



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

**MINUTES**  
**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL SPECIAL MEETING**  
**WORK SESSION - RULES**  
Park Place Hotel – Boardman Room  
300 E. State Street, Traverse City, MI 49684  
Friday, December 6, 2019  
9:00 AM

**MEMBERS PRESENT:**

Brian Blomstrom, Vice Chair, Michigan Fire Service Instructors Association  
Alan Styles, Michigan Association of Fire Chiefs  
Lynnae White, Michigan Fire Inspectors Society  
Greg Janik, Michigan Municipal League  
Jacob Steichen, Nominee of the State Fire Marshal  
Aileen Pettinger, Michigan Professional Firefighters Union  
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member

**MEMBERS ABSENT:**

Chad Tackett, Chairperson, Michigan Association of Fire Chiefs  
Terrance Blackmer, Michigan State Firemen's Association

**BUREAU OF FIRE SERVICES STAFF PRESENT:**

Hollie Metts, Assistant to the State Fire Marshal/Recording Secretary  
Andrea Keown, Department Technician, Fire Fighting Training Division  
Dan Hammerberg, Region 1 Coordinator

**OTHERS IN ATTENDANCE:**

Josh Mosher, Michigan Association of Fire Chiefs  
Sedric Ketchum, DHS  
Jim Fisher, Northern Michigan Fire Chiefs Association  
Jim Peterson, Northern Michigan Fire Chiefs Association  
Guy Hubbard, Perry Fire Department  
Ray Wilson, Michigan Fire Service Instructors Association

**I. CALL TO ORDER AND DETERMINATION OF QUORUM:**

Vice Chairperson Blomstrom called the special meeting/work session to order at 9:07 a.m. A quorum was determined present.

**II. REVIEW AND APPROVAL OF AGENDA:**

**19-12-01**

A **MOTION** was made by **Councilperson Janik** and seconded by **Councilperson Styles** to approve the December 6, 2019 special meeting agenda, as presented. **MOTION CARRIED.**

BUREAU OF FIRE SERVICES

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### III. COMMUNICATIONS:

Councilperson Janik received communication requesting clarification regarding Fire Instructor I.

### IV. NEW BUSINESS:

- a. **Fire Fighter Training Council General Rules Update:** A revised draft of the Fire Fighter Training Council General Rules was provided to the council in their meeting packets and projected for all attendees to view during the work session. Region Coordinator Dan Hammerberg made changes to the document per the discussion. The discussion included county training committee (CTC) chairperson elections, training needs surveys, including the deadline to submit training needs surveys to the bureau (June 15) and the deadline for training funds to be designated (December 31). The council took a short break from 10:00-10:15 am. After the break the council revisited the section concerning Fire Instructor I on pages 8 and 9 and then continued moving through the document starting at continuing education.

### V. PUBLIC COMMENT:

None.

### VI. COUNCIL COMMENT:

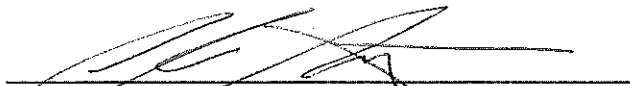
None.


### VII. ADJOURNMENT:

**19-12-02**

A **MOTION** was made by **Councilperson Janik** and seconded by **Councilperson Steichen** to adjourn the special meeting/work session. **MOTION CARRIED.** The meeting adjourned at 11:45 am.

**APPROVED:**

  
Chairperson Tackett

  
Councilmember