



**PSYCHOLOGY LICENSING GUIDE**

**LICENSURE REQUIREMENTS CHECKLIST**

(Listed below are the minimum requirements needed to obtain licensure in the Psychology field.)

**APPLICATION AND FEES**

- Application for a Psychology License - Complete all fields, answer all questions and have any supporting documentation emailed or mailed to our office.
- Application and required forms can be found at [www.michigan.gov/psychology](http://www.michigan.gov/psychology).

- Application Fee (Must be paid by check or money order payable to The State of Michigan):

Master's TLLP – \$102.65 (Valid for 2 years from date issued)  
 Master's Limited – \$129.75  
 Master's Limited Relicensure – \$149.75  
 Doctoral TLLP – \$102.65 (Valid for 2 years from the date issued)  
 Doctoral Educational Limited – \$97.25  
 Doctoral Educational Limited Relicensure – \$117.25  
 Psychologist – \$162.20  
 Psychologist Relicensure – \$182.20

Application fees are valid for a year or less to get you into the renewal cycle for your profession.

**THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)**

- Criminal Background Check – Once the application is received, you will be mailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years.)
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- Human Trafficking – Beginning March 30, 2022, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to being issued a license. The training must only be completed one time.
- Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or do not have an SSN, a statement in writing is required at the time the application is submitted.

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- Verification of Licensure – If you hold a current license or ever held a license as a psychologist, verification of licensure will be required to be submitted directly to this office by the licensing agency of any state of the United States in which you hold or ever held a license. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Professional Education – Name of School Attended and Name of Educational Program Completed

### ADDITIONAL REQUIREMENTS FOR PSYCHOLOGY LICENSURE BY EXAMINATION

- Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
  - If the educational program was not taught in the US or Canada, please submit a credential evaluation by an evaluation agency accredited by NACES. If education was not taught in English, the applicant must obtain an overall score of 80 or above on the TOEFL iBT examination. Credential evaluations can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Certification of Education Form sent directly to our office from the school you attended. Certification of Education Forms can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909. **FOR MASTER'S LEVEL LICENSURE ONLY**
- Submit the Supervision Evaluation Form to show proof of supervised hours completed for appropriate level licensure. This form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- You are required to pass the Examination for Professional Practice in Psychology (EPPP). Once you are determined to be eligible and are ready to take the exam, please notify the Michigan Board of Psychology by e-mail at [bpplhelp@michigan.gov](mailto:bpplhelp@michigan.gov).

### ADDITIONAL REQUIREMENTS FOR DOCTORAL TLLP LICENSURE

- Certification of Enrollment in a Doctoral Degree program for Psychology form is required to be submitted from the school you attend. The form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

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### ADDITIONAL INFORMATION FOR PSYCHOLOGY LICENSURE BY ENDORSEMENT

- To apply for licensure by endorsement you must either have been licensed in another state for at least 10 years. Please have a license verification sent directly to our office.

### ADDITIONAL REQUIREMENTS FOR PSYCHOLOGY RELICENSURE

- Proof of 30 hours of continuing education is required to be submitted, including 3 hours in ethics and 2 hours in pain and/or symptom management.
- If the license has been lapsed more than 3 years and the applicant is not licensed in another state, passing results of the EPPP exam is required.

### RENEWAL REQUIREMENTS CHECKLIST

- Online Application For a Psychology Renewal – Can be completed by visiting [www.michigan.gov/eligence](http://www.michigan.gov/eligence)
- Renewal Application Fee (Must be paid by Visa, Mastercard, or Discover credit or debit card or by electronic check):
  - Master's TLLP – \$ 43.20
  - Master's Limited – \$ 140.00
  - Doctoral TLLP – \$ 43.20
  - Doctoral Educational Limited – \$ 37.80
  - Psychologist – \$ 205.50
- Renewal Cycle:
  - Master's TLLP – 2 Years (may renew a maximum of 1 time)
  - Master's Limited – 2 Years
  - Doctoral TLLP – 2 Years (may renew a maximum of 3 times)
  - Doctoral Educational Limited – 1 Year (may renew a maximum of 5 times)
  - Psychologist – 2 Years
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.

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- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking – Beginning in 2019, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to renewing their license. The training must only be completed one time.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met all of the following continuing education requirements during the 2-year period immediately preceding the application for renewal:
  - 30 hours of continuing education in courses approved by the board of which includes a minimum of 3 hours in ethics and 2 hours in pain and/or symptom management.
- Additional information regarding continuing education can be found by accessing the Administrative Rules for Psychology at: [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and click on the Psychology link.

## HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the Psychology link you can access the following helpful resources and forms:

### Resources:

- Public Health Code
- Administrative Rules for Psychology

### Forms:

- Psychology Application and Relicensure
- Supervision Evaluation Form
- Certification of Education Form
- Certification of Enrollment in a Doctoral Degree Program Form

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