



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF FIRE SERVICES  
JULIE SECONTINE  
STATE FIRE MARSHAL

MIKE ZIMMER  
DIRECTOR

**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL  
REGULAR MEETING MINUTES**

3101 Technology Blvd., Suite H  
Lansing, MI 48910  
April 12, 2016  
1:30 p.m.

**MEMBERS PRESENT**

Chairperson Timothy James, Michigan Association of Fire Chiefs  
Terrence Blackmer, Michigan State Firemen's Association  
Vice Chairperson Brian Blomstrom, Michigan Fire Service Instructors Association  
Joel Hondorp, Michigan Municipal League/Michigan Townships Assn.  
Aileen Pettinger, Michigan Professional Fire Fighters Union  
Julie Secontine, State Fire Marshal, Council Member ex-Officio  
Chad Tackett, Michigan Association of Fire Chiefs

**MEMBERS ABSENT**

**BFS STAFF PRESENT**

Daniel Hammerberg, Region 1 Coordinator  
BreeAnn Hooker, Recording Secretary  
TJ Richardson, Region 2 Coordinator

**OTHERS IN ATTENDANCE**

Blaine Howell, Michigan State Firemen's Association  
Karl Holder, Rochester Hills Fire Department  
Matthew Majestic, Oakland Community College  
Jeffrey Huber, Lansing Community College  
Thea Dornbush, Spring Lake Fire Department  
Mark Cleveland, Egelston Township Fire Department  
Thomas Tyler, Detroit Fire Department  
Martin Erskine, Battle Creek Fire Department  
Robert Grabinski, Muskegon Township Fire Department  
George Scrimger, Michigan State Firemen's Association  
Philip Duczynski, Novi Fire Department  
Andy Steeby, Wayne County Community College District  
Steven Wart, Athens Fire Department  
Wesley Kelley, Grand Rapids Fire Department  
Mark Fankhauser, Grand Rapids Fire Department

## **1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson James called the meeting to order at 1:33 p.m. A quorum was determined present.

Councilperson Hondorp arrived shortly after roll call.

## **2. REVIEW AND APPROVAL OF AGENDA**

**16-04-001**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to approve the meeting agenda as presented. **MOTION CARRIES.**

## **3. REVIEW AND APPROVAL OF MINUTES**

**16-04-002**

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Tackett to approve the February 9, 2016 regular meeting minutes as amended. **MOTION CARRIES.**

## **4. PUBLIC COMMENT**

Martin Erskine shares with the Council that Task Force One, a training group out of New York, recently contacted Battle Creek Fire Department about bringing courses to the area. May 14 and 15, 2016, a Basement Fires course is being put on by Assistant Chief Mike Pratt from Maryland. The cut off for registering is April 22<sup>nd</sup> and there is also a \$250 class fee.

Matthew Majestic gives an update on the flashover training program put on in Macomb County. There have been 771 registered students, 450 people have been trained so far. It has been very successful with only 2 minor injuries.

## **5. COMMITTEE REPORTS-Vice Chairperson Blomstrom**

Councilperson Blomstrom follows up on various issues and discusses recommendations.

Curriculum Committee was asked to review the Fire Fighter I/II exam and determine if the Bureau could come into compliance with ACT 291. There are currently two written exams for Hazardous Materials Operations (HazMat) and Fire Fighter. Discussion took place regarding the recommendations being made and the logistics of making the change happen immediately. The federal requirements were also addressed citing CFR 1910.120. Communication will be drafted of the new process and sent out to all Training Coordinators, County Training Committee Chairs and Instructors by Dan Hammerberg.

The next curriculum committee meeting is scheduled for April 26, 2016 and the upcoming agenda items were discussed.

TJ is currently working with Rhonda on a valid list of courses for the website. Anticipated time frame for this to be completed is 1 week. An update was also given on the National Fire Academy Courses available and current course call.

Instructor II development is also underway.

Chairperson James recommends that examples of the HazMat and Fire Fighter exams be brought forth at the next Council meeting in June. It is also requested that research be done in regards to Readers and ADA compliance determination.

**16-04-003**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to allow students to use the NAERG as reference material on the Hazardous Materials Operations exam, book copy only, starting in Fiscal Year 2017. **MOTION CARRIES.**

**16-04-004**

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Pettinger to start next week, to begin utilizing a 2 module Hazardous Materials Operations and Fire Fighter I/II test on 2 Scantron forms, tested on one day until another option is decided before October, withholding a Fire Fighter certificate until the Hazardous Material Operations portion is passed, allowing the person to retake the exam instead of retaking the class. **MOTION CARRIES.**

Roll call vote results:

Chairperson James-yes

Vice-Chairperson Blomstrom-yes

Councilperson Tackett-yes

Councilperson Blackmer-no

Councilperson Hondorp-yes

Councilperson Pettinger-yes

**6. STATE FIRE MARSHAL'S REPORT**

**Electronic Plan Review**

The move to electronic plan review is well underway. The Accela program is almost complete and the plan review team is working to test how it functions. The Accela program will be used by the Bureau of Fire Services (BFS), the Bureau of Construction Codes and by the Bureau of Community Health Systems.

**Fire Safety Rules**

Currently there are 3 rule sets that are being updated. The School, College and University Fire Safety Rules are the last step before adoption. The Bureau of Fire Services was sent an update that Office of Regulatory Reinvention (ORR) has sent the rules to Joint Commission on Administrative Rules (JCAR). The Dormitory Fire Safety Rules had their public hearing March 22<sup>nd</sup>. The next step is to prepare a JCAR package which will be completed next week. The Penal/Correctional Facilities Fire Safety Rules have completed their final draft and are awaiting approval from ORR. Once approval has been received the Bureau will start on the Regulatory Impact Statement.

**Fireworks**

2016 Application period closed on April 1<sup>st</sup>. At this time there are 152 permanent facilities and 241 temporary facilities for consumer fireworks, totaling 393. Last year a total of 981 were

issued. There are 581 pending consumer applications, 93 permanent and 488 temporary. There are currently 1,304 Low Impact Registrations, 612 permanent and 692 temporary. Last year there were 2050 issued. It was recently reported that there are 76 Departments covering 138 jurisdictions using 142 State Certified Inspectors covering 28 counties for Delegation. Both training sessions for inspectors have been put forth and CDs are being sent to the delegate departments with any updates on the program and any pertinent issues from prior years.

### **Storage Tank Division**

The Storage Tank Division currently is in the final ad hoc meetings to update the underground storage tank rules with implementation hopefully this fall. Currently updating the database to Accela which will automate much of the processes for customers, intended to be online by early summer. Pre-notification letters have been sent out, informing owner/operators of their upcoming inspection noting items to ensure compliance on.

### **Field Services**

Field Services has met the targets for on-time inspections in all but 1 category and region. The goal is to complete all annual and project inspections within 90% of the due dates. With the Fireworks season just beginning, projects are now being received in the field and inspections for 2016 are being scheduled.

### **Fire Fighter Training Division**

Working to streamline the instructor approval process. SMOKE updates are on-going and continue. Requests for NFA course call are starting to come in and will be submitted via the NFA portal. FFTD staff are working with course managers to assist in closing out courses. Very minor changes were made to the rules and were reviewed.

### **16-04-005**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Blackmer to move the rules on as presented. **MOTION CARRIES.**

The Bureau Deputy Director interviews are being conducted and should be finished in the coming week. The Director of Licensing and Regulatory Affairs (LARA), Mike Zimmer, has taken a position within the Governor's office and Shelly Edgerton will be the new Director of LARA, effective April 18, 2016.

The budget for Fiscal Year (FY) 2017 has not been finalized. A House Bill was introduced to increase the fireworks funding from \$1 million to \$1.5 million, in that same bill was a proposal to move four plan reviewers to Bureau of Construction Codes. In regards to the money left over from the fireworks allocation, an email has been sent out inquiring of the status. That piece is still with the Budget office at this time.

## **7. OLD BUSINESS**

None.

## 8. NEW BUSINESS

### **Open Meetings Act**

To remain in compliance with the Open Meetings Act, draft meeting minutes will go out 8 days after the meeting. Following approval of the minutes, they will be posted to the BFS website within 5 days.

### **West Michigan Regional Training Center (WMRTC) Update**

Robert Grabinski provides an update regarding the current business relationship with Baker College of Muskegon. Robert Grabinski seeks the reinstatement of WMRTC as a Regional Training Center beginning this coming fall. The Policy was reviewed and determination was made that the form had to be located before proceeding.

## 9. Council Comment

Vice-Chairperson Blomstrom inquires if Kent County needs to be contacted in regards to WMRTC being reinstated as an RTC.

Councilperson Pettinger reiterates the importance of filling the Office of Fire Fighter Training Director position.

Chairperson James welcomes the State Fire Marshal.

## 10. Adjournment

### **16-04-006**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to adjourn the meeting. **MOTION CARRIES**. The meeting adjourned at 3:17p.m.

### **NEXT MEETING**

**June 14, 2016 @ 1:30 p.m.**

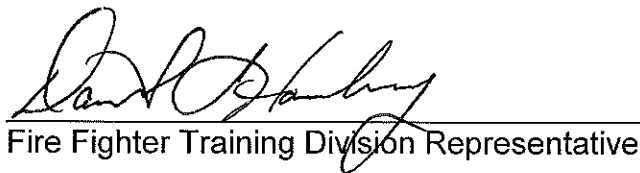
Location:

3101 Technology Blvd., Suite H, Lansing, MI 48910

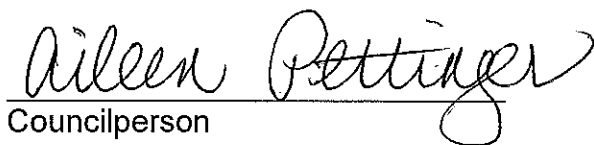
**APPROVED:**



Timothy James  
Chairperson



Fire Fighter Training Division Representative



Aileen Pettinger  
Councilperson

