

Pharmacy Technician FAQ

November 9, 2022

Bureau of Professional Licensing

1. How long is a Pharmacy Technician license issued for?

An initial pharmacy technician license is valid for 2 years from the date of initial licensure.

2. How long is a Temporary Pharmacy Technician license issued for?

A Temporary Pharmacy Technician license is valid for one year after the date the temporary license is issued. The license may not be renewed.

3. When can I renew my license? How do I renew my license?

Licensees can begin to renew their licenses approximately 90 days prior to the expiration date of their current license.

Licensees will be sent a renewal notification approximately 90 days prior to the expiration date of the license. Remember to notify the Department of any address changes (this includes email address changes). You can update your address by visiting www.michigan.gov/miplus. It's a licensee's responsibility to renew his or her license on time. Failure to receive the renewal notification, or to notify the department of an address change, does not exempt a licensee from renewing their license on time.

Licensees are required to renew their license(s) by using the online renewal system located at www.michigan.gov/miplus.

4. Do I have to send in proof of completing the continuing education (CE) requirements with my renewal application?

An applicant for renewal is not required to submit proof of completion of their CE hours. A licensee shall retain documentation of meeting the requirements for a period of 3 years from the date of applying for license renewal. If selected for audit, a licensee is required to submit copies of their documentation confirming the completion of the CE requirements.

5. There have been changes to the Public Health Code and Administrative Rules that require licensees and individuals seeking licensure to complete human trafficking training. When does this take effect?

Beginning in 2018, and all renewal cycles thereafter, licensees must have completed training in identifying victims of human trafficking that meet the standards established in Administrative Rule 338.3659.

Beginning March 16, 2021, individuals seeking licensure must have completed human trafficking training prior to obtaining a license as a Pharmacy Technician.

Licensees, or individuals seeking licensure, must complete training in identifying victims of human trafficking only one time. The department may select and audit a sample of individuals and request documentation of proof of completion of training.

6. What employer-based pharmacy technician programs and exams are approved by the board?

The board has approved a number of employer-based training programs and exams. For a complete list, please see the Pharmacy Technician Training Program and Examinations Approved by the Board link under Licensing Information at www.michigan.gov/pharmacy.

7. How do I file a complaint against a health care professional?

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at www.michigan.gov/bpl.

8. Where can I find a copy of the administrative rules pertaining to Pharmacy Technicians?

You may view the current Pharmacy Technician Administrative Rules [on our website](#).