



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

**MINUTES**  
**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL REGULAR MEETING**

Park Place Hotel  
300 E. State Street, Traverse City, MI 49684  
Friday, October 26, 2018  
1:30PM

**MEMBERS PRESENT:**

Chad Tackett, Chairman, Michigan Association of Fire Chiefs  
Brian Blomstrom, Michigan Fire Service Instructors Association  
Aileen Pettinger, Michigan Professional Firefighters Union  
Jacob Steichen, Nominee of the State Fire Marshal  
Alan Styles, Michigan Association of Fire Chiefs  
Lynnae White, Michigan Fire Inspectors Society  
Greg Janik, Michigan Municipal League  
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member

**MEMBERS ABSENT:**

Terrance Blackmer, Michigan State Firemen's Association

**BUREAU OF FIRE SERVICES STAFF PRESENT:**

Dan Hammerberg, Region 1 Coordinator  
TJ Richardson, Region 2 Coordinator

**OTHERS IN ATTENDANCE:**

Steve Kohut, Sterling Heights  
Frank Pierce, Shelby Twp  
Steve D. Mann, Deerfield  
Karl Holder, FFTD Training Coordinator  
Robert Hill, FFTD Training Coordinator  
Greg Ball, Oakland Twp FD  
Harvy Holland, White Lake FD  
John Lapenta, Northville City FD  
J.C. Sicard, Northville City FD  
Donald Bigger, MFSIA  
Christopher Dean, MFSIA  
Guy Hubbard, Perry FD  
Joseph D. Hernandez, MTFD  
Rick Kleinow, MCFFA  
Scott Damon, CTFD  
Dave Rivet, Lansing Fire  
David Jackson, Saginaw Twp  
Jay DeBoer, McBain FD  
Danny F. Evans, Saginaw Twp

David E. Glotzbach, Muskegon Twp  
James Lundberg, Ensign Twp  
Matthew Hagerty, Onota Twp  
Alan Shumaker, Bellaire FD  
Marco Isome, Tri Twp FD  
Daryl Cummins, Tekonsha FD  
Jeromy Robertson, VBTC-RTC Columbia  
Zachary VanSickle, Custer FD  
Elizabeth Reimink, Hamlin Twp FD  
Mike Cederholm, Arcadia Twp  
Stacy Robinson, Madison Twp FD  
Mark Cleveland, Egelston Twp  
Ray Wilson, Saginaw Twp  
Randy Conklin, Mayville FD  
Bryce A. Tracy, MCFD  
Joseph Miracle, Jr., DTFD  
Rick Rottman, PFD  
David Pelton, WFD  
Steve McKeller, PFD  
Derek Hillman, DFD  
Robert L. Stokes, Detroit FD  
Chip Everett, Portage  
Charles C. Pichan, DFD  
James, F, Edwards, DFD  
Pamela Bissett, NOCFA  
Doug Bourgeois, Beaver Creek FD  
Joe Durocher, NOCFCA  
Timothy A. Seal, Jr, NOCFA  
Charles Noonan, Troy FD  
Bradley M. Jackson, Richfield FD  
Brandon Rossi, Thomas Twp  
John R. Kramer, Monitor Twp FD  
Randy VanDenBoom, Hampton Twp FD  
Michael Galloner, Bangor Twp FD  
William Pawluk, LCC  
Ray Wlosinski, MFSIA  
Kymberly Pashkowsky, MFSIA  
Jim Tuller, Traverse City FD  
Theresa Robinson, Lansing FD  
Ryan Koepp, St. Claire Shores FD  
Steve Perna, Warren FD  
Michael J. Yanz, NIESA  
Ed Sayre, Mancelona FD  
John Dodson, GLFD  
Jonathon Stone, Stanton Twp VFD  
Jeff Friedenstab, Iron Mountain FD  
Richard Jason Morin, Somerset Twp FD  
Timothy A. Wrede, NWRTC  
Bill Parker, Blair Twp FD  
Curtis Walters, GT Metro FD / Blair Twp FD  
Nicholas Vaugt, Sault Ste Marie FD / LSSU RTC

Jeni Binkley, MSFA  
Joy Knobbe, J & B Learning  
Steve StaXXXX, Macomb  
Greg WoolXXXX, Riverview  
Sean Wethington, Big Rapids  
Dale Hall, Peninsula  
Jesse Silva, Charlevoix  
Robert Hiiter, Mayville FD

An announcement was made by Chairperson Tackett that a card was being passed throughout the room to be signed for Hollie Metts and her new baby daughter.

**I. CALL TO ORDER AND DETERMINATION OF QUORUM:**

Chairperson Tackett called the meeting to order at 1:37pm and held a moment of silence for all the fallen officers injured or killed in the line of duty.

**II. REVIEW AND APPROVAL OF AGENDA:**

**18-10-01**

A **MOTION** was made by **Councilperson Janik** and seconded by **Councilperson Styles** to approve the agenda for October 26, 2018, as presented. **MOTION CARRIED.**

**III. REVIEW AND APPROVAL OF THE MINIUTES**

Correction to September 24, 2018, minutes. Page 2, New Business, Paragraph 2.

- I. The class name of Incident Command and Resource Management for the Fire Service is missing.
- II. Item G should be stricken.

**18-10-02**

A **MOTION** was made to approve the August 14, 2018 Special Meeting as presented, August 14, 2018 Regular Meeting as presented, September 24, 2018 Special Meeting with corrections, and the October 4, 2018 Special Meeting minutes as presented by **Councilperson White** seconded by **Councilperson Blomstrom**. **MOTION CARRIED.**

**IV. PUBLIC COMMENT:**

None.

**V. STATE FIRE MARSHAL REPORT – Fire Marshal Sehmeyer:**

**County Funding Clarification:** Fire Marshal Sehmeyer reported on the budgeted and requested amount of fireworks funding for training and further explained the initial distribution of \$2,000,000 as well as the \$300,000 additional budget request to the legislature. He clarified the disbursement for the additional \$300,000 and

discussed the 70/30 disbursement requirement within PA291. Reported on the \$17,500 minimum county funding per county and how the additional \$300,000 will be disbursed once approved by legislature.

**Fire Safety Fee Collection:** Reported on the status of the fire safety fee collection for FY2017 and that the fees collected were near 2.3 million dollars. Reported that he is working with legislature to pass legislation changed to enhance the collection of the fireworks safety fees.

**CTC Surveys:** Reported on the creation of a Firework CTC survey form and the requirement of the return of the form to the Bureau before funding will be disbursed to the county. Reminder emails were sent to the CTCs prior to the survey receipt deadline and to the counties that did not meet the deadline. Once the missing surveys are received the funding will be added to the counties in SMOKE. As of this meeting 16 of the 26 counties that did not meet the deadline, have returned surveys and their funding was added to their counties in SMOKE. There are still 10 counties who have not returned their surveys.

**Instructor MOU:** The instructor memorandum of understanding must be completed each year in SMOKE in October. There was a programming issue and it was fixed the second week in October. All instructors must log in to SMOKE and click to accept the MOU in order to maintain an active instructor role. If the MOU is not accepted by November 30, 2018, the instructor role will be end dated in SMOKE.

**Rosters and Sign In Sheets:** Rosters and sign in sheets are required for each class. Sign in sheets for each class day must be scanned as part of the final paperwork and emailed to [LARA-BFS-Smoke@michigan.gov](mailto:LARA-BFS-Smoke@michigan.gov) with the course number in the subject line. The sign in sheets must be signed by each student in attendance and by the instructor for that day. Funded courses will not be paid without receiving the scanned sign in sheets. Once the sign in sheets are received the course will be finalized by FFTD staff.

**Phone Calls:** Fire Marshal Sehlmeier asked that phone calls coming into the Bureau and Training Division be limited to questions regarding the Training Division operations.

**Equipment Purchase:** Fire Marshal informed Council that a decision needs to be made regarding the type of equipment that can be purchased and what parameters Council would like to set for the purchase of that equipment complying with PA291.

**Grant Process:** Council needs to set some criteria for the grant process for the potential unused funding after December 31, 2018.

## **VI. CURRICULUM COMMITTEE REPORT – Councilperson Blomstrom July 31, 2018**

Councilperson Blomstrom briefly covered his written report at the meeting.

- I. Updated / changed out 25% of FF I, II, I & II and HazMat FRO exam questions.
- II. Updated / changed out 25% of Instructor I and Instructor II exam questions.
- III. Recommended two curricula for Company Officer I & II
- IV. Recommended keeping two curricula for Fire Fighter I & II

Fire Marshal Sehlmeier commented, the committee was created when the curriculum specialist position was eliminated at the FFTD to assist the FFTD. FM Sehlmeier stated the committee has been and will continue to be an asset in assistance to the FFTD with textbook selection and certification exam validation. FM Sehlmeier recognized and thanked the curriculum committee members for their service and asked those in attendance to stand and be recognized.

## VII. OLD BUSINESS

**Equipment and Grant Process:** A lengthy discussion was held regarding the equipment, assets, ownership, and liability.

### **18-10-03**

A **MOTION** by **Councilperson Styles** supported by **Councilperson Janik** to use the memo from April 25, 2018 to develop a grant program to include training and equipment with the funding unencumbered after December 31, 2018, to be distributed at the February 2019 MFFTC meeting. **MOTION CARRIED.**

### **18-10-04**

A **MOTION** by **Councilperson Pettinger** supported by **Councilperson Blomstrom** that individual fire department grants will be \$10,000 maximum and regional grants will be \$25,000 maximum. **MOTION CARRIED.**

## VIII. NEW BUSINESS

**Meeting Schedule:** Discussion held on the meeting schedule to include the change of the December and October meeting dates due to the change of the Michigan Fire Service Instructors conference dates.

### **18-10-05**

A **MOTION** by **Councilperson Pettinger** supported by **Councilperson Blomstrom** to hold the December 6, 2019 meeting in Traverse City at the Park Place Hotel in conjunction with the MFSIA conference at 1:30 pm and maintain the remainder of the council meetings in the Lansing area. **MOTION CARRIED.**

**Q Course Applications:**

Q19-001: MAFD Live Fire – Adam Brown

**18-10-06**

A **MOTION** by **Councilperson Blomstrom** supported by **Councilperson Styles** to approve the MAFD Live Fire application. **MOTION CARRIED.**

Q19-002: RFA Ethanol Emergency Response – Jerry Becker

**18-10-07**

A **MOTION** by **Councilperson Steichen** supported by **Councilperson Styles** to approve the RFA Ethanol Emergency Response application. **MOTION CARRIED.**

Q19-003: Target Solutions Learning Management System – Ryan Koepp

**18-10-08**

A **MOTION** by **Councilperson Blomstrom** supported by **Councilperson Styles** to approve the Target Solutions Learning Management System application. **MOTION CARRIED.**

Q19-005: Fireground Survival & Rapid Intervention Teams – Matt Wedde

**18-10-09**

A **MOTION** by **Councilperson Styles** supported by **Councilperson White** to approve the Fireground Survival & Rapid Intervention Teams application. **MOTION CARRIED.**

Q19-006: Vehicle Extrication Rescue Technician Level Training – Mark Nicholai

**18-10-10**

A **MOTION** by **Councilperson Janik** supported by **Councilperson Styles** to approve the Vehicle Extrication Rescue Technician Level Training application. **MOTION CARRIED.**

Q19-007: Responding to Mass Casualty Events – Ray Wilson

**18-10-11**

A **MOTION** by **Councilperson Blomstrom** supported by **Councilperson Pettinger** to approve the Responding to Mass Casualty Events application. **MOTION CARRIED.**

Q19-008: DFD Positive Pressure Attack – Derek Hillman

**18-10-12**

A **MOTION** by **Councilperson Styles** supported by **Councilperson Steichen** to approve the DFD Positive Pressure Attack application. **MOTION CARRIED.**

Q19-009: DFD Leadership Conference – Derek Hillman

**18-10-13**

A **MOTION** by **Councilperson Blomstrom** supported by **Councilperson Pettinger** to **TABLE** the Leadership Conference application. **MOTION CARRIED.**

Q19-010: NFFF Attributes of Leading – Kevin Sehlmeier

**18-10-14**

A **MOTION** by **Councilperson Steichen** supported by **Councilperson Styles** to approve the NFFF Attributes of Leading application. **MOTION CARRIED.**

**Request: Approval of Upper Peninsula Hybrid Distance Learning Course:** Jon Stone addressed Council with a brief report of the class he conducted last year, and lessons learned. He predicts he will have a larger student body this year representing three counties.

**18-10-15**

A **MOTION** by **Councilperson Blomstrom** supported by **Councilperson Janik** to approve the Upper Peninsula Hybrid Distance Learning Course. **MOTION CARRIED.**

**Request: Approval of Beaver Island Hybrid Distance Learning Course:** Jesse Silva addressed Council with a brief report of the class logistics and how it will be conducted between Northern Michigan RTC in Petoskey and Beaver Island.

**18-10-16**

A **MOTION** by **Councilperson Pettinger** supported by **Councilperson White** to approve the Beaver Island Hybrid Distance Learning Fire Fighter I & Fire Fighter II Course. **MOTION CARRIED.**

**IX. COUNCIL COMMENTS**

**Councilperson Steichen:** Thank you for all in attendance and thank you for allowing us to be here.

**Councilperson Blomstrom:** Thanks for being here.

**Councilperson Pettinger:** Thank you to the MFSIA for hosting the meeting. Please remember to be NFIRS compliance. I would like to recommend that the NFIRS class be in the fire officer program.

**18-10-17**

A **MOTION** by **Councilperson Pettinger** supported by **Councilperson Steichen** to require a grant awardee to submit a grant summary at the completion of the grant program. **MOTION CARRIED.**

**Fire Marshal Sehlmeier:** Thank you to the MFSIA for hosting the meeting today. Thank you to the attendees. Discussed the rules for PA291 and the process and staff time that will be involved. Thank you to Dan Hammerberg for filling in and taking the minutes today. Congratulations to Mike Cederholm on winning the MFSIA Instructor of the Year award. Asked the training coordinators in attendance to stand up and be recognized. Thank you to the training coordinators in attendance and all of our training coordinators for the great job they do for the FFTD and fire service.

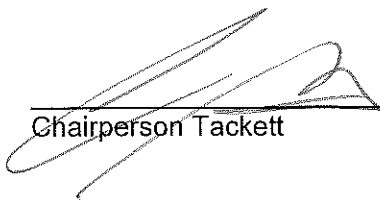
**Chairperson Tackett:** Thank you to the MFSIA for having us here at your conference. I appreciate all you do for Council and you have a great conference. Discussed a bit of the PA291 work rules process and there is not much information yet but please be patient as we develop the rules. Thank you for your patience. Please enjoy the conference.

I. **ADJOURNMENT**

18-10-18

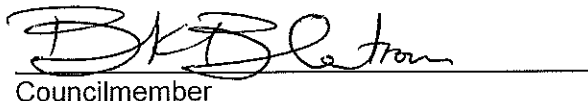
A **MOTION** was made by **Councilperson Blomstrom** and seconded by **Councilperson Janik** to adjourn the meeting. **MOTION CARRIED**. The meeting adjourned at 4:23 p.m.

**APPROVED:**



---

Chairperson Tackett



---

Councilmember