



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
MICHAEL DEPRez
ACTING STATE FIRE MARSHAL

MIKE ZIMMER
DIRECTOR

**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
REGULAR MEETING MINUTES**

3101 Technology Blvd., Suite H
Lansing, MI 48910
August 11, 2015
1:30 p.m.

MEMBERS PRESENT

Chairperson Timothy James, Michigan Association of Fire Chiefs
Terrence Blackmer, Michigan State Firemen's Association
Brian Blomstrom, Michigan Fire Service Instructors Association
Joel Hondorp, Michigan Municipal League/Michigan Townships Assn.
Richard Miller, State Fire Marshal, Council Member ex-Officio
Aileen Pettinger, Michigan Professional Fire Fighters Union
Chad Tackett, Michigan Association of Fire Chiefs

MEMBERS ABSENT

BFS STAFF PRESENT

Michael Greis, Fire Marshal Representative
Mike Deprez, Deputy State Fire Marshal
Daniel Hammerberg, Region 1 Coordinator
BreeAnn Hooker, Recording Secretary
TJ Richardson, Region 2 Coordinator
Ann Searles, Business Manager

OTHERS IN ATTENDANCE

Liz Smalley, LARA, Office of Regulatory Reinvention
Adam Sandoval, LARA, Office of Regulatory Reinvention
Robert Stokes, Detroit Fire Department
Thomas Tyler, Detroit Fire Department
Steven Johnson, Detroit Fire Department
Matthew Majestic, Oakland Community College
Ray Wlosinski, Training Coordinator
Mark Cleveland, Egelston Fire Department
Andy Steeby, Wayne County Community College District
Michael O'Brian, Michigan Association of Fire Chiefs
Katie Witkowski, Senator Hansen's Office
Rick Griffin, Kalamazoo County Fire Chiefs
Martine Erskine, Battle Creek Fire Department

1. **CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson James called the meeting to order at 1:33 p.m. A quorum was determined present.

2. **REVIEW AND APPROVAL OF AGENDA**

Councilperson Blomstrom requests the addition of FEMA Grant under Old Business. Dan Hammerberg will be handling Instructor Applications, as proposed to Fire Marshal Miller.

15-08-001

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Tackett to approve the meeting agenda as amended. **MOTION CARRIES.**

3. **REVIEW AND APPROVAL OF MINUTES**

Mr. Hondorp made a point that they were not officially appointed by the Governor at the time of the last meeting and would like to have his and Mr. Blackmer's names removed from the Members Absent category.

15-08-002

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Tackett to approve the June 9, 2015 regular meeting minutes as amended. **MOTION CARRIES.**

4. **INSTRUCTOR APPLICATIONS**

Fire Marshal Miller approved the following Instructor applications for

- (23) Certified Instructor I
- (9) Probationary Associate Instructors
- (5) Probationary Instructor I
- (5) Certified Associate Instructor

5. **STATE FIRE MARSHAL'S REPORT**

Fire Marshal Miller introduces Gary Crum's replacement, T.J. Richardson, who gives a brief background of his experience.

Tuesday, August 18, at 12:00 pm will be the official launch date of SMOKE. At 5:00 pm Monday afternoon the IMS system will be turned off.

Councilperson Pettinger inquires about the status of the CEC credits in SMOKE. Currently, the SMOKE system is not keeping track of CEC credits, but Fire Marshal Miller will verify this information.

6. **COMMITTEE REPORTS-Blomstrom**

Councilperson Blomstrom follows up on various issues and discusses recommendations made by the Curriculum Committee. The question was asked if the Q courses will be tracked in SMOKE. The courses will have to be entered into IMS; however, the course will not be reflected in the students' record.

7. **OLD BUSINESS**

FEMA Grant

At the last meeting, Councilperson Blomstrom requested to review the FEMA grant, specifically the Narrative and Addendum that was sent to FEMA. The Initial Narrative and the request after that, if there is one, to use \$200,000 for computers were not included in the Award Packet provided by Fire Marshal Miller and the Council requests that all members get a copy of that.

8. **NEW BUSINESS**

Vice Chair Nomination

15-08-003

A **MOTION** was made by Councilperson Pettinger with support by Councilperson Tackett to nominate Councilperson Blomstrom as Vice Chairperson. **MOTION CARRIES**
Councilperson Blomstrom abstained from the vote.

West Michigan RTC Reorganization Notification

A letter was sent from Robert Austin, Chair of West Michigan Regional Fire Training Center, summarizing their activity during the 2014 fiscal year, as well as their reorganization and reassessment of the role it would take in the five counties it currently represents. WMRTC has ended its long standing ties with Muskegon Community College, as the fiduciary. The Muskegon County Fire Chief's Association has taken on the role of the new fiduciary. The WMRTC has also entered into a trial agreement with Baker College of Muskegon to provide a pre-service academy beginning the fall of 2015. An updated Advisory Board form will follow the election of new officers.

Conflict of Interest Form

The Council was supplied with the LARA policy and advised to take it with them, read it and return the signed copy at the next scheduled meeting.

Non-IMS Applications

15.24

15-08-004

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to recommend to the Fire Marshal to approve the request from Kalamazoo County Swift Water Course in the amount of \$2,500. **MOTION CARRIES.**

15.25

15-08-005

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Blackmer to recommend to the Fire Marshal to approve the request from Macomb Chief's Conference for \$250. **MOTION CARRIES.**

15.26

15-08-006

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Pettinger to recommend to the Fire Marshal to approve the request from Baroda Fire Department, Responding to Utility Emergencies course for \$1,025.00. **MOTION CARRIES.**

9. Public Comment

Martin Erskine inquires when the County allocation determination will be made public. Fire Marshal Miller inquires to Business Manager, Ann Searles, stating that it should be published within the next two weeks.

Lt. Tyler seeks clarification of his Instructor status. It was verified that he was approved for Certified Fire Instructor I.

Chief Johnson seeks clarification on the Instructor status for all instructors except Instructor II. The State Fire Marshal has the final approval.

Rick Griffin expresses appreciation for the NON IMS courses, enabling his county to facilitate classes they have not been able to run in the past.

Matt Majestic echoes Martin Erskine's inquiry. The logistics of approvals and recommendations were also clarified.

10. Council Comment

Vice Chairperson Blomstrom expresses appreciation for his vice chair nomination. Discussion of NFA courses and availability was brought up. Mike Greis was the previous contact with NFA, so the process of updating the contact is in place. The inquiry was made regarding County payments changing. Should notification be made that an organization needs to be established in every county due to no longer paying individuals? Fire Marshal Miller will provide clarification on this.

Councilperson Tackett welcomes the 2 new council members and also expresses his appreciation for the audience support.

Councilperson Blackmer expresses his gratitude for the opportunity to be a part of the Council and the assistance in getting up to speed.

Councilperson Hondorp states that he is looking forward to working with the Council.

Councilperson Pettinger also welcomes the new members, as well as TJ Richardson.

Chairperson James wishes good luck on the 18th with the SMOKE transition. Expresses sincere appreciation to Liz Smalley for all of her assistance and wishes her well.

11. Adjournment

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Blomstrom to adjourn the meeting. **MOTION CARRIES**. The meeting adjourned at 2:23 p.m.

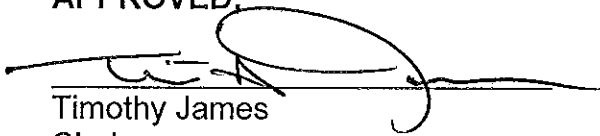
NEXT MEETING

October 23, 2015 @ 1:00 p.m.

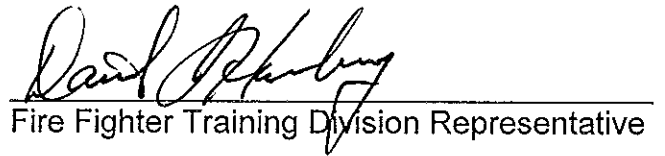
Location:

Park Place Hotel, 300 E. State Street, Traverse City, MI 49684

APPROVED:



Timothy James
Chairperson



Fire Fighter Training Division Representative



Councilperson

