

## MICHIGAN CHIROPRACTIC LICENSING GUIDE

### LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain a chiropractic license.)

#### APPLICATION AND FEES

- Online Application For a Michigan Chiropractic License - Complete all fields, answer all questions, and upload any supporting documentation. Online application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus)
- Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card.):
  - Chiropractic – By Endorsement – \$232.50
  - Chiropractic – By Exam – \$232.50
  - Chiropractic – Relicensure – \$252.50

#### THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

- Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years).
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- Human Trafficking – Individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.12031 prior to being issued a license. The training must only be completed one time.
- Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or do not have a SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Verification of licensure must be sent directly to our office by the licensing agency of any state or province of Canada in which you hold or ever held a license as a chiropractor. Verification includes, but is not limited to, showing proof that the applicant’s license is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

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- English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant’s required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.
- Implicit Bias Training – Beginning June 1, 2022, individuals seeking licensure must have completed at least 2 hours of implicit bias training within the five years immediately preceding issuance of the license.

### ADDITIONAL REQUIREMENTS FOR LICENSURE BY EXAM

- Official final transcripts confirming having received a degree in chiropractic submitted directly to this office from a chiropractic educational program accredited by the Council on Chiropractic Education.
- Certification of your examination scores submitted directly to this office from the examination agency. Contact the National Board of Chiropractic Examiners (NBCE) to have the results of Parts I, II, III and IV of the national board examination sent directly to this office. Contact the NBCE at [www.nbce.org](http://www.nbce.org).

### ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT

**Applicants for licensure by endorsement who have been licensed in another state of the United States for less than 5 years immediately preceding the date of application must submit the following:**

- Certification of your examination scores submitted directly to this office from the examination agency. Contact the National Board of Chiropractic Examiners (NBCE) to have the results of Parts I, II, III and IV of the national board examination sent directly to this office. Contact the NBCE at [www.nbce.org](http://www.nbce.org).

**Applicants for licensure by endorsement who have been licensed in another state of the United States for 5 years or more immediately preceding the date of application must submit the following:**

- Verification of licensure must be sent directly to our office by the licensing agency of any state of the United States in which you hold or ever held a license as a chiropractor. Verification includes, but is not limited to, showing proof that the applicant’s license is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

### ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT FOR THOSE LICENSED IN A PROVINCE OF CANADA (These are in addition to the requirement stated above that apply to ALL applicants)

- Verification of the completion of the educational requirements for a chiropractic license in a province of Canada or another state to obtain licensure as a chiropractor in a province of Canada or another state. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

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- Verification of Licensure – If you hold a current license or ever held a license as a chiropractor, verification of licensure will be required to be submitted directly to this office by the licensing agency of any state of the United States in which you hold or ever held a license. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Certification of your examination scores submitted directly to this office from the examination agency:
  - Contact the National Board of Chiropractic Examiners (NBCE) to have the results of Parts I, II, III and IV of the national board examination sent directly to this office. Contact the NBCE at [www.nbce.org](http://www.nbce.org).
  - Contact the Canadian Chiropractic Examining Board (CCEB) to have the results of Component A, Component B, and Component C of the examination sent directly to this office. Contact the CCEB at <https://cceb.ca/>.

### ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE

- Online application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus), select **MiPlus Login**, select **“Modification”** next to your license number and then select **“Relicensure.”**

#### **Applicants for relicensure whose license has lapsed for less than 3 years preceding the date of application must complete the following:**

- Submit proof of completing 45 hours of board-approved continuing education within the three years immediately preceding the date of this application. At least 1 hour in pain and symptom management; 1 hour in sexual boundaries; 1 hour of ethics; 2 live, in-person, hours in physical measures; and 2 live, in-person, hours in the area of performing and ordering tests. Not more than 15 continuing education hours may be in board-approved distance learning programs.
- Verification of licensure must be sent directly to our office by the licensing agency of any state of the United States in which you hold or ever held a license as a chiropractor. Verification includes, but is not limited to, showing proof that the applicant’s license is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

#### **Applicants for relicensure whose license has lapsed for 3 years or more preceding the date of application must complete the following:**

- Satisfy either of the following:
  - Submit proof of completing 45 hours of board-approved continuing education within the three years immediately preceding the date of this application which includes the following: 24 live, in-person, board-approved continuing education hours on chiropractic adjusting techniques. At least 1 hour in pain and symptom management; 1 hour in sexual boundaries; 1 hour of ethics; 2 live, in-person, hours in physical measures; and 2 live, in-person, hours in the area of performing and ordering tests. Not more than 15 continuing education hours may be in board-approved distance learning programs.

**OR**

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- Submit verification that you have held a valid and unrestricted license to practice chiropractic in another state within 3 years immediately preceding the application for relicensure.
- Verification of licensure must be sent directly to our office by the licensing agency of any state of the United States in which you hold or ever held a license as a chiropractor. Verification includes, but is not limited to, showing proof that the applicant's license is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

### RENEWAL REQUIREMENTS CHECKLIST

- Online Application For a Chiropractic Renewal – Can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus)
- Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card.):
  - Chiropractic Renewal Application Fee: \$205.50
  - Renewal Cycle: 2 years
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking – Beginning in 2016, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.12031 prior to renewing their license. The training must only be completed one time.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met the following continuing education requirements during the 2-year period immediately preceding the application for renewal.
- 30 hours of continuing education as outlined in Rule 338.12041 approved by the board earned as follows:
  - No more than 12 hours can be earned during one 24-hour period.
  - A minimum of 1 continuing education hours must be earned in pain and symptom management.
  - At least 1 hour of continuing education must be in the area of sexual boundaries.
  - At least 1 hour of continuing education must be in the area of ethics.
  - At least 2 hours of continuing education must be in the area of physical measure and must be completed by attending a live, in person program.
  - At least 2 hours of continuing education shall be in the area of performing and ordering tests and must be completed by attending a live, in-person program.
  - At least 15 hours of continuing education must be completed by attending live, in-person programs.

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- Implicit Bias Training – Beginning June 1, 2022, and all renewals thereafter, licensees seeking renewal must have completed a minimum of 1 hour of implicit bias training for each year of the applicant's license cycle. For the first renewal on or after June 1, 2022, licensees will only need to have 1 hour for each year since the rule's promulgation date of June 1, 2021.
- Additional information regarding continuing education can be found by accessing the Chiropractic Administrative Rules for at: [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the chiropractic link.

### HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the chiropractic link you can access the following helpful resources and forms.

Resources:

- [Michigan Public Health Code](#)
- [Chiropractic Administrative Rules](#)