants

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 89)

F. Closed meeting, permissible under Michigan Compiled Law 15.268(h)

1. Discussion of the closed meeting minutes from March 20, 2009 (page P1)
2. Discussion of official order relating to revocation petition 08-0036 (page P3)
3. Discussion of official order relating to revocation petition 09-0008 (page P7)
4. Formal revocation hearing for revocation petition 08-0039 (page P11)
5. Formal revocation hearing for revocation petition 09-0009 (page P116)
6. Discussion of revocation petition 07-0021 (page P160)
7. Informal revocation hearing for revocation petition 09-0018 (page P230)
8. Discussion of revocation petition 09-0011 (page P278)

9. Discussion of revocation petition 09-0017 (page P307)
10. Discussion of revocation petition 09-0019 (page P318)
11. Discussion of revocation petition 09-0020 (page P352)
12. Discussion of revocation petition 09-0021 (page P356)
13. Discussion of course examination results (page P534)
14. Discussion of a level 4 demonstration appraisal subject property request (page P537)
15. Discussion of narrative appraisal 196 (page P545)

G. Resumption of open meeting and actions on closed meeting items

1. Closed meeting minutes from March 20, 2009 (page P1)
2. Revocation petition 08-0036 (page P3)
3. Revocation petition 09-0008 (page P7)
4. Revocation petition 08-0039 (page P11)
5. Revocation petition 09-0009 (page P116)
6. Revocation petition 07-0021 (page P160)
7. Revocation petition 09-0018 (page P230)
8. Revocation petition 09-0011 (page P278)
9. Revocation petition 09-0017 (page P307)
10. Revocation petition 09-0019 (page P318)
11. Revocation petition 09-0020 (page P352)
12. Revocation petition 09-0021 (page P356)
13. Course examination results (page P534)
14. Level 4 demonstration appraisal subject property request (page P537)

15. Narrative appraisal 196 (page P545)

H. Other business

1. Ethical conduct policy/procedure
 - a. Communication from the Executive Secretary recommending adoption of the proposed policy/procedure (page 91)

Announcements

Adjournment