

GOVERNOR'S TALENT INVESTMENT BOARD BY-LAWS

Article I

Name

The name of this body shall be the Governor's Talent Investment Board, hereinafter referred to as "GTIB" or the Board.

Article II

Purpose

Established per Executive Order 2015-11, the GTIB is created as an advisory body within the Michigan Talent Investment Agency and is charged with advising and assisting the Governor regarding compliance with the federal Workforce Innovation and Opportunity Act of 2014 and overall talent development. The GTIB shall be the state workforce investment board required for this state under Section 101 of the federal Workforce Innovation and Opportunity Act of 2014.

Article III

Organization

Membership

The GTIB shall consist of not less than the following:

1. The Governor;
2. A member of the Michigan House of Representatives, appointed by the Speaker of the House of Representatives. A member appointed under this subsection shall only serve while serving as a member of the Michigan House of Representatives;
3. A member of the Michigan Senate, appointed by the Majority Leader of the Michigan Senate. A member appointed under this subsection shall serve only while serving as a member of the Michigan Senate;
4. Members appointed by the Governor, consisting of the following:
 - a. A majority of the board shall by representatives of businesses in Michigan, who-
 - i. Are owners of businesses, chief executives or operating

officers of businesses, and other business executives or employers with optimum policymaking or hiring authority, and who, in addition, may be members of a local workforce development board established by the Michigan One-Stop Service Center System Act of 2006, Mich. Comp. Laws & 4008.111-123, or its successor;

ii. Represent businesses or organizations representing businesses that provide employment opportunities that include emerging and in-demand occupations in Michigan;

iii. Are individuals nominated by business organizations and business trade associates in Michigan;

b. A minimum of two (2) representatives of individuals who are elected chief executive officers of a city or a county;

c. Not less than 20 percent of the board shall be representatives of the workforce in Michigan, who –

i. Shall include representatives of labor organizations, who have been nominated by labor federations in Michigan;

ii. Shall include a representative of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in Michigan, such a representative of an apprenticeship program in Michigan;

iii. May include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive, integrated employment for individuals with disabilities;

iv. May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth; and

d. The lead state official with primary responsibility for the administration of core programs as defined by Section 3(12)-(13) of the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128

5. In addition to the aforementioned members, the state department directors listed below shall serve in an ex-officio capacity on the board. They shall be non-voting members and their participation shall not count for the purpose of establishing a quorum:

1. Director of the Department of Agriculture and Rural Development;
2. Director of the Department of Health and Human Services;
3. Director of the Department of Licensing and Regulatory Affairs;
4. Director of the Talent Investment Agency; and
5. The Superintendent of Public Instruction.

A GTIB member may not represent more than one of the categories described in Article III. In accordance with regional diversity requirements for state workforce development board under Section 101(b)(2) of the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, the Governor shall consult with representatives of each of Michigan's ten prosperity regions as part of the process of making appointments to the GTIB.

Officers

The Governor shall designate a Chair and Vice Chair for the GTIB from among representatives of state business entities. The Chair and Vice Chair shall serve at the pleasure of the Governor. The Chair shall convene and preside over all meetings of the GTIB. The Vice Chair, in the absence of the Chair, shall perform the duties of the Chair. If both the Chair and Vice Chair will be absent from the Board meeting, the Director of the Workforce Development Agency will preside over the meeting.

Designees

The Governor may send a designee to any meeting of the GTIB and that designee's attendance shall constitute attendance by the Governor for quorum purposes. No other designees or alternatives are permissible.

Terms

Of the members initially appointed after the effective date of EO 2015-11, seven (7) members shall be appointed for a term of two years, seven (7) members shall be appointed for a term of three years, and six (6) members shall be appointed for a term of four years. All subsequent appointments shall be for a term of three years. A vacancy of the Board shall be filled in the same manner as the original appointment.

Committees

The Board shall have committees to help conduct its business. Standing committees shall meet as needed, but at least once, between GTIB meetings to address their plans and other issues as directed by the full Board. Ad hoc committees will be convened on an as needed basis. To ensure members actively participate in convening Michigan's talent system stakeholders, committee membership may be supplemented by partners and stakeholders with subject matter expertise not currently serving on the Board.

Executive Committee

The Executive Committee, at a minimum, shall be comprised of the GTIB Chair, GTIB Vice Chair, and others to be determined by Chair and Vice Chair.

The Executive Committee shall provide overall direction to GTIB activities and review regulatory items prior to bringing to the full Board for action.

The Executive Committee shall also take action on matters when time does not allow issues to be addressed at a regularly scheduled GTIB meeting. A majority vote of the Executive Committee is required for all such actions. All actions of the Executive Committee shall be reviewed by the full Board at the next regularly scheduled meeting.

Article IV Duties and Operations

The Governor's Talent Investment Board is an advisory body and is charged with advising and assisting the Governor regarding compliance with the federal Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 USCS & 3101 et seq.

The Board shall review Michigan's Unified State Plan for workforce investment, and other grants, plans, policies, statistics, allocation formulas, and performance measures related to the workforce system; develop strategies for continuous improvement of the workforce investment system, including the identification and dissemination of information on best practices, and engage state and local leaders to drive workforce innovation; and review the state's Annual Report for the US Department of Labor (USDOL).

The Board may promulgate bylaws, not inconsistent with federal law, Michigan law, or Executive Order 2015-11, governing its organization, operation, and procedures.

The Board may, as appropriate, make inquiries, studies, investigations, hold hearings, and receive comments from the public.

Article V Meetings

Meeting Schedule

The Board shall meet at the call of the Chairperson. Meetings of the Board shall be held within the state of Michigan, in locations which meet barrier-free specifications. Meetings shall be held quarterly, unless otherwise notified.

To assure full compliance with the sunshine requirements under Section 101 (g) of the Workforce Innovation and Opportunity Act of 2014, Public 113-128, 29 USCS & 3101 et seq., meetings of the Board shall be held according to procedures established under Michigan's

Open Meetings Act (1976 PA 267), being MCL 15.261 to 15.275. Public notice shall be given prior to each GTIB meeting.

To assure full compliance with the sunshine requirements under Section 101 (g) of the Workforce Innovation and Opportunity Act of 2014, Public 113-128, 29 USCS & 3101 et seq., the Board is a public body under the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246, and shall comply with provisions of the Act.

Action Items

Agenda items warranting action (approval, support, comment, etc.) by the full Board shall be initially presented to the Executive Committee for review and feedback.

Quorum and Voting

A majority of the members of the Board constitutes a quorum for the transaction of business. The Board shall act by majority vote of serving members participating in a meeting. Each member of the GTIB shall have one vote. Only gubernatorial appointees and legislators are voting members of the full Board and Executive Committee. Designees are not permissible for the purposes of voting or participating in a meeting, with the exception of a designee for the Governor.

To the extent authorized by Michigan law, the Board may authorize members to participate in a Board meeting by the use of telephonic or video equipment. Members participating in a meeting via telephonic or video equipment shall be deemed present at the meeting. Voting shall be conducted in person or by use of telephonic or video equipment.

Attendance

The Chair of the GTIB may request the resignation of members who decline, without good cause, to attend at least three consecutive, regularly scheduled meetings of the Full Board, or five meetings in a 24-month period.

Members who are unable to continue serving on the Board should notify the Governor's Appointments Office and the Talent Investment Agency in writing as soon as possible.

Minutes

Minutes of all GTIB and Executive Committee meetings will be taken by Board staff and made available within 10 business days to GTIB members via electronic mail, regular mail or posting to the GTIB webpage. The minutes shall contain a summary of discussion and record all actions taken by GTIB and/or the Executive Committee.

Article VI Miscellaneous

Staffing

Michigan Talent Investment Agency personnel shall staff and assist the Board in performing its functions.

Compensation

Members of the Board shall serve without compensation. Members of the Board may receive reimbursement for necessary travel and expenses according to relevant statutes and the rules and procedures of the Civil Service Commission and the Department of Technology, Management and Budget, subject to available appropriations.

Conflict of Interest

As required under Section 101 (f) of the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 USCS & 3101 et seq., a member of the Board may not do any of the following:

1. Vote on a matter under consideration by the Board regarding the provision of services by the member or an entity the member represents.
2. Vote on a matter under consideration by the Board that would provide direct financial benefit to the member or the immediate family of the member.
3. Engage in any other activity determined by the Governor to constitute a conflict of interest, as specified in the unified State plan required by Section 102 of the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, 29 USCS & 3101 et seq.

Media Inquiries

Members of the Board shall refer all legal, legislative, and media contacts to the Michigan Talent Investment Agency.

All correspondence for the Board may be addressed in the care of:

Talent Investment Board
Michigan Talent Investment Agency
201 North Washington Square
Lansing, Michigan 48913

Rules of Order

Any situation not covered by these by-laws shall be governed by Robert’s Rules of Order.

Amendment to By-Laws

Amendments to these by-laws may be adopted by majority vote of the Board.