



**STATE ASSESSORS BOARD
REGULAR MEETING AGENDA**

December 19, 2008

**Richard H. Austin Building, State Treasurers' Board Room
430 West Allegan Street, Lansing, Michigan**

9:30 a.m. **Call to order**

Roll call

A. Approval of the regular meeting minutes of November 13, 2008 (page 1)

B. Public comment

C. Educational programs

1. State Assessors Board Course 1 instructor evaluations
 - a. Communication from the Executive Secretary regarding the evaluations—information only (page 7)
2. Level 3 experience qualification requests
 - a. Communication from the Executive Secretary recommending approval of the requests (page 63)

D. Certification level matters

1. 2008 certification reinstatement request from Ms. Margaret Esterline
 - a. Communication from the Executive Secretary recommending approval of the request (page 76)
2. Multiple unit certification level changes policy/procedure
 - a. Communication from the Executive Secretary recommending approval of the policy/procedure (page 79)

E. Certification applicants

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 83)

F. Closed meeting, permissible under Michigan Compiled Law 15.268(a) and 15.268(h)

1. Discussion of the closed meeting minutes from November 13, 2008 (page P1)

2. Discussion of official revocation order relating to revocation petition 08-0025 (page P3)
3. Discussion of official suspension order relating to revocation petition 08-0027 (page P7)
4. Formal revocation hearing for revocation petition 08-0028 (page P11)
5. Informal revocation hearing for revocation petition 08-0035 (page P98)
6. Informal revocation hearing for revocation petition 08-0036 (page P188)
7. Discussion of a certification reinstatement request (page P317)
8. Discussion of revocation petition 08-0029 (page P339)
9. Discussion of a level 4 demonstration appraisal subject property request (page P403)
10. Discussion of November 2008 course examination results (page P410)
11. Discussion of a proposed quiz for the mandatory renewal program titled "Application of New, Loss, Additions, Losses, and Adjustment" (page P412)

G. Resumption of open meeting and actions on closed meeting items

1. Closed meeting minutes from November 13, 2008 (page P1)
2. Revocation petition 08-0025 (page P3)
3. Revocation petition 08-0027 (page P7)
4. Revocation petition 08-0028 (page P11)
5. Revocation petition 08-0035 (page P98)
6. Revocation petition 08-0036 (page P188)
7. Certification reinstatement request (page P317)
8. Revocation petition 08-0029 (page P339)
9. Level 4 demonstration appraisal subject property request (page P403)

10. November 2008 course examination results (page P410)

11. Proposed quiz for the mandatory renewal program titled “Application of New, Loss, Additions, Losses, and Adjustment” (page P412)

H. Other business

1. State Assessors Board 2009 meeting schedule changes
 - a. Communication from the Executive Secretary regarding needed changes to the 2009 meeting schedule—information only (page 85)
2. Certificate of appreciation for Ms. Vicki E. Riedel (page 87)

I. Correspondence

Announcements

Adjournment