



STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

BUREAU OF FIRE SERVICES

JULIE SECONTINE

STATE FIRE MARSHAL

RICK SNYDER
GOVERNOR

SHELLY EDGERTON
DIRECTOR

**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
REGULAR MEETING MINUTES**

3101 Technology Blvd., Suite H

Lansing, MI 48910

June 14, 2016

1:30 p.m.

MEMBERS PRESENT

Chairperson Timothy James, Michigan Association of Fire Chiefs
Vice Chairperson Brian Blomstrom, Michigan Fire Service Instructors Association
Terrence Blackmer, Michigan State Firemen's Association
Aileen Pettinger, Michigan Professional Fire Fighters Union
Julie Secontine, State Fire Marshal, Council Member ex-Officio
Chad Tackett, Michigan Association of Fire Chiefs

MEMBERS ABSENT

Joel Hondorp, Michigan Municipal League/Michigan Townships Assn.

BFS STAFF PRESENT

Daniel Hammerberg, Region 1 Coordinator
BreeAnn Hooker, Recording Secretary
TJ Richardson, Region 2 Coordinator

OTHERS IN ATTENDANCE

Dan Oberst, Bath Fire Department
Greg Kowalski, Wayne County Community College District
Andy Steeby, Wayne County Community College District
Rich Scheich, Southfield Fire Department
Karl Holder, Rochester Hills Fire Department
Matthew Majestic, Oakland Community College
Thomas J. Tyler, Detroit Fire Department
Philip Duczynski, Novi Fire Department
Mark Cleveland, Egelston Fire Department
Bob Grabinski, Muskegon Township Fire Department
Mark Fankhauser, Grand Rapids Fire Department
Justin Holmes, Grand Rapids Fire Department
Liam Carroll, Schoolcraft College

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1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson James called the meeting to order at 1:31 p.m. A quorum was determined present.

2. REVIEW AND APPROVAL OF AGENDA

State Fire Marshal Secontine would like Reallocation of Fireworks Funds (Al Pohl) added to State Fire Marshal Report.

16-06-001

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to approve the meeting agenda as amended. **MOTION CARRIES.**

3. REVIEW AND APPROVAL OF MINUTES

16-06-002

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Pettinger to approve the April 12, 2016, regular meeting minutes as presented. **MOTION CARRIES.**

4. PUBLIC COMMENT

Phil Duczynski, Novi Fire Department, presented a Training Officer/Instructor meeting opportunity. The goal is to provide continuing education for Instructors and Training Officers, as well as to provide possible education development that can be shared within different agencies, and create camaraderie. The class is free and will be June 27th and may be held multiple times per year and available to the fire service state wide.

Matt Majestic, Macomb Community College, gave the final update on the Macomb grant. There were 802 total registered students, with 790 completing the training. Kudos were given to Chief Munro from Macomb Township, Chief Matese from Clinton Township, Training Officer Ryan Koepp from Saint Clair Shores, and Chief Fouchia of Lenox Township. Lastly, Fire Fighter I/II, Hazardous Materials and Awareness applications have been submitted.

Tom Tyler, Detroit Fire Department, asked the State Fire Marshal about any updates regarding the Diversity Committee. State Fire Marshal Secontine will address that topic during the State Fire Marshal's Report.

5. STATE FIRE MARSHAL'S REPORT

Fireworks

This year there are 2013 low impact certificates, 899 active and 87 are pending consumer certificates. There are 76 Delegations.

Storage Tanks

Underground Storage Tank Rules will hopefully be implemented late fall.

Plan Review Division

The Reviewers are currently being trained in Accela and beta testing is taking place. A few engineers and architects have already been integrated into the system with good feedback.

New School, College and University Safety Rules have been adopted and go into effect on the 20th. The new Dorm rules have been sent to the Joint Committee on Administrative Rules, which is one of the last steps before adoption. The Regulatory Impact Statement (RIS) for the new Penal Facilities Fire Safety Rules is being reviewed by Office of Regulatory Reinvention (ORR). The Bureau of Fire Services will set up a Public Hearing as soon as the RIS is approved.

Committee and Subcommittee

Invites have recently been sent out to all of the organizations for a new committee, which does not yet have a name, for an opportunity to select someone to sit on that committee. Within that committee there will be subcommittees, including the Diversity subcommittee. Those committee members will then be able to select for the subcommittee members. The subcommittee members don't have to be a part of the overarching committee. The overall goal is positive and inclusive change.

Ann Searles is announced as Acting Deputy Director.

Fire Fighter Training Division

The Regulatory Impact Statement for the Fire Fighter Training Council General Rules has been received back from ORR. A Public Hearing date will be scheduled in the near future. The Fire Fighter Training Division (FFTD) Manager position has been eliminated in the last budget, along with the Curriculum Specialist and 2 other positions within the Bureau.

Fireworks

The process of collecting fireworks fees is being reviewed. The entire enforcement process, statute, and rules all need to be changed and updated.

Reallocation of Fireworks Funds

Al Pohl, Chief Deputy Director of Licensing and Regulatory Affairs, discussed the reallocation of the fireworks funding. The initial allocation, by statute, is a formula based on 30% of the square mileage in each county and 70% of the population in each county. When the legislature appropriates an amount, it is run up against the formula, and that is the amount each county receives, with a \$5,000 minimum. When the amount is determined of unspent funds, that money goes back through the formula for each county, totaling 2 appropriations each year. Any money left at the end of the fiscal year stays in the fireworks safety fund to be used in subsequent years. The remaining balance may be \$5.2 million at the end of this fiscal year. It is anticipated that \$2 million will be appropriated next fiscal year. Councilperson Pettinger seeks explanation as to the reason for the elimination of the FFTD positions. Al Pohl states that due to the FFTD not having a restricted revenue stream, 2 vacant positions within the FFTD had to be eliminated. Councilperson Pettinger expressed concern of the elimination of the FFTD, Al Pohl states there is no intent to eliminate the FFTD. Chairperson James proposed going back to their local legislators and suggested that the fire safety fees be raised. He then asked if that will free up some of the money to fund the operation of the FFTD. Al Pohl states that it is worth a try and a great idea. Chairperson James also requests a breakdown of the Bureau and the FFTD budget, which will be sent to the Councilmembers. The 2nd allocation will be entered into SMOKE within 1 business day. Chairperson James and the Council will

draft a document by the end of the summer, for Fiscal Year 2018, to attempt to assist LARA with rewriting the boilerplate language.

6. Committee Reports – Vice Chairperson Blomstrom

Vice Chairperson Blomstrom went over the Curriculum Committee meeting main points and recommendations. It is agreed upon that electronic testing will not be implemented by next fiscal year.

16-06-003

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to adopt the National Fallen Firefighters Foundation's LACK class as a MFFTC approved course. **MOTION** rescinded, so that it can be added to the next meeting's agenda.

Chairperson James pointed out that the recommendation was not on the agenda as a Motion item. In the future, it is requested that all recommendations by the Curriculum Committee be placed on the agenda under new business to give the public and the Council an opportunity to review agenda items prior to the meeting.

7. OLD BUSINESS

Fire Fighter I and II and HazMat Exam Examples

New exams were handed out for review during the meeting. The content of the exams were discussed. The format meets the approval of IFSAC and ProBoard. Further review of the exams needs to take place, but the tests should be ready by October 1.

Chairperson James inquired if a validation certification came with the test bank when purchased. Bureau staff is unsure, but staff will find out for next meeting.

Readers and ADA Compliance

Discussion ensued on the issue of whether or not reading was an essential function of the job for Firefighter I and II. There was further discussion on if a reader was not allowed for the HAZMAT portion of the exam, if the Bureau could accommodate an individual with the reader for the remaining portions of the exam. Fire Marshal Secontine will research before a determination is made.

Pro Board Certification of FFI and FFII

Information was compiled on Pro Board Certification. There is an overall annual cost, the cost of the certificate, and a site visit/verification fee. The annual cost is unknown at this time. The cost will have to be covered by fireworks money.

Electronic Testing

Pearson VUE currently does testing for the State of Michigan for online testing. There are multiple testing sites used throughout the state for online testing. All involved costs will also have to be covered by fireworks money. More information to follow.

West Michigan Regional Training Center Approval

State Fire Marshal Secontine recommended that the Fire Fighter Training Council adopt the West Michigan Regional Training Center as an RTC. All necessary requirements have been met.

16-06-004

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Tackett to re-approve the West Michigan Regional Training Center. **MOTION CARRIES.**

8. NEW BUSINESS

National Fire Academy “Shaping the Future” Program

Michigan has been approved for a Train-the-Trainer course for the Shaping the Future program. This was brought up in Curriculum Committee as a necessity for Michigan, because this is one of the classes needed to pursue the Company Officer type designation through the National Fire Academy. Instructor I is a requirement to attend this class. The next class is October 1st and 2nd, and registration will be handled by Grand Rapids Fire Department.

16-06-005

A **MOTION** was made by Vice Chairperson Blomstrom and seconded by Councilperson Pettinger to adopt the National Fire Academy class, “Shaping the Future” as a council approved course. **MOTION CARRIES.**

Cadet Programs

TJ Richardson requested the Council, public, organizations and communities reach out to the FFTD to assist in gathering more information regarding their Cadet programs. This request is to ensure that Cadet Programs are meeting statutory requirements. Cadet programs, by statute, allow for fire fighter training for students in high school programs that are 16 or 17 years of age. They are typically coordinated via the local fire department. State Fire Marshal Secontine will provide an update in her next report.

MFFTC/FFTD Courses Requiring Train-the-Trainer or 3rd Party Authorization

A list was provided of courses requiring Train-the-Trainer or 3rd Party Authorization. Vice Chairperson Blomstrom requested that ICS 300 and 400 be added to the list. Dan Hammerberg or State Fire Marshal Secontine should be notified of any updates or changes. The intent, after the form is properly vetted, is to convert the form to pdf and place it on the Fire Fighter Training Division website.

Non-SMOKE County Training Fund Application

16.42 Advanced Fire Dynamics for Fire Investigation

16-06-006

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Blackmer for the State Fire Marshal to approve the curriculum to be listed as a Q course. **MOTION CARRIES.**

9. Council Comment

Councilperson Pettinger inquired if the Deputy Fire Marshal position will be re-opened for interviews. Fire Marshal Secontine said interviews will not be re-opened.

Councilperson Blackmer supports assisting LARA and the Bureau of Fire Services in working together.

State Fire Marshal Secontine echoes Councilperson Blackmer. An agenda item at the next meeting will be adding the "Courage to be Safe" 4 hour program, to Fire Fighter I. Also, the Orientation piece to the Instructor I course will be on the agenda.

Chairperson James expresses his appreciation for the audience and their participation.

10. Adjournment

16-06-007

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Tackett to adjourn the meeting. **MOTION CARRIES.** The meeting adjourned at 3:18 p.m.

NEXT MEETING

August 9, 2016 @ 1:30 p.m.


Location:

3101 Technology Blvd., Suite H, Lansing, MI 48910

APPROVED:



Timothy James
Chairperson



Fire Fighter Training Division Representative



Councilperson