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WIA
WORKFORCE PROGRAMS

August 16, 2016

Workforce Development Agency, State of Michigan
Dislocated Worker Program
ATTN: Krista Johnson
201 N. Washington Square, 5th Floor
Lansing, MI 48913

Certified Mail

Dear Ms. Johnson:

This letter is being sent to you in accordance with The Worker Adjustment and Retraining Notification Act (WARN) in order to notify you that effective October 17, 2016, Dialog Direct known business as Novo 1, Inc. worksite located at 2905 Lucerne Dr. Southeast, Grand Rapids, Michigan 49546 is being closed. This will result in the permanent layoff of all employees. Employees will not have any bumping rights as a result of this action.

A list of affected job titles and the number of employees in each affected job classification is attached.

The date of the affected employees' separation will be October 17, 2016. It is anticipated that all employees will be laid off on that date.

Affected employees are not represented by a bargaining unit. All affected employees have been notified directly.

Please contact the undersigned if you have questions or need additional information. I can be reached at 313-957-5147.

Very truly yours,


Cheryl Yuran
Executive Vice President
Human Resources Department

Attachment