

Electrical Permit Application
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30255, Lansing, MI 48909
 517-241-9313
bccpermits@michigan.gov
www.michigan.gov/bcc

(Continue to back page and complete before printing this document)

This form can be completed by tabbing to each field and typing in the required information.

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|------------------------|
| Validation Area |
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|---|--|
| Authority: 1972 PA 230 Penalty: Failure to provide information may result in denial of your request. | LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities. |
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|---|------|---|--------|
| I. Project or Facility Information | | | |
| NAME OF OWNER/AGENT/SCHOOL/STATE DEPT. | | HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required | |
| STREET ADDRESS AND JOB LOCATION (Street Number and Name) | CITY | ZIP CODE | COUNTY |
| NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF: | | | |

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|----------------------|------|--------|----------|--------------------------------------|
| II. Applicant | | | | |
| NAME | | E-MAIL | | |
| ADDRESS | CITY | STATE | ZIP CODE | TELEPHONE NUMBER (Include Area Code) |

| | | | | |
|--|------|--------|----------|--------------------------------------|
| III. Owner of the land in fee of project location | | | | |
| NAME | | E-MAIL | | |
| ADDRESS | CITY | STATE | ZIP CODE | TELEPHONE NUMBER (Include Area Code) |

| | | | | |
|--|--------------|---|-----------------|--|
| IV. Electrical contractor | | | | |
| NAME | COMPANY NAME | STATE OF MICHIGAN LICENSE NUMBER | EXPIRATION DATE | |
| ADDRESS (Street Number and Name) | | STATE REGISTRATION NUMBER | EXPIRATION DATE | |
| CITY | STATE | ZIP CODE | | |
| TELEPHONE NUMBER (Include Area Code) | | E-MAIL ADDRESS | | |
| FEDERAL EMPLOYER ID NUMBER (or reason for exemption) | | | | |
| WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption) | | UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption) | | |

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|--|-------------------------------------|---|--|--------------------------------------|
| V. Purpose of Project | | | | |
| <input type="checkbox"/> Single Family | <input type="checkbox"/> New | <input type="checkbox"/> Service Only | <input type="checkbox"/> Premanufactured Home Setup (State Approved) | <input type="checkbox"/> State-owned |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Alteration | <input type="checkbox"/> Special Inspection | <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home) | <input type="checkbox"/> School |

VI. Plan Review Information

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.
- If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the service or feeder in ampere? _____
 What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. _____ **Plans Not Required**

VII. Fee Schedule - enter the number of items being installed, multiply by the unit price for total fee.

Item #18, Mobile Home Unit Site:
 When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder, and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder, and a final inspection.

| | Fee | # Items | Total | | Fee | # Items | Total |
|---|----------|----------|----------------|---|------------|----------|----------------|
| 1. Application Fee (non-refundable) | \$75.00 | 1 | \$75.00 | 22. Units > 50 K.V.A. or H.P. | \$12.00 | | |
| Service | \$10.00 | | | 23. Solar Photovoltaic System where the total inverter generating capacity is less than 5,000KW (each panel) | \$2.00 | | |
| 2. Through 200 Amp. | | | | 24. Solar Photovoltaic System where the total inverter generating capacity is no less than 5,000KW (each panel) | \$1.00 | | |
| 3. Over 200 Amp. thru 600 Amp. | \$15.00 | | | 25. Electric Vehicle Charging Station (each station) | \$5.00 | | |
| 4. Over 600 Amp. thru 800 Amp. | \$20.00 | | | Fire Alarm Systems (not smoke detectors) | \$50.00 | | |
| 5. Over 800 Amp. thru 1200 Amp. | \$25.00 | | | 26. Up to 10 devices | | | |
| 6. Over 1200 Amp. (GFI only) thru 1600 Amp | \$50.00 | | | 27. 11 to 20 devices | \$100.00 | | |
| 7. Over 1600 Amp. | \$120.00 | | | 28. Over 20 devices (each) | \$5.00 | | |
| 8. Circuits | \$5.00 | | | Data / Telecommunication Outlets | \$5.00 | | |
| 9. Lighting Fixtures/Outlets including Receptacles and Wired Smoke Detectors per 25 | \$6.00 | | | 29. 1 - 19 devices (each) | | | |
| 10. Dishwasher, Microwave or Garbage Disposal | \$5.00 | | | 30. Outlets 20 to 300 devices | \$100.00 | | |
| 11. Furnace - Unit Heater | \$5.00 | | | 31. Outlets Over 300 devices | \$300.00 | | |
| 12. Electrical - Heating Units (baseboard) | \$4.00 | | | Energy Management Temp. Control | \$45.00 | | |
| 13. Power Outlets (ranges, dryers, etc.) | \$7.00 | | | 32. Energy Retrofit - Temp. Control | | | |
| Signs | | | | Energy Management Temp. Control | | | |
| 14. Unit | \$10.00 | | | 33. Energy Devices – Energy Management | \$5.00 ea. | | |
| 15. Letter (each) | \$15.00 | | | 34. Conduit only or grounding only | \$45.00 | | |
| 16. Neon - each 25 feet | \$20.00 | | | 35. Rough/Additional Inspection | \$75.00 | | |
| 17. Feeders-Bus Ducts, etc. - per 50' | \$6.00 | | | 36. Final Inspection | \$75.00 | 1 | \$75.00 |
| 18. Mobile Home Park Site * | \$6.00 | | | 37. Certification Fee** | \$30.00 | | |
| 19. Recreational Vehicle Park Site | \$4.00 | | | 38. Re-Open Expired Permit | \$75.00 | | |
| K.V.A., H. P., Wind Turbines | | | | 39. Island Inspection Fee (Where ferries, boats or planes are involved.) | \$50.00 | | |
| 20. Units up to 20 K.V.A. or H.P. | \$6.00 | | | | | | |
| 21. Units 21 to 50 K.V.A or H.P. | \$10.00 | | | | | | |

Total Fee (Must Include the \$75 non-refundable application and \$75 final inspection fees.)

* See VII. Fee Schedule Item #18 above
 ** Required for all school and state-owned construction projects

VIII. Instructions for Completing Application **Make checks payable to "State of Michigan"**

General: Electrical work shall not be started until the permit has been issued with the Bureau of Construction Codes. All installations shall be in compliance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible and provide the **job location, permit number, and contact information. Schedule permitting, the inspector will respond to an inspection request within two (2) business days to schedule the inspection. Inspections are typically performed within five (5) business days subject to the inspection schedule.**

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local inspection authority and for all state-owned buildings as well as school construction where a local delegation of authority does not exist. Prior to applying for a permit, please review the [Statewide Jurisdiction List](#) for anything other than K-12 Educational Facilities. For K-12 Educational Facilities please review the [Local School Construction Enforcement List](#). This information is updated regularly due to changes in the construction code enforcement authority as they may be conducted by either the state, county, or local unit of government. A permit application must be submitted to the appropriate enforcing agency based upon these lists. Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to bccpermits@michigan.gov or 517-241-9313.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

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| SIGNATURE | DATE |
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