



**STATE ASSESSORS BOARD  
REGULAR MEETING AGENDA**

**March 20, 2009**

**Richard H. Austin Building, State Treasurers' Board Room  
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

**Roll call**

**A. Approval of the regular meeting minutes of February 13, 2009 (page 1)**

**B. Public comment**

**C. Financial reports**

1. Communication from the Executive Secretary regarding State Assessors Board Fiscal Year 2008 financial reports—information only (page 7)
2. Communication from the Executive Secretary regarding State Assessors Board Fiscal Year 2009 financial reports—information only (page 16)

**D. Educational programs**

1. Communication from the Executive Secretary recommending approval of the proposed program materials for the mandatory six-hour renewal program titled "Land Values, Land Value Maps, and Economic Condition Factors" for the 2008-2011 renewal periods (page 21)
2. Elective educational renewal credit request for a seminar titled "GIS and Mapping for Improved Tax Management"
  - a. Communication from the Executive Secretary recommending approval of the request (page 92)
3. Elective educational renewal credit request for a Board of Review training session held by the Northeast Michigan Assessors Association
  - a. Communication from the Executive Secretary recommending approval of the request (page 111)
4. Elective educational renewal credit request for a 14-point review presentation by Mr. Richard Watza, Assessment and Certification Division District 8 Supervisor
  - a. Communication from the Executive Secretary recommending approval of the request (page 114)

5. Elective educational renewal credit request for an Appraisal Institute seminar titled "Spotlight: The New Residential Market Conditions Form"
  - a. Communication from the Executive Secretary recommending approval of the request (page 156)

**E. Certification applicants**

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 162)

**F. Closed meeting, permissible under Michigan Compiled Law 15.268(h)**

1. Discussion of the closed meeting minutes from February 13, 2009 (page P1)
2. Discussion of official order relating to revocation petition 08-0029 (page P4)
3. Discussion of official order relating to revocation petition 08-0040 (page P8)
4. Formal revocation hearing for revocation petition 08-0036 (page P12)
5. Formal revocation hearing for revocation petition 09-0008 (page P168)
6. Discussion of revocation petition 09-0007 (page P212)
7. Discussion of revocation petition 09-0012 (page P275)
8. Discussion of revocation petition 09-0013 (page P280)
9. Discussion of an assessing practices matter (page P297)
10. Discussion of the Uniform Standards of Professional Appraisal Practice (USPAP) renewal quiz (page P341)
11. Discussion of the Land Values, Land Value Maps, and Economic Condition Factors renewal quiz (page P347)

**G. Resumption of open meeting and actions on closed meeting items**

1. Closed meeting minutes from February 13, 2009 (page P1)
2. Revocation petition 08-0029 (page P4)
3. Revocation petition 08-0040 (page P8)

4. Revocation petition 08-0036 (page P12)
5. Revocation petition 09-0008 (page P168)
6. Revocation petition 09-0007 (page P212)
7. Revocation petition 09-0012 (page P275)
8. Revocation petition 09-0013 (page P280)
9. Assessing practices matter (page P297)
10. Uniform Standards of Professional Appraisal Practice (USPAP) renewal quiz (page P341)
11. Land Values, Land Value Maps, and Economic Condition Factors renewal quiz (page P347)

#### **H. Other business**

1. State Assessors Board 2009 meeting schedule changes
  - a. Communication from the Executive Secretary recommending adoption of a revised 2009 meeting schedule (page 164)
2. Communication from the Executive Secretary regarding 2009 testing sites—information only (page 166)
3. Revocation Proceedings Statute of Limitations policy/procedure
  - a. Communication from the Executive Secretary recommending adoption of the proposed policy/procedure (page 167)

#### **I. Correspondence**

1. Letter requesting a waiver of late fees from Mr. Robert L. Jones (page 169)

#### **Announcements**

#### **Adjournment**