



**STATE ASSESSORS BOARD  
REGULAR MEETING AGENDA  
August 13, 2007**

9:30 a.m. **Call to order**

**Roll call**

**A. Approval of the regular meeting minutes of July 23 and 24, 2007**

**B. Public comment**

**C. Educational programs**

1. Educational renewal credit request for a program titled "The Land Conservation Real Estate Marketplace I"
  - a. Communication from the Executive Secretary recommending approval of the request
2. Communication from the Executive Secretary regarding six-hour renewal evaluations—information only
3. Level three experience qualification request
  - a. Communication from the Executive Secretary recommending denial of the request
4. Communication from the Executive Secretary recommending adoption of a fee to offset the cost of providing editions of The Appraisal Foundation's *Uniform Standards of Professional Appraisal Practice and Advisory Opinions* as part of home study courses and mail-in renewal programs

**D. Certification level matters**

1. Communication from the Executive Secretary presenting and recommending adoption of updated certification level requirements for Townships, Cities, and Counties and recommending reconsideration of the July 2007 action regarding the determination of the certification level status of individual units of government based on additional information

2. Request from Baraga County for a 12-month conditional extension under Michigan Compiled Law 211.10d
  - a. Communication from the Executive Secretary recommending that the State Assessors Board take no action with respect to the request to grant a 12-month conditional extension and that the assessing officer currently serving as the equalization director of Baraga County be provided formal notification regarding her under-certified status
3. Communication from the Executive Secretary regarding the progress of the Kalkaska County equalization director toward achieving level 3 certification—information only

**E. Certification applicants**

1. Communication from the Executive Secretary recommending formal approval of assessing officers receiving new certifications

**F. Closed meeting, permissible under Michigan Compiled Law 15.268(h)**

1. Closed meeting minutes from July 23, 2007
2. Request by an individual to become a narrative appraisal grader
3. Request for an extension to complete level 4 certification requirements
4. Request to change the form of obsolescence for a second narrative appraisal submission
5. Narrative appraisal 197, second grading
6. Revocation petition 07-0002
7. Revocation petition 07-0009
8. Revocation petition 07-0010
9. Revocation petitions 07-0011 through 07-0020

**G. Resumption of open meeting and actions on closed meeting items**

1. Closed meeting minutes from July 23, 2007
2. Request by an individual to become a narrative appraisal grader

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#### **H. Communications**

##### **I. Other business**

1. Communication from the Executive Secretary recommending that the Executive Secretary of the State Tax Commission be formally granted access by the Board to revocation petition information and files

##### **J. Announcements**

#### **Adjournment**