



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

**MINUTES**  
**MICHIGAN FIRE FIGHTERS TRAINING COUNCIL REGULAR MEETING**  
Bureau of Fire Services – Conference Room B  
3101 Technology Blvd., Suite H, Lansing, MI 48910  
December 12, 2017  
1:30 PM

**MEMBERS PRESENT:**

Timothy James, Chairperson, Michigan Association of Fire Chiefs  
Brian Blomstrom, Vice Chairperson, Michigan Fire Service Instructors Association  
Terrance Blackmer, Michigan State Firemen's Association  
Joel Hondorp, Michigan Municipal League/Michigan Townships Association  
Aileen Pettinger, Michigan Professional Firefighters Union  
Chad Tackett, Michigan Association of Fire Chiefs  
Kevin Sehmeyer, State Fire Marshal, Ex-officio Member (via conference call)

**BUREAU OF FIRE SERVICES STAFF PRESENT:**

Hollie Metts, Assistant to the Fire Marshal/Recording Secretary  
Dan Hammerberg, Region 1 Coordinator  
TJ Richardson, Region 2 Coordinator

**OTHERS IN ATTENDANCE:**

Wes Kelley, Grand Rapids Fire Department  
Sean Wilson, Rise Above Fire Training, LLC  
William Pawluk, Lansing Community College  
Liam Carroll, Schoolcraft College Regional Training Institute  
Michael Chevrette, Washtenaw County  
Mark Cleveland, Muskegon County  
Steve McKellar, Plainfield Fire Department  
Mike May, Grandville Fire Department  
Adam Munro, Macomb Township Fire Department  
Shawn Allen, Sterling Heights Fire Department  
Thomas Stuck, Clinton Township Fire Department  
Mark Fankhauser, Grand Rapids Fire Department  
John Cieslik, Rochester Fire Department  
Justin Holmes, Grand Rapids Fire Department  
Phil Hall, Oakland Community College  
Cameron Pichan, Detroit Fire Department Regional Training Center  
Josh Mosher, Midland Fire Department  
Brian Stalsonburg, Bad Day Industries Training  
Matt Majestic, Oakland Community College

**I. CALL TO ORDER AND DETERMINATION OF QUORUM:**

Chairperson James called the meeting to order at 1:30 p.m. A quorum was determined present.

II. **REVIEW AND APPROVAL OF AGENDA:**

17-12-01

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to approve the meeting agenda for December 12, 2017, as presented.  
**MOTION CARRIED.**

III. **REVIEW AND APPROVAL OF MINUTES:**

17-12-02

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Blackmer to approve the October 27, 2017, regular meeting minutes as presented.  
**MOTION CARRIED.**

IV. **PUBLIC COMMENT:**

Liam Carroll, Schoolcraft College Fire Training Institute, shared positive feedback with the Michigan Fire Fighters Training Council (MFFTC) members regarding the Sub-apparatus Vehicle Emergency Response (SAVER) course that was approved at the August 8, 2017 meeting.

V. **STATE FIRE MARSHAL'S REPORT:**

- a) **CTC Conference Calls:** Fire Marshal Sehlmeier reported that the Bureau of Fire Services (BFS) has been hosting weekly conference calls with the County Training Committee (CTC) chairpersons. The weekly CTC conference calls will continue through December 28, 2017. The Fire Marshal shared that on average 30 participants have joined the call.
- b) **Outstanding Invoices:** Fire Marshal Sehlmeier shared that the BFS has received complaints regarding unpaid invoices from Fiscal Year 2017 (FY17). The Fire Marshal confirmed that the State of Michigan has disbursed the funds to the counties for payment and continues to work with these counties to ensure that all FY17 invoices are paid.
- c) **Webinar:** On November 20, 2017, Fire Marshal Sehlmeier and Shaun Abbey of the Michigan Professional Firefighters Union and the Michigan Fire Service Joint Council hosted a webinar on state fire training funds. The webinar is available to view on the Fire Fighter Training Division's (FFTD) page of the BFS website ([www.michigan.gov/bfs](http://www.michigan.gov/bfs)) under Fire Fighter Training Tutorials heading.
- d) **Fireworks Training Funds:** Fire Marshal Sehlmeier reminded all attendees that the deadline to encumber county fireworks training funds is December 31, 2017. To date, only nine (9) counties have fully encumbered their allocated county training funds for FY18.
- e) **Web Updates:** Fire Marshal Sehlmeier shared that the BFS staff has been hard at work updating documents on the BFS website:
  - **Q Course Catalog:** A Q Course Catalog has been added to the FFTD webpage. This list includes all approved Q courses as of October 27, 2017, and will be

updated again following today's meeting.

- **Q Course County Training Fund Application:** Fire Marshal Sehlmeier shared that the Q Course County Training Fund Application (formerly the Non-SMOKE County Training Fund Application) was added to the website. The Fire Marshal asked all attendees to purge the old application from their records. The revised application is also available on the FFTD's webpage.
  - **Flyer Template:** Fire Marshal Sehlmeier shared that a sample flyer template has been added to the FFTD's webpage. The Fire Marshal reminded all attendees that a flyer is required to be submitted along with the new Q Course County Training Fund Application for distribution through GovDelivery.
  - **CTC Contact List:** Fire Marshal Sehlmeier shared that a CTC Contact List is also available on the FFTD's webpage. The list is sorted by county.
  - **Training Coordinator Map:** Fire Marshal Sehlmeier shared that the Training Coordinator map has been updated for FY18 and is available to view on the FFTD's webpage. Page two (2) of the map includes a roster of all FY18 training coordinators.
  - **Fatal Fire Report Form:** Fire Marshal Sehlmeier shared that the Fatal Fire Report form was recently revised and is now available as a fillable Word template on the NFIRS (National Fire Incident Reporting System) webpage of the BFS website. This form is required to be submitted to the BFS, in addition to the monthly NFIRS report, within 24 hours of a fire fatality.
- f) **GovDelivery:** Fire Marshal Sehlmeier reported that the number of GovDelivery subscribers continues to increase and that currently, there are approximately 1,400 subscribers. GovDelivery will continue to be the method that the BFS will communicate with the Michigan fire service.
- g) **Senate Bills 264 and 265:** Fire Marshal Sehlmeier reported that Senate Bills (SB) 264 and 265 were signed by Governor Snyder on November 29, 2017. Public Acts 144 and 145 of 2017 (formerly SB 264 and 265 respectively) will become effective on January 31, 2018. The Fire Marshal shared that the next step is to update the Fire Fighters Training Council Rules. The BFS will begin this process in February 2018.
- h) **Community Risk Reduction:** Fire Marshal Sehlmeier shared that the number of Community Risk Reduction (CRR) Task Force members continues to increase. The Fire Marshal encouraged anyone interested in joining the task force to contact Hollie Metts ([mettsh@michigan.gov](mailto:mettsh@michigan.gov)). The next CRR Task Force meeting is scheduled for December 19, 2017, and will be held at the Delta Township Fire Department in Lansing.
- i) **Regional Training Center Meeting:** Fire Marshal Sehlmeier shared that the next meeting with the Regional Training Center (RTC) staff is scheduled for January 11, 2018, and will be hosted by the Detroit Fire Department RTC.

VI. **OLD BUSINESS:**

- a) **MI-TIME Traffic Incident Management Course Fee:** The council members discussed the fee for the MI-TIME Traffic Incident Management Course. All were in agreement that the course fee would apply to firefighters only. Other interested public safety officers are welcome to attend the course however; a separate fee would apply to non-fire service members. The BFS staff will create a formula to determine the fee for non-fire service members.

VII. **NEW BUSINESS:**

- a) **2018 Meeting Schedule:** A copy of the proposed 2018 meeting schedule was provided to each of the council members for review. For consistency, all were in agreement that the start time for the October meeting would be 1:30 p.m. It was also decided that the work session to begin revising the Fire Fighters Training Council Rules would be scheduled on February 13, 2017, at 9:00 a.m. and that the work session would be added to the schedule.

**17-12-03**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Pettinger to approve the 2018 meeting schedule, as amended. **MOTION CARRIED.**

- b) **Q Course Applications:**

1. **Tactical Emergency Casualty Care:**

Instructor: Brian Stalsonburg / Email: [b.stals@bdi-training.com](mailto:b.stals@bdi-training.com)

*No action was taken on this application* as the request was not submitted by a fire department, nor did the application include the appropriate county training chairperson's signature.

2. **Bus Extrication**

Instructor: Carl Hein / Email: [carlhein104@gmail.com](mailto:carlhein104@gmail.com) / Phone: 734-765-0135

**17-12-04**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Tackett to approve the curriculum. Councilperson Blackmer abstained from voting. **MOTION CARRIED.**

3. **MAFC Annual Winter Workshop**

Instructor: Varies / Email: [info@michiefs.org](mailto:info@michiefs.org) / Phone: 517-394-4398

The council members discussed the Kent County Fire Chiefs Association's application for the Michigan Association of Fire Chief's (MAFC) Annual Winter Workshop. All were in agreement to approve the 1-day instructor portion of the conference, including the conference registration fee. The Fire Marshal added that the attendees will have to register in SMOKE prior to the conference and that applicant would be required to submit a signed roster to the BFS for each day of the conference.

**17-12-05**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Blomstrom to approve the application. **MOTION CARRIED.**

**4. MAFC Annual Summer Leadership Conference**

Instructor: Varies / Email: [info@michiefs.org](mailto:info@michiefs.org) / Phone: 517-394-4398

**17-12-06**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Hondorp to approve the 2-day MAFC Annual Summer Leadership Conference application. **MOTION CARRIED.**

**5. MFIS Winter Conference**

Instructor: Varies / Website: [www.mfis.org](http://www.mfis.org)

**17-12-07**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Blomstrom to approve the application. **MOTION CARRIED.**

**6. Truck Company Operations**

Instructor: Oakland Community College Instructors / Phone: 248-232-4580  
Email: [mmajest@oaklandcc.edu](mailto:mmajest@oaklandcc.edu)

**17-12-08**

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Hondorp to approve the curriculum. **MOTION CARRIED.**

**7. Engine Company Operations**

Instructor: Oakland Community College Instructors / Phone: 248-232-4580  
Email: [mmmajest@oaklandcc.edu](mailto:mmmajest@oaklandcc.edu)

**17-12-09**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Pettinger to approve the curriculum. **MOTION CARRIED.**

**8. Ice Rescue II**

Instructor: Michigan Rescue Concepts / Phone: 586-784-9320  
Email: [sales@michiganrescueconcepts.com](mailto:sales@michiganrescueconcepts.com)

**17-12-10**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

Note: Q Course Application #19 is a duplicate of this application.

**9. Vehicle Extrication and Rescue Technician Level**

Instructor: Carl Hein and START Rescue Staff / Email: [carlhein104@gmail.com](mailto:carlhein104@gmail.com) /  
Phone: 734-765-0135

**17-12-11**

A **MOTION** was made by Councilperson Blomstrom and seconded by

Councilperson Pettinger to approve the curriculum. **MOTION CARRIED.**

**10. Advanced Vehicle Stabilization and Extrication**

Instructor: Carl Hein and START Rescue Staff / Email: [carlhein104@gmail.com](mailto:carlhein104@gmail.com) /  
Phone: 734-765-0135

The council members discussed Washtenaw Area Mutual Aid Association's application. Dates for the class will be determined upon approval. The class would be made available to the Washtenaw Area Mutual Aid Association counties first. After a specified date, the class would be made available to all firefighters interested in attending.

**17-12-12**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Tackett to approve the curriculum. **MOTION CARRIED.**

**11. Enhanced Basic Vehicle Extrication**

Instructor: Carl Hein and START Rescue Staff / Email: [carlhein104@gmail.com](mailto:carlhein104@gmail.com)  
Phone: 734-765-0135

The council members discussed Washtenaw Area Mutual Aid Association's application. Although this course is intended to be an enhanced class for firefighters who have already taken the Basic Vehicle Extrication course, all were in agreement that they were not comfortable approving the curriculum as the instruction hours were lower and the cost higher than the Basic Vehicle Extrication course. **No action was taken on this application.**

**12. Rope Rescue Training**

Instructor: David VanHolstyn / Email: [truckff@yahoo.com](mailto:truckff@yahoo.com) / Phone: 616-299-5772

**17-12-13**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Tackett to approve the curriculum. **MOTION CARRIED.**

**13. Emergency Medical Technician – Basic Training**

Instructors: Russ Girbach, Marc Volger and Mark Nicholai / Email:  
[rgirbach@gmail.com](mailto:rgirbach@gmail.com) / Phone: 734-231-5408

**17-12-14**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Tackett to approve the curriculum. It should be noted that that the fee would cover fire service members only. Additionally, if a student fails the course he/she would be responsible for the re-test fee. **MOTION CARRIED.**

**14. K12 Rotary Saw Operations Forcible Entry Class**

Instructors: Sean Wilson, Erin Wilson, Mike Gladieux and Jake Latson  
Email: [riseabovefiretraining@hotmail.com](mailto:riseabovefiretraining@hotmail.com)

**17-12-15**

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**15. Through-the-Lock Forcible Entry Class**

Instructors: Sean Wilson, Erin Wilson, Mike Gladieux and Jake Latson  
Email: [riseabovefiretraining@hotmail.com](mailto:riseabovefiretraining@hotmail.com)

**17-12-16**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Tackett to approve the curriculum. Councilperson Blomstrom opposed. **MOTION CARRIED.**

**16. Irons Forcible Entry Class**

Instructors: Sean Wilson, Erin Wilson, Mike Gladieux and Jake Latson  
Email: [riseabovefiretraining@hotmail.com](mailto:riseabovefiretraining@hotmail.com)

**17-12-17**

A **MOTION** was made by Councilperson Tackett and seconded by Councilperson Pettinger to approve the curriculum. **MOTION CARRIED.**

**17. Ice Rescue**

Instructors: Ernie Close / Email: [ernie.close@att.net](mailto:ernie.close@att.net) / Phone: 734-323-6056

**17-12-18**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**18. Rapid Intervention Team Training**

Instructors: Steve Stawecki / Email: [stephenstawecki@yahoo.com](mailto:stephenstawecki@yahoo.com)  
Phone: 586-372-5655

**17-12-19**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Blackmer to approve the curriculum. **MOTION CARRIED.**

**19. Ice Rescue II**

Instructor: Michigan Rescue Concepts / Phone: 586-784-9320  
Email: [sales@michiganrescueconcepts.com](mailto:sales@michiganrescueconcepts.com)

Note: Duplicate application. This item was addressed during Q Course Application #8.

**20. Vehicle Extrication**

Instructors: Matthew Hagerty / Email: [ff.hagerty.m@gmail.com](mailto:ff.hagerty.m@gmail.com)  
Phone: 906-241-4142

**17-12-20**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**21. WMAFC Company Officer Seminar**

Instructors: Varies / Email: [westmichiefs@gmail.com](mailto:westmichiefs@gmail.com)

**17-12-21**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Tackett to approve the Kent County Fire Chiefs Association's application for the 1-day Western Michigan Association of Fire Chiefs' (WMAFC) Company Officer Seminar. **MOTION CARRIED.**

**22. Ignite Your Writing**

Instructors: Mary Sovick

**17-12-22**

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Tackett to approve the curriculum. **MOTION CARRIED.**

**23. Building Collapse Technician**

Instructors: MUSAR Training Foundation / Website: <http://musartf.org/>  
Phone: 248-651-4470

**17-12-23**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Tackett to approve the curriculum. It should be noted that the total cost of the class is set at \$12,000.00. The cost per student would be divided evenly among the number of students attending the class. **MOTION CARRIED.**

**24. Trench Shoring Symposium**

Instructors: MUSAR Training Foundation / Website: <http://musartf.org/>  
Phone: 248-651-4470

**17-12-24**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Pettinger to approve the curriculum. It should be noted that the cost per student would be divided evenly among the students attending the class. **MOTION CARRIED.**

**25. Live Fire Attack**

Instructors: LCC Fire Staff / Email: [pawluk@lcc.edu](mailto:pawluk@lcc.edu) / Phone: 517-483-1394

**17-12-25**

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Pettinger to approve the curriculum. **MOTION CARRIED.**

**26. Hostile Fire Event (Flashover) Training**

Instructors: LCC Fire Staff / Email: [pawluk@lcc.edu](mailto:pawluk@lcc.edu) / Phone: 517-483-1394

**17-12-26**

A **MOTION** was made by Councilperson Blackmer and seconded by Councilperson Pettinger to approve the curriculum. **MOTION CARRIED.**



**27. Managing Farm Tractor and Machinery Emergencies**

Instructors: Emergency Services Rescue Training, Inc. / Email: [esrt@comcast.net](mailto:esrt@comcast.net)

**17-12-27**

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**28. Blue Card Instructor**

**17-12-28**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Blackmer to approve the application. **MOTION CARRIED.**

**29. Basic River Rescue – Operations Level**

Instructors: Mark Hoskin, Michigan Rescue Concepts / Phone: 586-784-9320  
Email: [sales@michiganrescueconcepts.com](mailto:sales@michiganrescueconcepts.com)

**17-12-29**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**30. Fully Involved Leadership**

Instructors: Mark VonAppen / Website: [www.fullyinvolved.com](http://www.fullyinvolved.com)

**17-12-30**

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Blomstrom to approve the curriculum. **MOTION CARRIED.**

**31. Highway Incident Safety**

Instructors: Jack Sullivan

Fire Marshal Sehmeyer shared that he requested that this item be added to the agenda for review of the curriculum.

**17-12-31**

A **MOTION** was made by Councilperson Hondorp and seconded by Councilperson Blackmer to approve the curriculum. Councilperson Tackett abstained from voting. **MOTION CARRIED.**

**VIII. COUNCIL COMMENT:**

- a) Councilperson Pettinger thanked Mr. Caroll for providing feedback on the SAVER Course and wished all attendees a happy holiday season.
- b) Councilperson Blackmer: None
- c) Councilperson Hondorp requested information regarding the Curriculum Committee's appointment process as the Michigan Township's Association/Michigan Municipal League would like to add a representative.
- d) Councilperson Blomstrom confirmed that he would review the current Curriculum Committee roster. He added that he is excited to see how much funding the counties can encumber by the December 31, 2017 deadline.

- e) Councilperson Tackett also wished the attendees a happy holiday season.
- f) Fire Marshal Sehlmeier shared that he was happy all of the Council members were able to attend the December meeting. He also thanked the BFS staff for their work to prepare the agenda and meeting packets by the required deadline.
- g) Chairperson James expressed his appreciation to all attendees for their participation and thanked the Fire Marshal and his staff for the work they are doing to better the fire service.


**IX. ADJOURNMENT AND NEXT MEETING:**

**17-12-32**

A **MOTION** was made by **Councilperson Pettinger** and seconded by **Councilperson Tackett** to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 3:54 p.m.

The next meeting is scheduled for 1:30 p.m. on February 13, 2018, at the Bureau of Fire Services located at 3101 Technology Blvd., Suite H in Lansing, Michigan.

**APPROVED:**



Chairperson James



Councilmember