



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
JULIE SECONTINE
STATE FIRE MARSHAL

SHELLY EDGERTON
DIRECTOR

MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
REGULAR MEETING MINUTES
Park Place Hotel, 300 E. State St.
Traverse City, MI 49684
October 28, 2016
1:30 p.m.

MEMBERS PRESENT

Chairperson Timothy James, Michigan Association of Fire Chiefs
Brian Blomstrom, Michigan Fire Service Instructors Association
Julie Secontine, State Fire Marshal, Council Member ex-Officio
Aileen Pettinger, Michigan Professional Fire Fighters Union
Chad Tackett, Michigan Association of Fire Chiefs
Terrence Blackmer, Michigan State Firemen's Association
Joel Hondorp, Michigan Municipal League/Michigan Townships Assn.

MEMBERS ABSENT

BFS STAFF PRESENT

T.J Richardson, Region 2 Coordinator
BreeAnn Hooker, Recording Secretary
Dan Hammerberg, Region 1 Coordinator

OTHERS IN ATTENDANCE

Liam Carroll, Schoolcraft College
Jim Tuller, Traverse City Fire Department
Jesse Silva, Charlevoix Township Fire Department
Tony Kowalski, Macomb Community College
Charles Noonan, Troy Fire Department
Mark Fankhauser, Grand Rapids Fire Department
Lee Finlayson, Grand Rapids Fire Department
Timothy Seal Jr., North Oakland County Fire Authority
Bryce Tracy, Upper Peninsula Fire Chiefs Association
Joe Durocher, North Oakland County Fire Authority
Loren Cazan, Grand Traverse Fire Department
John Kramer, Monitor Township Fire Department
Mike Cousins, Thomas Township Fire Department
Brandon Rossi, Thomas Township Fire Department
James Faughnan, Tri Township Fire Department
Jaime Faughnan, Tri Township Fire Department
Marco Isome, Tri Township Fire Department
Robert Weaver, Carrollton Township Fire Department
Ronald Boensch, Bridgeport Fire Department
Richard Humphreys, Saginaw Township Fire Department
Randy VanDenBoom, Hampton Township Fire Department

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Michael Bunce, Greenville Department of Public Safety
Rick Rottman, Plainfield Fire Department
Nick Harkes, Kentwood Fire Department
Don Harkes, Plainfield Fire Department
Rick VanHorn, Retired
Eileen VanHorn
Guy Hubbard, Perry Area Fire Rescue
Chad Nickels, Perry Area Fire Rescue
Terry Massingill, Dundee Fire Department
Steven Lowder, Bangor Community Fire Department
Rick Kleinow, Monroe County Fire Fighters Association
Patrick Nahgahgwon, Michigan Fire Service Instructors Association
Larry Jones, City of Charlevoix
Joseph H. Baker, Bellaire District Fire Department
Clifford Boatwright, Bellaire District Fire Department
Ed Sayre, Mancelona Fire District
Ramon Valdez, Jones and Bartlett
Jeni Binkley, Burlington Township Fire Department
Joy Knobbe, Jones and Bartlett
Janet Maker, Jones and Bartlett
Jeremy Gallagher, Carson City Fire Department
Ray Wlosinski, Michigan Fire Service Instructors Association
Mark Cleveland, Michigan Fire Service Instructors Association
Thea Dornbush, Spring Lake Fire Department
Stacy Robinson, Madison Township Fire Department
Chris Pityer, Hampton Township Fire Department
Danny Evans, Saginaw Township Fire Department
David Jackson, Saginaw Township Fire Department
David Pelton, Allendale Fire Department
Rich Mahaney, Mahaney Loss Prevention Services
Brian Bohnet, Northville Fire Department
Matthew F. Ratliff, Sterling Heights Fire Department
Shawn Allen, Sterling Heights Fire Department
Gregg Ginebaugh, Kentwood Fire Department
Rodney Scrutchen, Shelby Township Fire Department
John Clark, Delta Township Fire Department
Jesse Marcotte, Northville Township Fire Department
Bill Parker, Glen Lake Fire Department
John Dodson, Glen Lake Fire Department
Louis Kepler
Todd Stevenson, Cascade Township Fire Department
Nicholas Vaught, Sault Ste. Marie Fire Department
Bradley Jackson, Alpha-Mastodon Fire Department
Timothy Wrede, Northwest Regional Fire Training Center
Dennis Firment, Farmington Hills Fire Department
Jack White, Shelby Benona Fire Department
Don Bigger, Michigan Fire Service Instructors Association
Kymberly Pashkowsky, Michigan Fire Service Instructors Association
Chris Dean, Michigan Fire Service Instructors Association

1. **CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson James called the meeting to order at 1:33 p.m. A quorum was determined present.

2. **REVIEW AND APPROVAL OF AGENDA**

16-10-001

A **MOTION** was made by Fire Marshal Secontine and seconded by Councilperson Tackett to approve the meeting agenda as presented. **MOTION CARRIES.**

3. **REVIEW AND APPROVAL OF MINUTES**

16-10-002

A **MOTION** was made by Fire Marshal Secontine and seconded by Councilperson Blomstrom to approve the August 9, 2016 regular meeting minutes as presented. **MOTION CARRIES.**

4. **PUBLIC COMMENT**

Don Bigger expressed appreciation for holding the Michigan Fire Fighters Training Council meeting during the conference, encouraging networking with the members and the representatives on the Council.

5. **STATE FIRE MARSHAL REPORT**

Two Training Coordinators are no longer with us, Chuck Bouth has retired and Richard Caudill passed away this past year. Brandon Snyder has been hired to cover the counties that were previously covered by Richard Caudill; Gogebic, Houghton, Keweenaw and Ontonagon. Richard Uren has been hired to cover the counties that were previously covered by Chuck; Alger, Baraga and Marquette.

The Training Coordinator coverage map has been updated and is on the Fire Fighter Training Division website, as well as courses requiring a Train-the-Trainer and the Instructor Guide and Administrative Manual (IGAM).

The combined Fire Fighter and Haz-Mat exam is complete and is now being sent to the Training Coordinators for dissemination. The new combined course is now in SMOKE, the IT Department is working to add the course code to all active instructor profiles and converting the currently registered courses for Fiscal Year 2017 from the old course code to the new course code.

Staff is currently working to amend the Fireworks Safety Act.

There will not be Fireworks Delegation for FY 2017, this will be revisited FY 2018. A Delegation report will be posted on the website.

MABAS will soon have approximately 30 Divisions. There is an outside chance that in FY 2017, the training money from the safety fees will be put out through the MABAS Divisions.

The Administrative Rules were sent in to the Joint Committee on Administrative Rules on September 28th. JCAR has 15 session days to review the report, those days are defined as when both, the House and the Senate, meet and are in session.

6. **COMMITTEE REPORTS**

Curriculum Committee-Vice Chairperson Blomstrom

A presentation was given highlighting the accomplishments and goals of the Curriculum Committee over the past year. A capstone certificate has been developed in SMOKE for Fire Officer. Explanation of the breakdown of the new Fire Fighter I/II and HazMat test, along with the 25% revolving of questions yearly and the HazMat portion no longer allows a reader. NFA course call class changes

were reviewed. Hazardous Materials students are now able to use the NAERG for that portion of the exam, whether it be taken as a stand-alone course or taken with the Fire Fighter I/II exam. The NFA grant was approved and Ann Searles and Rhonda Howard are working to establish upcoming NFIRS classes around the State. A 3rd party list was requested outlining what classes require 3rd party certification to teach, that spreadsheet is posted on the BFS website, allowing an instructor to view it to know what courses they are allowed to teach. The Course Catalog is being reviewed and updated. The Instructor I exam is being reviewed and should be completed in December. Future Goals include offering more Train-the-Trainers, Instructor II course development, and the possible development of Fire Officer III or IV. NFIRS reporting is currently under 50% compliant, it is strongly encouraged to contact Julie Secontine.

Chairperson James extends appreciation to the Curriculum Committee for their efforts and also his frustration that there is not a full time, Office of Fire Fighter Training staff member devoted to assisting the committee and working with them to accomplish the important goals of the committee.

7. OLD BUSINESS

Fire Fighter Training Division Course Curriculum Requirements

Dan Hammerberg provides the updated list, per the Council's request. The request has been made for this list to be posted on the website.

8. NEW BUSINESS

Electronic Testing

T.J. Richardson reviews the current process for grading exams. The Assistance to Firefighters Grant is being written to seek funding to transition the current exams to computer based testing. Funding will also be requested to update the SMOKE program. The students will be tested on the practical portion of the exam and then be placed into the approved tester bank, where the student will then test at an approved testing center.

Recommendations

16-10-003

A **MOTION** was made by Councilperson Blomstrom and supported by Councilperson Secontine to offer a Train-the-Trainer for the contractual Training Coordinators and allow them to instruct Instructor Orientation course around the State of Michigan. **MOTION CARRIES.**

16-10-004

A **MOTION** was made by Councilperson Blomstrom and supported by Councilperson Pettinger that a third proctor for the Instructor I practical exam must be a certified Instructor I or II and be an independent proctor (not involved with the class being instructed). If the contractual training coordinator does not meet the criteria, the Course Manager must provide an independent third proctor meeting the requirements set forth by this motion. **MOTION CARRIES.**

16-10-005

A **MOTION** was made by Councilperson Blomstrom and supported by Councilperson Pettinger to instruct the Instructor I course, the instructors of record selected to teach must have successfully completed the Instructor I program and not have obtained the Instructor I status via EMS/IC equivalency or reciprocity, starting on November 1, 2016. **MOTION CARRIES.**

Non-SMOKE Applications

16-10-006

A **MOTION** was made by Councilperson Secontine and seconded by Councilperson Hondorp to approve the Emotional Wellness and Career Survival Burnout in the amount of \$30,000. **MOTION CARRIES.**

16-10-007

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Blomstrom to approve the request for Management and Leadership Studies in the amount of \$14,400. **MOTION CARRIES.**

16-10-008

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Blomstrom to approve the request for Joint Public Safety Response to the Active Shooter in the amount of \$3808. **MOTION CARRIES.**

16-10-009

A **MOTION** was made by Councilperson Secontine and seconded by Councilperson Tackett to approve the request for Pride and Ownership: The Love for the Job in the amount of \$6700. **MOTION CARRIES.**

16-10-010

A **MOTION** was made by Councilperson Secontine and seconded by Councilperson Hondorp to approve the request for Modern Fire Behavior in the amount of \$3000. **MOTION CARRIES.**

16-10-011

A **MOTION** was made by Councilperson Secontine and seconded by Councilperson Hondorp to approve the request for Defensive Tactics for Firefighters in the amount of \$750. **MOTION CARRIES.**

16-10-012

A **MOTION** was made by Councilperson Secontine and seconded by Chairperson James to approve the request for Fire Fighter Safety & Survival in the amount of \$6950. **MOTION CARRIES.**

Proposed 2017 MFFTC Meeting Schedule

16-10-013

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Secontine to approve the slightly amended 2017 MFFTC Meeting Schedule. **MOTION CARRIES.**

9. COUNCIL COMMENT

Terrence Blackmer appreciates the efforts and applications for training and conveys his support to the Fire Service Instructors.

Aileen Pettinger thanks the Michigan Fire Service Instructors Association for hosting the MFFTC meeting. Clarification is sought regarding MABAS to State Fire Marshal Secontine, who made the recommendation that the funding be run through the MABAS Divisions, as opposed to writing a check to each individual Fire Department.

Brian Blomstrom thanks State Fire Marshal Secontine for allowing the meeting take place in Traverse City. The formula to the counties will remain the same.

Chad Tackett thanks both the Association and State Fire Marshal Secontine for holding the meeting in Traverse City.

Fire Marshal Secontine reiterates the importance of reporting NFIRS reports, encouraging phone calls to herself or Rhonda Howard. A form has been added to the website to update Fire Department data on the Fire Service Directory to communicate better with the fire service.

Chairperson James echoes the Council's sentiments and appreciation.

10. Adjournment

16-10-014

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Tackett to adjourn the meeting. **MOTION CARRIES**. The meeting adjourned at 2:54 p.m.


NEXT MEETING

December 13, 2016 @ 1:30 p.m.

Location:

3101 Technology Blvd., Suite H, Lansing, MI 48910

APPROVED:


Timothy James
Chairperson


Fire Fighter Training Division Representative


Aileen Pottinger
Councilperson