

MICHIGAN DEPARTMENT OF CORRECTIONS <b>POLICY DIRECTIVE</b>		EFFECTIVE DATE 06/01/2021	NUMBER 06.03.104
SUBJECT MACOMB PAROLE VIOLATION UNIT (MPVU)		SUPERSEDES 06.03.104 (10/24/2012)	
		AUTHORITY MCL 791.231, 791.265a; Administrative Rule 791.4401, 791.4425	
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**POLICY STATEMENT:**

Parole violators may be housed at Macomb Correctional Facility (MRF) in the Macomb Parole Violation Unit (MPVU) as set forth in this policy directive.

**RELATED POLICIES:**

06.05.104        Parole Process

**POLICY:**

GENERAL INFORMATION

- A. To enhance public safety and meet the Department’s need for additional secure beds to house parole violators and for programming, the Department converted Macomb Correctional Facility (MRF) Housing Unit 6 to the Macomb Parole Violation Unit (MPVU). The MPVU is to house male only parolees, age 18 or older, who are believed to have violated a condition of parole and are being considered for parole violation revocation proceedings or other appropriate response (e.g., parole violation custody sanction).
- B. All Michigan Department of Corrections (MDOC) policy directives and operating procedures that apply to prisoners also apply to parole violators in the MPVU unless otherwise specified in this policy directive.

PLACEMENT IN THE MPVU

- C. Parole violators shall be placed in the MPVU as determined by the Parole Violation Specialist (PVS).
- D. Parole violators required to participate in and complete programming in the MPVU may be held in a jail pending transfer as approved by the Assistant Deputy Director (ADD) of the Office of Parole and Probation Services (OPPS) or designee. Parole violators held in custody pending transfer shall be transported via Field Office Administration (FOA) field staff, the MPVU Transportation Unit (Field Service Assistant (FSA) staff), or Correctional Facilities Administration (CFA) transportation.
- E. The MPVU is a non-secure Level I unit. Upon arrival at the MPVU, a Security Classification Screen - Review (CSJ-481) shall be completed on the parole violator in accordance with PD 05.01.130 “Prisoner Security Classification.” The parole violator’s actual placement shall be Level I on the CSJ-481.

MPVU ORIENTATION

- F. Program and facility orientation shall be provided to parole violators within two business days after their arrival to the MPVU. At a minimum, orientation shall address the following:
  - 1. Facility and housing unit expectations.
  - 2. Custody/security aspects of the facility and expectations of parole violators. This shall include an explanation of what items are considered contraband.
  - 3. The availability of health care services and how to access those services.
  - 4. Fire safety requirements, including general evacuation procedures.

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5. Visiting.
6. Telephone use.
7. Commissary purchases and allowable personal property, including clothing, as determined by the CFA Deputy Director or designee.
8. Mail privileges.
9. Available programming.
10. The disciplinary and grievance process.
11. Conduct prohibited under PD 03.03.140 "Sexual Abuse and Sexual Harassment of Prisoners – Prison Rape Elimination Act (PREA)" including self-protection, how to report conduct or threats of prohibited conduct, and available treatment and counseling.

#### INTAKE ASSESSMENTS

- G. Parole violators in the MPVU shall have PREA assessments completed as set forth in PD 03.03.140 "Sexual Abuse and Sexual Harassment of Prisoners – Prison Rape Elimination Act (PREA)." A prescreening assessment or, if needed, a full risk assessment (e.g., COMPAS) shall be completed for each parole violator placed in the MPVU after arrival at MRF unless a similar assessment was completed within the preceding 12 months and there has been no change in circumstances warranting a new assessment. As warranted by the assessment, a Case Plan shall be developed or updated for the parole violator to address the identified risks and needs.

#### DISCIPLINE

- H. A parole violator in the MPVU is subject to discipline in the same manner as a prisoner pursuant to PD 03.03.105 "Prisoner Discipline," however, the disciplinary process shall not be utilized if the parole violator's behavior violates a condition of parole and is deemed sufficiently serious to issue parole violation charges.

#### WORK ASSIGNMENTS

- I. Parole violators in the MPVU may be classified to a work assignment in accordance with PD 05.01.100 "Prisoner Program Classification," however, the Warden or designee may limit the number and types of work assignments that are available to parole violators.

#### VISITING

- J. In-person visits shall be permitted only with clergy and attorneys on official business with a parole violator in the MPVU. Clergy and attorney visits shall be by appointment and may be conducted via video. A parole violator in the MPVU may have a video visit scheduled for special circumstances (e.g., sick-bed visit) with prior approval of the Warden.

#### PERSONAL PROPERTY

- K. At a minimum, parole violators in the MPVU shall be permitted to possess personal and legal correspondence, personal hygiene items, reading material, religious items necessary to the practice of their religion, medically necessary items, and, if married, a wedding band/ring.

#### PRISONER STORE

- L. Parole violators in the MPVU shall be permitted to purchase mandatory store items identified in Attachment A of PD 04.02.130 "Prisoner Store." Non-mandatory store items identified in Attachment A of PD 04.02.130 may be made available to parole violators in the MPVU as determined by the CFA Deputy Director or designee.

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### TERMINATION

- M. A parole violator in the MPVU who fails to fully and actively participate in programming as ordered, fails to meet program expectations, or who is unable to complete the programming due to a medical or psychiatric condition may be terminated from the program-
- N. The PVS shall be responsible for authorizing parole revocation proceedings for a parolee terminated due to the issuance of parole violation charges. The PVS shall notify the MPVU Supervisor and the appropriate Field Supervisor and Agent of such decisions. Transfers of parole violators in the MPVU to RGC for the parole revocation hearing shall be coordinated with the MPVU Supervisor and CFA transportation.

### SUCCESSFUL PROGRAM COMPLETION

- O. After successful completion of the program, the Agent shall subsequently supervise the offender in accordance with the most recent completed COMPAS and any classification reviews.
- P. The MPVU Supervisor or designee shall notify the supervising parole office of the date of release from the MPVU. A parolee who cannot arrange for private transportation shall be transported via FOA field staff, the MPVU Transportation Unit (FSA staff), or CFA transportation. If CFA transportation is used, it shall be coordinated with the CFA ADD of Operations or designee. The MDOC may provide the parolee with a bus ticket, or other form of transportation, as necessary.

### PROCEDURES

- Q. If necessary, to implement the requirements set forth in this policy directive, the MRF Warden and/or FOA Deputy Director or designee shall ensure that procedures are developed or updated.

### AUDIT ELEMENTS

- R. A primary audit elements list has been developed and is available on the Department's Document Access System (DAS) to assist with self-audit of this policy pursuant to PD 01.05.100 "Self-Audits and Performance Audits."

APPROVED: HEW 05/27/2021