

Marijuana Sales Locations Delivery Requirements Checklist

Rule 7 in the Marijuana Operations Rule Set - R 420.207

Delivery for marijuana sales locations (marijuana microbusinesses, marijuana retailers, and provisioning centers):

- Approval by the agency of licensee's delivery procedure
- Marijuana sales locations plan to verify sale or transfer to patient/customer is in accordance with the rules
- Documentation that the customer has consented to the marijuana delivery. Consent must include acknowledgement by customer for the release of information necessary to fulfill delivery
- Marijuana sales locations plans or process to verify with the statewide monitoring system that the registered qualifying patient holds a valid, current, unexpired, and unrevoked patient registry card
- Marijuana sales location plans for patients or customers that are 21 years of age or older to present a valid driver's license or government issued identification bearing a photographic image of the marijuana customer
- Plan for validation of patients or customers that are 21 years of age or older residential address or address of designated consumption facility
- Plan to deliver other items sold by marijuana sales locations (paraphernalia)

Once a marijuana sales location has received approval by the agency to engage in marijuana delivery:

- Marijuana sales location may accept an online order request of marijuana product and payment for the order
- Marijuana delivery employees may take payment upon delivery and shall deliver the marijuana
- Delivered only to the physical address of the registered qualifying patient or residential address or address of designated consumption establishment to an individual 21 years of age or older
- Once a delivery procedure is approved it is subject to inspection and examination, including but not limited to, record keeping and tracking requirements

Marijuana sales locations confirms the following:

- Marijuana sales locations shall verify that the sale or transfer to marijuana customers/patients is in accordance to these rules
- Marijuana delivery employees meet the employee definition of **Rule 1(e) in the Marijuana Employees Rule Set - R 420.601(e)** and requirements of **Rule 2 in the Marijuana Employees Rule Set - R 420.602.**
- Employees used for delivery under Michigan regulation and taxation of marijuana act are 21 years of age or older
- A marijuana delivery employee is not a marijuana **delivery employee** for more than one marijuana sales location

- Delivered marijuana product is limited to daily and monthly limits of the registered qualifying patient, or single transaction limits for customers 21 years of age and older
- Marijuana delivery drivers confirm the delivery of a marijuana product to a patient at the patient's residential address
- Marijuana delivery drivers confirm that the marijuana patient presented his or her valid driver's license or government issued identification bearing a photographic image of the marijuana patient along with his or her marijuana registry card, or temporary marijuana registry card, to verify that he or she is the patient or, if the registered qualifying patient is a minor, the registered primary caregiver
- Marijuana delivery drivers confirm the delivery of a marijuana product to an individual 21 years of age or older at a residential address or at the address of a designated consumption establishment provided at the time the order was placed
- Marijuana delivery drivers confirm that the marijuana customer presented his or her valid driver's license or government issued identification bearing a photographic image of the marijuana customer to verify that the marijuana customer is 21 years of age or older at the time of delivery

Marijuana Delivery Product Sales:

- Registered qualifying patient
- Registered primary caregiver if patient is a minor
- An individual 21 years of age or older
- Marijuana sales location confirms that patient is not over their daily or monthly limit
- Marijuana sales location confirms customer is 21 years of age or older and is not over their single transaction limit
- The authorization granted to a marijuana sales location under the rules may be denied, suspended, or withdrawn by the agency. The marijuana sales location may be subject to other sanctions and fines as provided in the act and these rules
- Marijuana sales locations shall record all transactions in the statewide monitoring system

Marijuana Product Transport

- Amount of marijuana product delivered is limited to daily and monthly purchase limits of registered qualifying patients
- A delivery employee does not carry marijuana product in the delivery vehicle with a value in excess of \$5,000.00 at any time. The value of marijuana products carried in the delivery vehicle for which a delivery order was not received and processed by the licensed retailer prior to the delivery employee departing from the marijuana sales location cannot exceed \$3,000.00
- A delivery employee performing deliveries under the Michigan regulation and taxation of marijuana act does not transport more than 15 ounces of marijuana or more than 60 grams of marijuana concentrate at one time pursuant to section 11 of the MRTMA, MCL 333.27961
- Marijuana delivery employee maintains a copy of the marijuana delivery log
- All deliveries have a manifest that is entered into the statewide monitoring system as a Sales Delivery

- Each delivery (individual patient) is entered as its own sales delivery and its own manifest– multiple stops shall not be entered on a single manifest
- If multiple stops will be made during one trip, then a route manifest is entered for each stop
- Times entered for each stop on manifest is estimated as closely and accurately as possible

Marijuana sales locations maintains vehicle information by requiring the following to be on the Delivery Log:

- Make
- Model
- Color
- VIN
- License Plate Number
- Valid Registration
- Driver name/employee ID number
- Marijuana sales location/address/contact number/license number
- Delivery drivers shall have a copy of the manifest with them
- Delivery logs, for one day only

Marijuana Sales Locations confirms that each delivery driver:

- Has a secure form of communication for each driver
- Has a GPS unit for each delivery driver vehicle which provides real time tracking and always stays with the vehicle
- Not leave marijuana sales location with marijuana products without at least one processed delivery order
- Must have delivery inventory ledger of all products provided to the driver which contains all information required by **Rule 7(9)(g)(i-v) in the Marijuana Operations Rule Set - R 420.207(9)(g)(i-v)**.
- A delivery driver shall not leave marijuana product in an unattended motor vehicle unless the motor vehicle is locked and equipped with an active vehicle alarm system
- Delivery driver must update delivery inventory ledger after each delivery
- Delivery driver must maintain a log which includes all stops, time of stop and reason for stop to be turned into marijuana sales location upon return

A Marijuana Sales location shall ensure

- Deliveries are completed in an efficient and timely manner
- Deliveries completed during business hours of facility
- Marijuana products must be stored in a secured compartment, clearly marked and latched or locked to keep all contents secured
- Maintain records of each delivery of a marijuana product in a delivery log which contains the following:

- Date and time delivery began and ended
- Name of delivery employee
- Amount of marijuana product allowed to be possessed for delivery
- The tag number of the marijuana product and the name of the
- Signature of individual who accepts delivery

Emergency Contingencies

A marijuana sales location shall notify the agency, state police or local law enforcement of any theft, loss of marijuana product, or criminal activity as provide in the rules. A marijuana sales location shall report to the agency and law enforcement if applicable, any other event occurring during marijuana delivery that violates the marijuana delivery procedures as provided in the rules, including delivery vehicle accidents and diversion of marijuana product.