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Angela Coachman
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(973) 974-5583

February 27, 2017

Krista Johnson, Manager
Workforce Development Agency, State of Michigan
WIOA Title I Section
201 N. Washington Square, 5th Floor
Lansing, Michigan 48913

The Honorable Christopher Taylor
Mayor, Ann Arbor, Michigan
301 E. Huron Street
Ann Arbor, MI 48104

Re: Notice Pursuant to the Worker Adjustment and Retraining Notification (WARN) Act

Dear Ms. Johnson and Mayor Taylor:

In September 2016, we notified you that ADP, LLC (“ADP”) will be eliminating approximately 79 positions at or reporting into its office located at 175 Jackson Plaza, Ann Arbor, Michigan 48106, as a result of the closure of that office. The entire facility will close on or about March 30, 2017. Employment terminations have been in phases over the course of several months. We write at this time to advise you of additional employment terminations anticipated to occur during the 14-day period commencing on April 28, 2017, unless the employees become employed elsewhere within ADP.

ADP will cooperate with your office and local government officials in any way that we can. Please note that there is no union that represents the affected employees and there are no provisions regarding transfer, bumping or reassignment rights to affected employees.

The positions to be eliminated on or about April 28, 2017 are attached as Exhibit A. Additional notices will be provided to you in advance of subsequent terminations. Notice of this action is being simultaneously provided to the affected employees.



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If you have any questions or require further information, please contact me at (973) 974-5583 or Angela.Coachman@adp.com.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Angela Coachman', is written over the typed name.

Angela Coachman
Sr. Director- HR Business Partner



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EXHIBIT A

<u>Job Title</u>	<u>Number</u>
Design Engineer III	1
Design Engineer IV	1
Implementation Engineer III	2
Manager - Field Support	1
Product Support Specialist I	1
Product Support Specialist II	3
Product Support Specialist III	2
Senior Applications Developer	1
Technical & Applications Management Specialist I	1
Technical & Applications Management Specialist II	1
Technical & Applications Management Specialist III	1
Technical & Applications Management Specialist Lead	1