

State Tax Commission (STC) Path to Assessor Certification in Michigan

Michigan Certified Assessing Technician (MCAT):

MCAT certification is a limited certification which provides individuals with basic education in assessment administration. Certification is achieved by attending a 2 ½ day course held through an approved outside organization and passing the STC MCAT exam with a score of 75 % or higher.

Michigan Certified Assessing Officer (MCAO):

MCAO certification is obtained by completing one of two paths and provides individuals with entry level education in assessment administration. The first path to certification is achieved by attending the STC six month online/lecture hybrid program covering nine assessment topics and passing the STC MCAO exam with a score of 75% or higher. Programs are held twice a year in January and July. Applications are accepted October 1 to November 1 and April 1 to May 1 respectively. The cost is \$1,000 payable prior to the start date of the program. The second path to certification is achieved by completing the STC self-study program and passing the STC MCAO exam with a score of 75 % or higher. You do not have to hold the MCAT certification to be eligible to apply to either path of the MCAO program.

Michigan Advanced Assessing Officer (MAAO):

MAAO certification is obtained by completing one of two paths and provides MCAO certified individuals with advanced level education in assessment administration. The first path to certification is achieved by attending the STC one year online/lecture hybrid program covering seven assessment topics and passing the MAAO exam with a score of 75% or higher. Individuals must also complete a USPAP course during the program through an outside organization. Programs are held twice a year in April and October. Applications are accepted January 1 to February 1 and July 1 through August 1 respectively. The cost is \$1,000 payable prior to the start date of the program. The second path to certification is achieved by completing the seven courses through an approved outside organization and by passing an MAAO exam at the conclusion of each course with a score of 75% or higher. Individuals must also complete a USPAP course. Certification is issued when all seven self-paced tested courses and the USPAP course are successfully completed. You must hold the MCAO certification to be eligible to apply to the STC MAAO program or to begin MAAO Self-Paced courses.

Michigan Master Assessing Officer (MMAO):

The MMAO certification is obtained by completing one of two paths and provides successful MAAO certified assessors with master level education in assessment administration. The first path to certification is achieved by first completing three *MMAO Required Courses*. Once the courses are complete, the individual is eligible to apply to the STC MMAO Program. The MMAO program is a one year program during which candidates will complete a written Case Study and Oral Examination. If candidates successfully pass the Case Study with 75% or higher and the Oral Examination with 75% or higher, MMAO certification is achieved. The program will be offered once a year beginning in October 2017 at a cost of \$1,000. Applications are accepted annually from June 1 to August 1. All applicants who submit a complete application and have met the program prerequisites will be accepted into the program; there are no minimum or maximum number of candidates required to offer the Program.

The second path offers a waiver of current educational requirements based upon specific completion of previous projects and education and requires that the individual who qualifies under this path to complete a Michigan Property Tax Administration Exam. Additional detail regarding this path can be found in the MMAO Program Summary.

Once certified at any level, annual recertification requires completion of continuing education and submission of an annual fee. More information may be obtained at www.michigan.gov/statetaxcommission under the Education and Certification heading.