

**TRAINING RECORD
FAMILY/GROUP CHILD CARE HOMES
STATE OF MICHIGAN**

Department of Licensing and Regulatory Affairs
Bureau of Community and Health Systems
Division of Child Care Licensing

Caregiver's/Assistant Caregiver's Name
License Number

All caregivers must complete a total of 10 clock hours of training annually, not including CPR, first aid and blood-borne pathogen training. The training must be related to child development, program planning, and administrative management for a child care business. This form and verification of each training is to be kept on file by the provider and available for Department review. Assistant caregivers must complete a total of 5 clock hours of training annually, not including CPR, first aid and blood-borne pathogen training. [R400.1905].

1 clock hour = 60 minutes. Training must be accrued annually during the calendar year.

Training Date	Title of Training	Location	# of Hours	Training Organization/Presenter

Training Date	Training Topic	Card Received	Trainer Name/Organization
	First Aid	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Infant & Child CPR	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Adult CPR	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Blood-borne pathogen training	N/A	

SIGN AND DATE WHEN TRAINING IS COMPLETED. (KEEP ON FILE)

Licensee's Signature	Date
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AUTHORITY: PA 116 OF 1973. COMPLETION: Required. PENALTY: May be cited, denied or revoked.	LARA is an equal opportunity employer/program.
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