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STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

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**AGENDA**  
**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL SPECIAL MEETING**  
**WORK SESSION - RULES**

Bureau of Fire Services – Conference Room B  
3101 Technology Blvd., Suite H, Lansing, MI 48910  
Tuesday, April 30, 2019  
1:00 PM

- |      |   |                        |
|------|---|------------------------|
| I.   | Roll Call   | Chairperson Tackett    |
| II.  | Approval of Agenda                                    | Chairperson Tackett    |
| III. | Public Comment  |                        |
| IV.  | New Business:   |                        |
|      | a. Fire Fighter Training Council General Rules Update | Fire Marshal Sehlmeier |
| V.   | Council Comment                                       |                        |
| VI.  | Adjournment   | Chairperson Tackett    |

**DRAFT as of 4-9-19**

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

FIRE FIGHTERS TRAINING COUNCIL

GENERAL RULES

Filed with the Secretary of State on

These rules become effective immediately upon filing with the Secretary of State unless adopted under section 33, 44, or 45a(6) of 1969 PA 306. Rules adopted under these sections become effective 7 days after filing with the Secretary of State.

(By authority conferred on the fire fighters training council by section 16 of 1966 PA 291 MCL 29.376, and Executive Order Reorganization No. 2003-1, **Liz to validate** MCL 445.2011)

R 29.401, etc. of the Michigan Administrative Code are rescinded as follows:  
*[This will have to be updated to list the current rules being revised or rescinded and any new rules being added.]*

R 29.401 Definitions.

Rule 1. As used in these rules:

(a) "Act" means the firefighters training council act, 1966 PA 291, MCL 29.361 to 29.377.

**(b) "Authority Having Jurisdiction (AHJ)" means an organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, an installation, or a procedure.**

**(b) "Bureau" means the bureau of fire services, in the department of licensing and regulatory affairs.**

~~(b) "Council" means the fire fighters training council as defined in the act.~~

**(b) "Cadet or explorer" means a fire fighter who is participating in a class who is under the age of 18 and participating in a council registered and approved cadet or boy scout explorer program within a fire department.**

**(c) "Current edition" means standard-meets the respective professional qualifications in the current and appropriate national fire protection association (nfpa) standard**

**(d) "Curriculum work group" means a group of fire service members appointed by the chairperson of the council.**

~~(e)~~ **(e) "Department" means the department of licensing and regulatory affairs, bureau of fire services.**

~~(d)~~ **(f)** "Emergency medical services and instructor coordinator license, or ems/ic license," means a license issued by the department of community health pursuant to the public health code, 1978 PA 368, MCL 333.20901 to 333.20979.

**(g) "Equivalent" means certifications from another state's certifying agency, which meet the current nfpa standard for the classification.**

~~(e) "Fire fighter" means a member, including a volunteer member and a member who is paid on call, of an organized fire department that is responsible for, or is in a capacity that includes responsibility for, the extinguishment of fires, the directing of the extinguishment of fires, the prevention and detection of fires, and the enforcement of the general fire laws of this state. Fire fighter does not include a person whose job description, duties, or responsibilities do not include direct involvement in fire suppression.~~

**(h) "Materially false statement" means a false writing or document that contains any materially false, fictitious, or fraudulent statement or entry.**

**(i) "Q course" means courses developed by individual subject matter experts and are property of the instructor which developed the approved course. Q courses and the delivering instructor(s) shall be approved by council. Q courses cannot be developed to circumvent council approved curriculum courses in which council provides certification.**

**(j) "RRTN" means the regional response team network for hazardous materials response.**

**(k) "RTC" means regional training center.**

**(l) "RTC student" means an individual who is taking fire fighting classes through an approved regional training center and that individual may or may not be registered on a fire department. Service time at a regional training center does not count toward fire department service time unless the individual is registered as a fire department member during the time at the RTC.**

**(m) "Revoked" means removal of certification by this state or another state.**

**(n) "Revocation" means the bureau revoked an individual's certification as part of a disciplinary process approved by the council. (liz to check)**

**(o) "Third Party Authorization" means any course owned by a private curriculum provider which any instructor is required by the developer to attend a class to learn how to teach the course.**

R 29.402 Council approved course; instruction hours; recognition of training by council.

Rule 2. (1) The council approved course shall be evaluated by the curriculum work group based upon all of the following:

(a) The time required to adequately cover the subject material.

~~(b) The ability of an average class to accomplish~~ **curriculum meeting** the established goals **and objectives**.

(c) Its relevancy to the needs of the fire service in this state.

(2) An instruction hour shall consist of 50 minutes of instruction time and 10 minutes break time, totaling 1 actual hour.

**R 29.403 Certification Examinations; development; passing scores.**

Rule 3. (1) Pursuant to section 9(2)(b) of the act, MCL 29.369(2)(b), the state fire marshal, with the approval of a majority of the council, shall develop and administer ~~The fire fighter I and II examinations~~ certification examinations for all of the following fire service disciplines:

- (a) Fire chief.
- (b) Fire inspector.
- (c) Fire service instructor.
- (d) Fire investigator.
- (e) Fire officer.
- (f) Public safety director.
- (g) Plans examiner.
- (h) Fire fighter.
- (i) Hazardous materials responder.
- (j) Technical rescue responder.
- (k) Airport rescue fire fighter.

~~(2) shall be approved by the council and~~ The examinations shall be reviewed by department bureau staff to ascertain if there is adequate comprehension of the subject material tested in the examinations.

(3) The examination for firefighter I and II may be combined into 1 part of the examination to test the knowledge and skill requirements in the **current edition of standards for fire fighter professional qualifications, national fire protection association, nfpa, standard 1001, "Standard for Fire Fighter Professional Qualifications,"** as adopted in R 29.410.

~~(2) The examination requirement for fire fighter I and II shall be waived for a veteran who served in and is separated from the armed forces and provides a form DD214 or DD215, or another form that demonstrates that the candidate was separated from service with an honorable character of service or under honorable conditions general character of service. The veteran must have completed firefighter training while serving in the armed forces of the United States, that meets the standards for fire fighter I and fire fighter II set forth in NFPA 1001 "standard for fire fighting professional qualifications," as adopted in R 29.410.~~

~~(3) The state fire marshal shall waive the examination requirements and extend reciprocity to a firefighter from another state if the firefighter was certified in the other state after successfully completing a program that meets or exceeds the standards for fire fighter I and fire fighter II set forth in "standard for fire fighter professional qualifications", national fire protection association standard no. 1001 by an international accreditation fire service organization. A reciprocity request shall be submitted on a form prescribed by the bureau.~~

~~(4) A minimum of 70% average is required to successfully pass the examinations, unless otherwise specified in the course objectives.~~

R 29.404 ~~Attendance at training sessions; certificates.~~ **Rescinded.**

~~Rule 4. (1) A trainee shall attend all sessions unless he or she has a valid reason for his or her absence. The instructor may, for valid reasons, excuse not more than 10% of the total hours of instruction. An absentee from a scheduled class session shall make up the absence as required by the instructor.~~

~~(2) Upon successful completion of the course, the state fire marshal or the council may award a certificate for that course.~~

R 29.405 ~~Classification for fire fighters~~ **fire fighter I; fire fighter II; fire fighter I & II; requirements; reciprocity.**

Rule 5. (1) The following are the classifications for fire fighter I and fire fighter II pursuant to section 9 of the act, MCL 29.369:

(a) A fire fighter I is a person who successfully passes the council approved fire fighter I exam, which covers the skill and knowledge requirements for fire fighter I in **the current edition of** nfpa 1001, "Standard for Fire Fighter Professional Qualifications", as adopted by reference in R 29.410.

(b) A fire fighter II is a fire fighter I who meets the requirements of subdivision (a) of this rule and successfully passes the council approved fire fighter II exam, which covers the skill and knowledge requirements for fire fighter II in **the current edition of** nfpa 1001, ~~standard,~~ "Standard for Fire Fighter Professional Qualifications", as adopted by reference in R 29.410.

**(2) Course attendance and requirements for fire fighter I and hazmat operations, fire fighter II, and fire fighter I and II and hazmat operations:**

**(a) Students must be 18 years or older on the date of the final written and practical examinations except for the following:**

**(may need to be addressed as a reference to the IGAM per Liz) Aileen will send MCL # to Liz.**

**(i) Individuals sponsored by a fire department cadet program or fire department boy scouts of America explorer program.**

**(ii) Fire department cadets and explorers must be 16 or 17 years of age, or may be 18 years of age if still attending high school as a fulltime student.**

**(iii) Cadets and explorers are only allowed to participate in fire fighter I and hazmat operations, fire fighter II, or fire fighter I and II and hazmat operations programs and the incident command and resource management for the fire service (ICRMFS, NIMS 100/200).**

**(iv) Requests for an exception (cadet or explorer program) must be on letterhead from the chief of the sponsoring fire department and include a dated copy of the charter or resolution of the local unit of government authorizing a fire department cadet or explorer program within the fire department.**

**(v) All requests for exception must be directed to the bureau region coordinator for review and approval.**

(b) All students must participate in a registered fire fighter course in order to be eligible to take the state written and practical certification exams.

(c) Any individual attending a council approved fire fighter course or courses to qualify for the certification examinations must follow the established criteria below:

(i) An individual cannot miss more than 10% of the total lecture hours of an entire course as validated by the course manager. It is understood some flexibility is needed in fire fighter courses due to the length of the course and employment obligations. All individuals will need to makeup missed hours and classes prior to the scheduled ending date of the course. Individuals must meet 90% of the lecture hours and 100% of the practical skills hours. The course manager shall enforce the bureau makeup policy. ACTION ITEM for BFS Staff (BFS Policy #) for their course assuring the individual meets the required attendance and education in order to take the exam.

(ii) Individuals completing make up training at their department must complete the **BFS-XXX** Make-Up Training form for each make-up session authorized by the course manager. The form must be signed by their fire chief and returned to the course manager for inclusion in the final course paperwork submitted to the bureau via the LARA-BFS-SMOKE@michigan.gov email.

(?) Individuals who are currently certified in this state and meeting current continuing education requirements as a fire fighter I will be allowed to take the fire fighter II written and practical exam without attending the fire fighter II course. The exam shall be completed at an exam site registered in the bureau's information management system. Liz will see where this needs to be placed.

(d) Students shall meet the MIOSHA part 451 Respiratory Protection Standard while participating in council approved fire fighter I and hazmat operations, fire fighter II, fire fighter I and II and hazmat operations. Any individual participating in council approved courses requiring respiratory protection or equipment to be worn shall be completely free of facial hair that comes between the sealing surface of the facepiece and face or that interferes with valve function or any condition that interferes with face-to-face piece seal or valve function.

(e) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam.

(f) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency or have armed forces certification under honorable conditions meeting the current edition of nfpa 1001, "Standard for Fire Fighter Professional Qualifications", must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire fighter certification.

**R 29.405a Classification of fire chief; requirements; reciprocity. What is the process??? Discussion with FFTC**

**Rule 5a. (1) The following is the classification for fire chief pursuant to section 9 of the act, MCL 29.369:**

- (a) A fire chief is a person who is certified as a fire fighter II and successfully passes the council approved fire officer curriculum prior to October 1, 2019 or passes the bureau approved certification examination which covers the skill and knowledge requirements for fire officer II or fire officer III as stated in 29.405a (1) (b) and (c) in the current edition of nfpa 1021, "Standard for Fire Officer Professional Qualifications", as adopted by reference in R 29.410.**
- (b) A fire chief in a service jurisdiction covering a census population of less than 10,000 shall be certified to the fire officer II level 24 months from the date of hire and will receive Michigan fire chief certification.**
- (c) A fire chief in a service jurisdiction with a census population of 10,000 or more shall be certified to the fire officer III level 36 months from the date of hire and will receive Michigan fire chief certification .**
- (d) Individuals at the fire chief level for their jurisdiction prior to October 1, 2019 are considered to have met the requirements of 29.405a(1)(b) and (c).**

**(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam.**

**(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire chief certification.**

**R 29.405b Classification of fire inspector; requirements; reciprocity.**

**Rule 5b. (1) The following is the classification for fire inspector pursuant to section 9 of the act, MCL 29.369:**

**(a) A fire inspector is a person who is certified meeting the requirements of R29.501 to R29.508 and successfully completes the bureau approved fire inspector process, which covers the skill and knowledge requirements for fire inspector in the current edition of nfpa 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner."**

**(b) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam.**

**(c) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire inspector certification.**

**R 29.405c Classification of fire service instructor I, fire service instructor II, fire service instructor III, certified and certified associate fire service instructors; requirements; reciprocity.**

Rule 5c. (1) The following are the classifications for fire service instructor pursuant to section 9 of the act, MCL 29.369:

(a) A fire service instructor I is a person who is certified as a fire fighter II and has a minimum of 3 years, not including pre-service, cadet, or explorer, from their first fire fighter certification prior to beginning the fire instructor I requirements.

(b) A fire service instructor I has successfully passed the council approved nfpa 1041 fire service instructor I written exam with a score of 70% or higher and passed the practical exam. Additionally, the student must complete 6 hours of lecture and 6 hours of practical skills in an instructional setting with a certified fire service instructor I or higher present within 24 months of completing the nfpa 1041 fire service instructor I course which covers the skill and knowledge requirements for fire service instructor I in the current edition of nfpa 1041, "Standard for Fire Service Instructor Professional Qualifications", as adopted by reference in R 29.410. on a BFS-253 Mentoring Form.

(i) A fire service instructor I certified after October 1, 2019, who has passed a council approved train-the-trainer may instruct that course provided they maintain authorization from the third-party.

(ii) A fire service instructor I certified prior to October 1, 2019, may continue to instruct the courses previously authorized.

(c) A fire service instructor I is authorized to only instruct council approved curriculum and does not apply to council approved "Q" courses.

(d) Fire service instructors certified under this classification must meet the MIOSHA part 451 Respiratory Protection Standard. When instructing any council approved course, instructors shall be completely free of facial hair that comes between the sealing surface of the facepiece and face or that interferes with valve function or any condition that interferes with face-to-facepiece seal or valve function.

(e) Exception for individuals completing the fire instructor I to only meet the requirement for nfpa 1021 for fire officer must be certified as a fire fighter II and have a minimum of 3 years, not including pre-service, cadet, or explorer, from their first fire fighter certification prior to beginning the fire instructor I requirements. An individual must successfully pass the council approved nfpa 1041 fire instructor I written exam with a score of 70% or higher and passed the practical exam. These individuals will not be required to comply with the continuing education requirement for fire service instructors.

(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification course. An individual must be certified at the previous certification before taking the next level of certification per nfpa 1041.



(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency course must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire instructor I certification.

(4) A fire service instructor II is a person who is certified as a fire service instructor I and has a minimum of 5 years, not including pre-service, cadet, or explorer, from their initial fire fighter certification prior to beginning the fire service instructor II requirements and 40 hours of documented and verifiable instructional hours.

(a) A fire service instructor II has successfully passed the council approved nfpa 1041 fire instructor II written exam with a score of 75% or higher and passed the practical exam, which covers the skill and knowledge requirements for fire service instructor II in the current edition of nfpa 1041, "Standard for Fire Service Instructor Professional Qualifications", as adopted by reference in R 29.410.

(i) A fire service instructor II certified after October 1, 2019, is authorized to instruct any council approved course that the fire service instructor has completed and passed provided the course does not require third-party authorization.

(ii) A fire service instructor II who has attended and passed the council approved nfpa 1041 fire service instructor I certification course and has completed the bureau's nfpa 1041 fire instructor I train-the-trainer is authorized to instruct the council approved nfpa 1041 fire service instructor I certification course.

(iii) A fire service instructor II who has taught 2 fire instructor I courses, has attended and passed the council approved nfpa 1041 fire service instructor II certification course, and has completed the bureau's nfpa 1041 fire service instructor II train-the-trainer is authorized to instruct the council approved nfpa 1041 fire service instructor II certification course.

(5) Every individual must make an application (BFS-205) for certification prior to taking the state certification course. An individual must be certified at the previous certification before taking the next level of certification per nfpa 1041.

(6) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency course must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire service instructor II certification.

(7) A fire service instructor III is a person who is certified as a fire service instructor II and has a minimum of 7 years, not including pre-service, cadet, or explorer, from their initial fire fighter certification prior to beginning the fire service instructor III requirements and 80 hours of documented and verifiable instructional hours.

(a) A fire service instructor III has successfully passed the council approved nfpa 1041 fire service instructor III written exam with a score of

**75%** or higher and pass the practical exam which covers the skill and knowledge requirements for fire service instructor III in the current edition of nfpa 1041, "Standard for Fire Service Instructor Professional Qualifications", as adopted by reference in R 29.410

(b) A fire service instructor III is authorized to instruct any council approved course that the instructor has completed and passed provided the course does not require third-party authorization.

(c) A fire service instructor III who has instructed 2 council approved nfpa 1041 fire service instructor II certification courses and completed the bureau's nfpa 1041 fire service instructor III train-the-trainer is authorized to instruct the council approved nfpa 1041 fire service instructor III certification course provided the fire service instructor III has attended and passed the council approved nfpa 1041 fire service instructor III certification course.

(8) Every individual must make an application (BFS-205) for certification prior to taking the state certification course. An individual must be certified at the previous certification before taking the next level of certification per nfpa 1041.

(9) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire service instructor III certification.

(10) Certified fire service instructors and certified associate fire service instructors

(a) A certified fire service instructor or a certified associate fire service instructor is an instructor who has demonstrated the knowledge and ability to coordinate other instructors, and who is capable of using a variety of teaching strategies to develop lesson plans and instructional aids based on a task analysis.

(i) As of the effective date of these rules, an instructor who is approved by the bureau as a certified fire service instructor, according to qualifications established prior to 2010, shall maintain his or her status as a certified fire service instructor.

(ii) As of September 30, 2019, a certified associate fire service instructor who is approved by the bureau, according to qualifications established prior to 2015, shall maintain his or her status as a certified associate fire service instructor.

(b) A certified fire service instructor and a certified associate fire service instructor may teach all courses he or she is qualified to instruct or that he or she has successfully completed unless a third-party certification is required as of the effective date of these rules.

**R 29.405d Classification of fire investigator; requirements; reciprocity.**

**Rule 5d. (1) The following are the classifications for fire investigator pursuant to section 9 of the act, MCL 29.369:**

(a) A fire investigator is a person who successfully passes the council approved fire investigator process which covers the skill and knowledge requirements for fire investigator in the current edition of nfpa 1033, "Standard for Professional Qualifications for Fire Investigator", as adopted by reference in R 29.410.

(b) An individual must take and pass any of the following courses prior to applying to take the state certification exam:

- (i) Michigan state police basic fire investigation school
- (ii) National fire academy fire investigation school
- (iii) Other equivalent courses as approved by council.

(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam. (NOTE: Reference 29.371a Sec. 11a (b))

(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire investigator certification.

**R 29.405e Classification of fire officer; requirements; reciprocity; equivalency.**

**Rule 5e. (1) The following are the classifications for fire officer I, II, III, and IV pursuant to section 9 of the act, MCL 29.369:**

(a) A fire officer I is a person who is certified as a fire fighter II and fire service instructor I prior to beginning the fire officer I requirements. A fire officer I has successfully completed the job performance requirements for fire officer I prior to taking the exam. The individual must pass the council approved written exam for fire officer I, with a score of 70% or higher, which meets the current edition of nfpa 1021, "Standard for Fire Officer Professional Qualifications", as adopted by reference in R 29.410.

(2) Every individual must make an application (BFS-205) for each certification prior to taking the state certification exam. (NOTE: Reference 29.371a Sec. 11a (b)). An individual must be certified at the previous certification of fire officer before taking the next level of fire officer certification per nfpa 1021.

(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire officer I certification.

(4) A fire officer II is a person who is certified as a fire officer I prior to beginning the fire officer II requirements. A fire officer II has successfully completed the job performance requirements for fire officer II prior to taking the exam. The individual must pass the council approved written exam for fire officer II, with a score of 70% or higher, which meets the

current edition of nfpa 1021, “Standard for Fire Officer Professional Qualifications”, as adopted by reference in R 29.410.

(a) Individuals must be a member or employee of a Michigan fire department and entered into the bureau’s information management system to apply for reciprocity. Individuals who have certifications from another state’s certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire officer II certification.

(5) A fire officer III is a person who is certified as a fire officer II prior to beginning the fire officer III requirements. A fire officer III has successfully completed the job performance requirements for fire officer III prior to taking the exam. The individual must pass the council approved written exam for fire officer III, with a score of 70% or higher, which meets the current edition of nfpa 1021, “Standard for Fire Officer Professional Qualifications”, as adopted by reference in R 29.410.

(a) Individuals must be a member or employee of a Michigan fire department and entered into the bureau’s information management system to apply for reciprocity. Individuals who have certifications from another state’s certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire officer III certification.

(6) A fire officer IV is a person who is certified as a fire officer III prior to beginning the fire officer IV requirements. A fire officer IV has successfully completed the job performance requirements for fire officer IV prior to taking the exam. The individual must pass the council approved written exam for fire officer IV, with a score of 70% or higher, which meets the current edition of nfpa 1021, “Standard for Fire Officer Professional Qualifications”, as adopted by reference in R 29.410.

(a) Individuals must be a member or employee of a Michigan fire department and entered into the bureau’s information management system to apply for reciprocity. Individuals who have certifications from another state’s certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan fire officer IV certification.

(7) Michigan fire officer equivalency:

(a) Previous Michigan fire officer certifications include:

- (i) fire officer I (E01A, E01B)
- (ii) fire officer II (E02A, E01B)
- (iii) fire officer III (E03A)
- (iv) Michigan company officer I and II series (O21A)
- (v) Michigan fire officer III series (O31A)

(b) Michigan fire service members who have obtained any Michigan fire officer certificates prior to October 1, 2019 and are certified to the nfpa 1041 fire service instructor I level or higher, may apply to take the current nfpa 1021 fire officer I, nfpa 1021 fire officer II, and nfpa 1021 fire officer III certification examinations. All fire officer certifications must be taken in order as required in nfpa 1021. All nfpa 1021 fire officer certification examinations must be passed with a score of 70% or higher.

(c) An individual may take the fire officer IV course provided they meet the fire service instructor requirement and possess the current nfpa 1021 fire officer I, II, and III Michigan certifications.

**R 29.405f Classification of public safety director; requirements; reciprocity.**

**Rule 5f. (1) The following are the classifications for public safety director as pursuant in section 9 of the act, MCL 29.369:**

(a) A public safety director is a person who is certified as a fire fighter II and successfully passes the council approved fire officer curriculum prior to October 1, 2019 or passes the bureau approved certification examination which covers the skill and knowledge requirements for fire officer II or fire officer III as stated in 29.405f (1) (b) and (c) in the current edition of nfpa 1021, "Standard for Fire Officer Professional Qualifications", as adopted by reference in R 29.410.

(b) A public safety director in a service jurisdiction covering a census population of less than 10,000 shall be certified to the fire officer II level 24 months from the date of hire and will receive Michigan public safety director certification.

(c) A public safety director in a service jurisdiction with a census population of 10,000 or more shall be certified to the fire officer III level 36 months from the date of hire and will receive Michigan public safety director certification.

(d) Individuals at the public safety director level for their jurisdiction prior to October 1, 2019 are considered to have met the requirements of 29.405f(1)(b) and (c).

**R 29.405g Classification of plans examiner; requirements; reciprocity.**

**Rule 5g. (1) The following are the classifications for plans examiner pursuant to section 9 of the act, MCL 29.369:**

(a) A plans examiner is a person who successfully passes the council approved plans examiner process which covers the skill and knowledge requirements for plans examiner in the current edition of nfpa 1031, "Standard for Professional Qualifications for Fire Inspector and Plan Examiner"

(2) An individual applying for certification as a plans examiner shall comply with the fire inspector certification rules, R 29.501 to R 29.508. and successfully pass the nfpa plans examiner course and examination and provide the nfpa certificate to the bureau.

(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan plans examiner certification.

**R 29.405h Classification of hazardous materials responder; requirements; reciprocity.**

**Rule 5h. (1) The following are the classifications for hazardous materials responder pursuant to section 9 of the act, MCL 29.369:**

**(a) A hazardous materials responder is a person who successfully passes the council approved hazardous materials responder operations course and exam, which covers the skill and knowledge requirements for hazardous materials responder operations in the current edition of nfpa 1072, "Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents", as adopted by reference in R 29.410.**

**(b) An individual who possesses a Michigan fire fighter I hazmat operations or a Michigan fire fighter I & II hazmat operations certification meets the requirements of hazardous materials responder operations in the current edition of nfpa 1072, "Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents", as adopted by reference in R 29.410.**

**(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam. (NOTE: Reference 29.371a Sec. 11a (b))**

**(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan hazardous materials responder operations certification.**

**R 29.405i Classification of technical rescue responder; requirements.**

**Rule 5i. (1) The following are the classifications for technical rescue responder pursuant to section 9 of the act, MCL 29.369:**

**(a) A technical rescue responder is a person who successfully passes the council approved technical rescue responder awareness course and exam, which covers the skill and knowledge requirements for technical rescue responder awareness in the current edition of nfpa 1006, "Standard for Technical Rescue Personnel Professional Qualifications" and nfpa 1670, "Standard on Operation and Training for Technical Search and Rescue Incidents" as adopted by reference in R 29.410.**

**(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam. (NOTE: Reference 29.371a Sec. 11a (b))**

**(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan technical rescue responder awareness certification.**

**R 29.405j Classification of airport rescue fire fighter; requirements; reciprocity.**

**Rule 5j. (1) The following are the classifications for airport rescue firefighter section 9 of the act, MCL 29.369:**

**(a) An airport rescue fire fighter is a person who successfully passes the council approved fire fighter II examination and an airport rescue fire fighter course that meets the federal aviation administration criteria found in Title 14 Code of Federal Regulations, Part 139 for initial training. The individual must provide the federal aviation administration certification and pass the council approved airport rescue fire fighter certification examination, with a minimum score of 70%, which meets the knowledge requirements in the current edition of nfpa 1003, "Standard for Airport Fire Fighter Professional Qualifications", as adopted by reference in R 29.410.**

**(2) Every individual must make an application (BFS-205) for certification prior to taking the state certification exam. (NOTE: Reference 29.371a Sec. 11a (b))**

**(3) Individuals must be a member or employee of a Michigan fire department and entered into the bureau's information management system to apply for reciprocity. Individuals who have certifications from another state's certifying agency must complete the BFS 258 Request for Reciprocity form to obtain Michigan airport rescue firefighter certification.**

**R 29.406 Training on local and regional basis.**

**Rule 6. The council may enter into an agreement with a fire department, a county training committee, or a regional training center to provide training on a regional basis.**

**R 29.407 In-service training program.**

**Rule 7. Requirements for in-service training programs are found under the authority of the department of licensing and regulatory affairs, Michigan occupational safety and health administration general industry safety standards, part 74, fire fighting standard, R 408.17401 to R 408.17464.**

**~~R 29.408 Instructor classifications generally. Rescinded.~~**

~~—Rule 8. (1) The professional classifications for fire service instructors I and II shall be based on the qualifications and performance requirements specified in NFPA standard 1041, "Standard for Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410.~~

~~(2) Performance standards shall be evaluated by department staff designated by the fire marshal. The following are general performance based instructor classifications:~~

~~(a) An associate instructor is an instructor who has both of the following:~~

~~(i) The knowledge and ability to deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments.~~

~~(ii) The ability to teach according to his or her individual instructional training, by using a variety of teaching strategies, utilizing lesson plans and instructional aids as required.~~

~~(b) An instructor I is an instructor who has demonstrated the knowledge and ability to do all of the following:~~

~~(i) Deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments.~~

~~(ii) Adapt lesson plans to the unique requirements of the students, school, training center, and state laws.~~

~~(iii) Organize the learning environment so that learning and safety are maximized.~~

~~(iv) Meet all record-keeping requirements.~~

~~(c) An instructor II is an instructor who meets the instructor I performance standards and also demonstrates the knowledge and ability to do all of the following:~~

~~(i) Develop individual lesson plans for a specific topic including learning objectives, instruction aids, and evaluation instruments.~~

~~(ii) Schedule training sessions based on overall training plans.~~

~~(iii) Supervise and coordinate the activities of other instructors.~~

~~(3) All applicants and instructors shall comply with all fire training state statutes and rules.~~

R 29.408a Probationary associate instructor; associate instructor; requirements. **Rescinded.**

Rule 8a. (1) An applicant for a probationary associate instructor shall meet all of the following qualifications:

~~(a) Be a member, or have been a member, of an organized Michigan fire department within the last 5 years immediately prior to his or her application.~~

~~(b) Possess a fire fighter I certification or successfully completed the previous phases I and II to instruct subjects within the fire fighter I course.~~

~~(c) Possess a fire fighter II certification or successfully completed the previous 240-hour training course to instruct subjects within the fire fighter I and II courses.~~

~~(d) Have a minimum of 3 years fire suppression experience.~~

~~(e) Successfully complete the council approved educational methodology class.~~

~~(2) An applicant who successfully meets the qualifications for probationary associate instructor shall apply pursuant to the procedure under R 29.409.~~

~~(3) Upon approval of the application by the department, the probationary associate instructor shall do all of the following:~~

~~(a) Select an instructor I or II as a mentor to directly supervise and assist him or her with 12 hours of supervised teaching. The department shall provide a form to document the practice teaching hours. At the completion of 12 hours, the mentoring instructor shall use the form to recommend the approval or denial for the probationary associate instructor's certification. The mentor shall send the form to the department region coordinator.~~



~~(b) With the receipt of the approved form, the region coordinator shall arrange for the probationary associate instructor to be evaluated by department staff while instructing. A probationary associate instructor must receive 1 satisfactory evaluation of classroom lecture within 2 years of obtaining probationary status.~~

~~(c) After 12 hours of supervised lecture and a positive evaluation, the region coordinator shall notify the department of the successful completion of the probationary status of the applicant. The period of time needed to accrue 12 supervised teaching hours must be completed within 2 years, but may be extended by the fire marshal or his or her designee for good cause due to circumstances beyond the control of the probationary associate instructor.~~

~~(d) An instructor I or II shall be present at the course and observe the instruction of a probationary associate instructor at all times. In cases of undue hardship, which may include, but are not limited to, unavailability of region coordinator, inclement weather, or circumstances outside of his or her control, the requirement of on-site supervision may be waived in writing by the region coordinator, upon written request of the course manager.~~

~~(4) An applicant for an associate instructor shall apply pursuant to the procedure under R 29.409, and meet all of the qualifications of a probationary associate instructor.~~

~~(5) An associate instructor who has successfully completed fire fighter I training may instruct any unit from the fire fighter I curriculum. An associate instructor who has successfully completed fire fighter I and II curriculum may instruct any unit from the fire fighter I and II curriculum in which he or she has shown competence.~~

#### **R 29.408b Probationary instructor I; requirements. ~~Rescinded.~~**

~~Rule 8b. (1) An applicant for a probationary instructor I shall meet all of the following qualifications:~~

~~(a) Be a member, or have been a member, of an organized Michigan fire department within the last 5 years, or maintained active instruction status immediately prior to his or her application. An applicant shall maintain active instruction status by documentation of instruction hours on the department system maintenance on knowledge and education program.~~

~~(b) Possess a fire fighter I and II certification.~~

~~(c) Have a minimum of 5 years of experience in fire suppression at the time of application.~~

~~(d) Be certified at the level or course that he or she wishes to instruct and completed a minimum of fire fighter II certification for instruction.~~

~~(2) An applicant for instructor I who has not previously attained an associate instructor status shall serve a probationary instructor I status. A probationary instructor I shall only be authorized to instruct the courses approved at the associate instructor level.~~

~~(3) An applicant possessing a current Michigan teacher's certificate, a currently licensed ems/ic, or an individual certified as an instructor I through an internationally accredited fire service organization shall not be required to~~

~~complete the council instructor I course and shall also be exempt from the probationary period.~~

~~(4) An applicant who is an associate instructor shall not be required to serve a probationary period.~~

~~(5) Within a 2-year period, a probationary instructor I shall do all of the following:~~

~~(a) Select a mentor instructor I or II to directly supervise and assist him or her with the teaching process. A probationary instructor I candidate shall complete 12 hours of direct supervised teaching with 6 hours being lecture and 6 hours being practical.~~

~~(b) The mentoring instructor shall document the practice and teaching hours on a form provided by the department. At the completion of 12 supervised hours, the mentoring instructor shall use the form to confirm the completion of the required instruction hours for the probationary instructor's certification as an instructor I. The mentoring instructor shall send the form to the region department coordinator for his or her review.~~

~~(c) With receipt of the form, the region coordinator shall arrange for the probationary instructor to be evaluated by department staff while the probationary instructor is instructing. A probationary instructor shall receive 1 satisfactory evaluation of classroom lecture within 2 years of obtaining probationary status.~~

~~(d) The period of time needed to accrue 12 supervised teaching hours must be completed within 2 years, but may be extended by the fire marshal or his or her designee for good cause due to circumstances beyond the control of the probationary instructor.~~

#### **R 29.408c Instructor I; requirements. ~~Rescinded~~**

~~Rule 8c. (1) An instructor I shall meet all of the following qualifications:~~

~~(a) NFPA instructor I classification specified in nfpa 1041, chapter 3, "Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410b.~~

~~(b) If not a certified instructor pursuant to R 29.408(e), have completed all requirements of a probationary instructor I, as required under R 29.408b.~~

~~(c) Be a member, or have been a member, of an organized Michigan fire department within the last 5 years, or maintained active instructor status immediately prior to his or her application. An applicant shall maintain active instructive status by documenting instruction hours on the department's records management system operated by the department for purposes of maintaining records of approved fire fighters and instructors.~~

~~(d) Have 5 years of fire suppression experience.~~

~~(e) Completed an instructor I course, or the equivalent, meeting the requirements for requisite skills and knowledge of chapter 4 under instructor I, for nfpa 1041, "Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410b.~~

~~(2) An instructor I shall perform the duties listed in nfpa 1041, "Fire Service Instructor Professional Qualifications," chapter 4, as adopted by reference in R 29.410.~~

~~(3) An instructor I is authorized to teach all courses that he or she has successfully completed unless a third party certification is required.~~

~~R 29.408d Instructor II; requirements. [The Work Group said it wants to revisit this provision to decide what courses an Instructor I will be able to teach.]~~

~~Rule 8d. (1) An applicant for instructor II shall meet the following qualifications:~~

~~(a) Have an NFPA instructor II classification under nfpa 1041, chapter 3, "Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410.~~

~~(b) Have 7 years of fire suppression experience. [The Work Group said this provision doesn't have to be revised.]~~

~~(c) Have 160 hours of instructional experience in firefighting and emergency medical responder related materials. An applicant shall maintain active instructive status by documenting instruction hours on the department's records management system operated by the department for purposes of maintaining records of approved fire fighters and instructors.~~

~~(d) Completed an instructor II course, or the equivalent, meeting the requirements for requisite skills and knowledge of chapter 5 under instructor II, nfpa 1041, "Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410b. [The Work Group said it wants to discuss what course or courses would be considered "equivalent".]~~

~~(e) Be a certified as a fire fighter II.~~

~~(f) Be certified as instructor I.~~

~~(2) An instructor II shall perform the duties listed in nfpa 1041, chapter 5, "Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410.~~

~~(3) An instructor II may perform the following:~~

~~(a) Instruct any course approved by the council, unless a third-party certification is required. [The Work Group said the Fire Marshal will look into this.]~~

~~(b) Provide instruction of any newly adopted council courses to instructor I level instructors.~~

~~(c) Schedule and conduct an instructor I certification course.~~

~~(d) Serve as a mentor for instructor I candidates.~~

#### ~~R 29.408e Certified instructors. **Rescinded**~~

~~—Rule 408e. (1) An instructor who is approved by the department at the effective date of these rules as a certified instructor, according to qualifications established prior to 2010, shall maintain his or her status as a certified instructor.~~

~~—(2) A certified instructor is an instructor who has demonstrated the knowledge and ability to coordinate other instructors, and who is capable of using a variety of teaching strategies to develop lesson plans and instructional aids based on a task analysis.~~

~~—(3) A certified instructor may teach all courses he or she is qualified to instruct or that he or she has successfully completed unless a third party certification is required as of the effective date of these rules.~~

**R 29.408f Special instructor requirements. ~~Rescinded~~**

~~—Rule 408f. (1) An applicant for instructor may meet the qualifications through special training and experience if he or she is able to provide the following evidence:~~

~~—(a) The training or experience was obtained within the last five (5) years.~~  
~~—(b) The training or experience occurred within the United States and is an acceptable training mechanism for certification in any of Michigan's neighboring states.~~

~~—(c) The training and experience is relevant to the training and experience required of Michigan instructors.~~

~~—(2) If the applicant is not qualified as an instructor or an associate instructor under these rules, the applicant shall complete the educational methodology course approved by the council.~~

~~—(3) If department staff is uncertain whether a particular special instructor's qualifications are sufficient to meet the requirements of this rule, staff may seek the advice of the council.~~

~~—(4) An instructor approved due to special instructor requirements may instruct according to those training and experience mechanisms to the extent he or she is allowed to instruct under these rules.~~

**R 29.409 Instructor application process. ~~Rescinded~~**

~~—Rule 9. (1) Each applicant for instructor shall submit his or her application to the department through the records management system operated by the department for purposes of maintaining records of approved fire fighters and instructors. The application shall be approved if it meets all the requirements under the statute and these rules, pursuant to the instructor level. A list of the approved applicants may be placed on the agenda of the next regular council meeting.~~

~~(2) An applicant no longer active in fire service shall submit his or her application directly to the department through the records management system operated by the department for purposes of maintaining records of approved fire fighters and instructors, and the applicant shall request the state fire marshal, or hi/s or her designee, verify the applicant's previous fire department experience. The fire marshal may verify the applicant's experience through confirmation by the local fire department of employment or volunteer status.~~

~~(3) All applicants and instructors shall keep a current home address, phone number, and active e-mail address registered with the department.~~

**R 29.410 Adoption by reference. **Where does this go???****

Rule 10. The **current edition** of the following standards of the national fire protection association, nfpa, are adopted by reference in these rules. Copies of

~~the adopted standards are available for inspection and distribution at the office of the Bureau of Fire Services, Michigan Department of Licensing and Regulatory Affairs, 3101 Technology Boulevard, Suite H, Lansing, MI 48910, or from the National Fire Protection Association, 1 Battery Park, P.O. Box 9101 Quincy, MA 02269-9101, telephone number 1-800-344-3555. The cost of each standard at the time of the adoption of these rules is included with the title of each standard.~~  
**Each standard is available to be viewed on line at no cost at [www.nfpa.org](http://www.nfpa.org).**

(a) NFPA 1001, Standard for Fire Fighter Professional Qualifications, 2013 edition, chapters 1, 4, 5, and 6, at cost of \$ 44.50 each.

**(b) NFPA 1003, Standard for Fire Service Aircraft Firefighter Professional Qualifications**

**(c) NFPA 1006, Standard for Technical Rescue Personnel Professional Qualifications**

**(d) NFPA 1021, Standard for Fire Officer Professional Qualifications**

**(e) NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Review**

**(f) NFPA 1033, Standard for Professional Qualifications for Fire Investigator**

~~(b)(g) NFPA 1041, Standard for Fire Service Instructor Professional Qualifications, 2012 edition, at cost of \$ 38.50 each.~~

**(h) NFPA 1072, Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications**

**(i) NFPA 1670, Standard on Operations and Training for Technical Search and Rescue Incidents**

#### **R 29.410a Disciplinary process.**

**Rule 10a. (1) The state fire marshal shall request council to revoke and or suspend 1 or more classification certifications issued to an individual for any of the following reasons:**

**(a) Having been convicted of a felony in any state of the United States.**

**(b) Making a materially false statement.**

**(c) Causing a materially false statement to be made.**

**(d) Committing fraud when applying for any classification certification.**

**(e) Wrongfully disclosing any information about an examination, in any format, that the department uses in the examination certification process.**

**(f) Violation of bureau rules, policies, or directives.**

**(g) Violation of the annual instructor memorandum of understanding (MOU).**

**(2) Upon notification to the bureau that 1 of the rules, policies, or bulletins has been violated, the state fire marshal will direct bureau staff to investigate the allegation or allegations. The investigation will include interviewing the accuser and any witnesses that might support or negate the allegation or allegations against the individual in question.**

(3) If the allegation or allegations are substantiated, the accused will be interviewed by bureau staff and or the state fire marshal. Upon completion of the investigation, the bureau staff or designee will submit a final report to the state fire marshal for official action. The report will include findings of the investigation as well as all statements given during the investigation and the penalty to be assessed.

(4) Upon completion of the investigation, the state fire marshal will make disciplinary recommendations to the council at the next regularly scheduled council meeting.

(5) The council will vote to uphold or deny the state fire marshal's recommendation at the regularly scheduled council meeting.

(a) An individual who has 1 or more classification certifications suspended as the result of a disciplinary process shall meet all of the conditions detailed in the suspension including, but not limited to, retraining provisions to reinstate his or her classification certification or certifications.

(6) The decision of the council to suspend or revoke a classification certification will be final unless the individual appeals within 30 days. A letter of appeal shall be sent to the bureau region coordinator. Any suspension other than permanent revocation of classification certification or certifications will contain established requirements that must be completed to receive the classification certification or certifications back after the terms of the suspension are met.

(7) The individual wishing to appeal the state fire marshal's recommendation can appeal at a regularly scheduled council meeting. The individual being investigated shall be notified of their appeal hearing at least 2 weeks prior to the council meeting.

#### **Rule 10b. Disciplinary Appeal Hearing Process.**

Rule 10b. (1) The hearing will be scheduled for the next regular business meeting of the council. The individual being investigated can request an executive closed session, which may, or may not be approved by the council chairperson. The investigation documentation will be provided to the council members by bureau staff at the start of the disciplinary hearing. The chairperson of the council will preside over the disciplinary hearing. If a closed session is requested, the disciplinary hearing can only be attended by the council members, the state fire marshal, or designee, and the recording secretary. The individual under investigation can appear with his or her legal representative. Witnesses for both sides may be called in during the disciplinary hearing. A separate digital recording will be used for the hearing. The below format is to be used for the disciplinary hearing:

(a) Council members will be given the opportunity to review the documentation provided before proceeding.

(b) The state fire marshal, or designee, will give a summary of the findings of the investigation of the disciplinary action recommended against the

individual. Any council member or the individual under investigation can direct questions to the state fire marshal, or designee, at this time.

(c) The individual being investigated will present his or her statement; the statement shall not exceed 20 minutes.

(d) The state fire marshal, or designee, and any council member, may question the individual under investigation during this hearing.

(e) The state fire marshal, or designee, will have 5 minutes for a summary prior to the council vote.

(f) The individual under investigation will have 5 minutes for a summary prior to the council vote.

(g) The council chairperson will adjourn the closed session, return to open session of the council meeting, and request a roll-call vote to either uphold, deny, or modify the previous council decision.

(h) The council chairperson will announce the decision of the council.

(i) The decision of the council will be final. Notification of the decision will be made to the individual and his or her fire department.

(j) All documentation disseminated to the council regarding the disciplinary hearing shall be collected by the state fire marshal, or designee.

**Ask Ann what is the retention schedule for closed session meetings.**

R 29.411 Participation at council meetings.

Rule 11. Council meetings shall be conducted in accordance with the open meetings act, 1976 PA 267, MCL 15.261 to MCL 15.275.

R 29.412 Rescinded.

R 29.413 Regional training centers; facilities; approval.

Rule 13. (1) An applicant shall establish a regional training center (rtc) in a strategic location to serve the greatest number of fire departments that are unable to support their own training program. To establish a regional training center, an applicant shall do all of the following:

(a) Establish an advisory committee which includes ~~appointing a the manager of training~~ **chairperson** from the department rtc staff and may include any county training committee chairpersons from the counties that will be served by the rtc.

(b) ~~Complete an application provided by the department.~~ **Submit a letter of intent to the appropriate bureau region coordinator to establish a rtc.**

(c) Complete a needs survey which establishes the fire department training needs of the area and describes how the rtc plans to fulfill those needs. Collect any ~~correspondence~~ **documentation** of support for the need of the new rtc.

(d) Have and be able to maintain the capability to conduct fire fighter I and II courses and examinations.

(e) Work with the ~~department~~ **bureau** in training technology development.

(2) An applicant shall submit the ~~completed application~~ **letter of intent** and supporting documentation to the ~~department~~ **bureau** Region Coordinator assigned to his or her area who shall do both of the following:

(a) Contact rtc's that border the proposed rtc for a letter-information regarding **outlining their opinion regarding** the need and effect of a **potential** new rtc **on their facility**.

(b) Submit the application **letter of intent**, supporting documentation, and a report to the **bureau department** on the effect a new rtc will have on existing programs.

(3) If the application meets the requirement of subrules (1) and (2) of this rule, the state fire marshal ~~and the department manager of training~~ shall approve the application. A list of approved rtc's may be placed on the agenda of the next regular council meeting.

(4) An rtc shall keep contact information for the center and advisory board membership current with the department.

(5) The rtc shall perform all of the following on an annual basis:

(a) Maintain capability to conduct fire fighter I and II courses and examinations.

(b) Comply with all ~~department~~ **bureau** rules.

(c) Cooperate with the ~~department~~ **bureau** in training technology development.

(d) Submit a report to the state fire marshal annually ~~on~~ **by December 1 (when does the report go to the LARA Director's office)** for the previous year October 1 to September 30. ~~The fire marshal shall submit a copy of each report to the fire fighters training council for review at the next scheduled meeting for purposes of completing the report required under section 7 of the fire fighters training council act, 1966 PA 261, MCL 29.367. (Section 7 repealed June 29, 2018)~~ The annual report by rtc shall include all of the following:

(i) The training activity from the previous year.

(ii) The use of approved county funds.

(iii) The budget and expenses from the previous year.

(iv) The rtc training plan for the upcoming year.

(6) The state fire marshal shall authorize a regional training center to conduct the following courses or other council-approved courses:

(a) Vehicle extrication.

(b) Advanced vehicle stabilization.

(c) Elevator training.

(d) Introduction to wild land firefighting.

(e) National incident management system: incident command **and resource management** system for the fire service.

(f) Clandestine drug lab awareness.

~~(g) Building construction for fire suppression forces: principles, wood and ordinary construction.~~

~~(h)~~ **(g)** Drivers training, classroom portion. An rtc shall have available rooms and facilities to efficiently carry out its program of instruction.

R 29.414 ~~Regional training centers; courses.~~ **Council approved curriculum; requirements.**



Rule 14. (1) The minimum class size for ~~training at a regional training center~~ **an approved course** is 15 students. Exceptions may be granted by ~~the a~~ **manager of training bureau** region coordinator or state fire marshal upon recommendation of department staff.

(2) The maximum class size ~~at a regional training center~~ **for an approved course** is 35 students. ~~Department-~~ **Bureau** staff may approve larger classes if special circumstances exist and adequate staffing is provided.

**(3) Regional training center students who are not a member of a Michigan fire department shall be assessed a testing and training fee per student as established by the bureau at the beginning of each course which will be remitted to the bureau 2 weeks after the course start date as provided under MCL 29.371 (1)(j).**

(4) Students shall be at least 18 years of age on the date of the scheduled examination. Exceptions to the requirement in this subrule shall be made for individuals sponsored by a fire department cadet program, a fire department boy scouts of America explorer program or a high school training program that is affiliated with a fire department pursuant to section 2 of the firefighter training programs act, 2011 PA 153, MCL 29.332. Participants in these programs must be 16 or 17 years old, and may be 18 years old if still attending high school as a full-time student. All requests for the program exception shall be sent to the department staff in writing from the fire chief of the sponsoring fire department.

(4) The following individuals may participate in council approved training and testing programs:

(a) Pre-service students who are enrolled in a council-approved course at an rtc, pursuant to an agreement with a college or university under section 10 of the act, MCL 29.370.

(b) Fire department cadets, ~~department instructors~~ **fire department members, certified fire service instructors, contracted** training coordinators ~~who are retired members of a fire department,~~ **regional training center staff members,** council members, and full-time ~~department~~ **bureau** staff.

(c) Explorer scouts and students of a fire department affiliated high school program pursuant to section 2 of the firefighter training programs act, 2011 PA 153, MCL 29.332.

(5) Fire department cadets, explorer scouts and fire department affiliated high school students may participate only in fire fighter I, fire fighter II, fire fighter I and II, first responder operations, and incident command system courses.

#### R 29.415 Online training courses.

Rule 15. (1) The state fire marshal, with the approval of the council, may endorse the implementation of online learning courses.

(2) An online course must be sponsored by a **recognized** regional training center **or requested by a county training committee chairperson.** ~~at a Michigan department of education accredited institution of higher learning. The regional training center at the institute of higher learning~~ **Either entity** shall be responsible for ~~faculty~~ **instructor** training and online delivery support for ~~faculty~~ **instructors** and students.

(a) **Online courses must be approved by a regional coordinator no less than 6 weeks prior to the start of the course for each delivery.**

(i) The initial delivery of an online training course shall be a pilot program and pre-approved by the council. ~~Department~~ **Bureau** staff may proctor the pilot program in order to provide an evaluation.

(ii) Upon ~~positive review of a report from the instructors and the course manager~~ **evaluations by the department staff, which includes written feedback from all of the instructor instructors, and a majority all of the students, and with a positive recommendation from the regional coordinator,** the state fire marshal ~~shall~~ **may** approve the ~~future~~ **future** courses.

(b) All online training shall consist of the following:

(i) A written exam.

(ii) The same learning objectives as a face-to-face training format.

(iii) A maximum student-to-instructor ratio of 20 students to 1 instructor.

(iv) Post evaluations for a pilot course **to be completed** by the students, ~~instructor,~~ **instructors,** and department **bureau** staff.

**R 29.416 County training committee; selection of members; election of chairperson.**

**Rule 16. (1) A county shall establish a county training committee to receive the fireworks safety fees annually from the department, as provided in MCL 29.371(k), 29.374**

**(2) A county training committee shall be made up of one member from each organized fire department and public safety department in the county.**

**(3) A county training committee shall elect a chairperson. Every fire department and public safety department in a county shall have 1 vote when electing the chairperson. The chairperson shall serve for the fiscal year.**

**(4) A county training committee shall notify the department by February 1 of each fiscal year as to who was elected as chairperson of that committee. Written notification shall be made by the county training committee by the submission of the bureau Form 240.**

**(5) If a vacancy of the chairperson position occurs during a fiscal year, a county training committee shall elect a new chairperson within 7 days of the vacancy occurring and shall notify the department by submission of the BFS Form 240.**

**R 29.417 Training needs survey.**

**Rule 17. (1) A county training committee chairperson shall annually conduct a training needs survey in April of each fiscal year. The survey shall be presented on the BFS Form 243.**

**(2) The county training committee chairperson shall compile an aggregate report of the results of the training needs survey including, but not limited to, a list of the fire departments within the county and whether they participated or not in the survey.**

(3) The county training committee chairperson shall submit a report on BFS form 244 of the results of the training needs survey to the bureau region coordinator by May 15 of each fiscal year.

(4) A county training committee that does not submit the results of the training needs survey will result in a delay of the October 1 release each fiscal year of the fireworks safety fees allocated for that county.

(5) The chairperson of a county training committee shall encumber the county's fireworks safety fee fund allocation by December 31 of each fiscal year.

(6) The chairperson of a county training committee shall send a detailed list of an allocated course or courses funded by the fireworks safety fund by January 15 of each fiscal year.

#### **R29.418 Continuing Education**

Rule 18. (1) The authority having jurisdiction may exceed the minimum continuing education requirements while maintaining compliance with R408.17411 MIOSHA Part 74 initial and continuing training requirements.

(2) The continue education process will apply to every member of the fire service in Michigan. The program will run in a 3-year cycle.

(a) The first 3-year cycle will begin on October 1, 2019 (FY20) and end September 30, 2021 (FY 22). The next 3-year cycle will begin October 1, 2021 and continue to occur after the completion of each 3 State of Michigan fiscal year cycle.

(3) The council continuing education process is built around 3 fiscal years. The goal is for all fire service members to obtain the required hours in each fiscal year, however some leeway is provided from year to year.

(4) All training that is conducted in a council sanctioned course, Q course approved conference, approved Q course on-line training platform, or training conducted by an organized fire department will count towards meeting the continuing education requirement if a training roster was completed and signed by the instructor.

(a) For continuing education training to count, the instructor needs to complete a fire department specific training roster or may use the BFS-200 continuing education training roster, if the training is provided outside of a council sanctioned course. If the continuing education training is part of a council sanctioned course, the training will be tracked in SMOKE and the student and instructor will sign the SMOKE roster and both the students and instructor will sign the roster for each training calendar day segment for the course.

(5) Training transcripts from council approved on-line course platforms, will count towards the continuing education requirements that are completed during the current 3-year cycle. It is the student's responsibility to provide the on-line training transcript to their fire chief or the assigned fire chief designee.

(6) At the end of the 3-year cycle, each fire service member will log into SMOKE and check the box validating that they have met the continuing

education requirements on their SMOKE profile. Once the box is checked to renew all classification certifications, it is possible that a person could be randomly audited as part of a quality assurance process by the bureau. Checking the box without having met the continuing education requirements for each classification certification or certifications in the 3-year cycle will result in the revocation of classification certification or certifications due to making a materially false statement as outlined in Rule 29.0000.

**(a) NOTE: Every fire service member, regardless of their rank, shall, at a minimum, meet the fire fighter continuing education requirements during the 3-year cycle.**

**(7) Fire fighter – Obtain 36 hours, a minimum of 12 hours per year, commensurate to meet the specific duties and functions that the employee is expected to perform during the 3-year cycle as a member of a fire department.**

**(a) For members that belong to more than 1 fire department, the common training topic hours can be used at all the fire departments, if the training is commensurate with common duties and functions performed at each fire department. However, if 1 of the fire departments has specific duties or functions that exceed the other fire departments, the member must complete the additional training if identified by the AHJ fire department where the member is rostered.**

**(b) Additional continuing education credits are needed for any member holding any classification certification or certifications above the fire fighter continuing education requirement.**

**(c) Fire fighter continuing education is required for all Michigan fire fighters including those who were grandfathered from regardless of initial certification received by being on a fire department prior to October 1, 1988.**

**(8) Fire Service Instructor – Individuals completing fire instructor I or higher who have made application to the bureau and have become certified as a fire service instructor shall complete 12 hours of fire service instructor continuing education by attending a council approved fire instructor or MDHHS EMS conference during the 3-year cycle.**

**(a) Fire service instructor continuing education is in addition to other certification continuing education.**

**(b) An individual who completes the next level of fire instructor above the current instructor certification during that 3-year cycle or maintains an EMS instructor coordinator license has met the continuing education requirement.**

**(9) Fire Officer – Obtain 12 continuing education hours in subjects that include fire safety & health, leadership, incident management, or fire tactics while attending a council approved course or conference in the 3-year cycle, complete the next level of the nfpa certified fire officer certification above your current nfpa certified fire officer certification during the 3-year cycle, attend the national fire academy during the 3-year cycle, or complete**

a college course with at least 3 credit hours related to the subjects above during the 3-year cycle.

(10) Fire Inspector – Complete all the requirements in Public Act 207 Rule set R29.506 (60 credits, 10 minimum per year, in the 3-year cycle).

(11) Fire Investigator – Obtain 12 hours of continuing education in the subject of fire investigation in a 3- year cycle. Attend international association of arson investigators conferences, seminars, and courses or council approved conferences, seminars, and courses. Attend a fire investigation topic sponsored by the national fire academy during the 3-year cycle.

(12) Airport Rescue Firefighter – as required per the Federal Aviation Administration Title 14 CFR part 139.

(13) Haz-Mat Responder – 2 hours per year for every fire service member trained to the operational level during the 3-year cycle. Members trained above hazmat operations must meet the requirements of the AHJ (fire department, county hazmat team, RRTN MIOSHA Part 74). Hazmat responder continuing education hours can count toward fire fighter continuing education hours.

(14) Tech Rescue Responder – 2 hours per year of awareness for all fire service members that could respond to an event outlined in nfpa 1670 for a total of 6 hours during the 3-year cycle. Members trained above the awareness level per nfpa 1670 must meet the training requirements established by the AHJ (fire department, local county or regional tech rescue team or training requirement required to be a member of Michigan Task Force 1). Tech Rescue responder continuing education hours can count toward fire fighter continuing education hours.

(15) Fire Chief-Public Safety Director – attend 12 hours of training at a council approved leadership, management, fire officer training, or complete the next level of council approved nfpa 1021 fire officer certification during the 3- year cycle or attend the national fire academy during the 3-year cycle.

(a) If a fire chief or public safety director is a certified fire officer, the fire chief or public safety director shall only be required to meet the fire chief-public safety director continuing education requirements.