

**STATE OF MICHIGAN
STATE LAND BANK AUTHORITY (SLBA)
BOARD MEETING MINUTES**

**Wednesday – September 16, 2020 – 2:00 p.m.
Remotely Held Via Microsoft Teams Meeting**

Board Members Present:

Susan Corbin, Chair - (on behalf of Jeff Donofrio)
Gary Heidel
Helen J. Lehman
Krysta Pate
Lisa Webb Sharpe
Kylee Mitchell Wells
Michele Wildman - (on behalf of Mark A. Burton)

SLBA Staff Present:

Jeff Huntington
Patrick Ennis
Ryan McNeil
Jennifer Quinlivan
Adam Robach
Linda Horak
Jim Tischler
Brian Woodin

AG Office Staff Present:

Erik Graney

Absent:

1. Call to Order
Susan Corbin, Chair, called the meeting to order at 2:04 p.m.
2. Roll Call
Roll call taken. Quorum established.
3. Approval of Agenda
The motion was made by Gary Heidel to approve the agenda as presented. Michele Wildman seconded the motion. Motion carried without dissent.
4. Approval of Meeting Minutes from September 2, 2020
Gary Heidel moved to approve the minutes from September 2, 2020. Lisa Webb Sharpe seconded the motion. Motion carried without dissent.
5. Public Comment
The Chair asked for public comments – none offered.
6. Calendar of Meetings
The proposed calendar of meetings for 2021 was presented and no dissent was noted.

Helen J. Lehman joined the meeting at this time.
7. Director's Report
The Director's Report was distributed to Board Members.
8. Resolution 2020-004 – Approval of Budget

Helen J. Lehman moved to approve Resolution 2020-004 Approval of Budget for the Period FY2021. Gary Heidel seconded the motion. Roll Call vote was taken and motion passed unanimously.

9. Executive Director Interviews

Susan Corbin directed the interviews of three candidates: Sarah Carlson; Emily Doerr; and Ken Parrish, noting that a fourth candidate the Board had previously indicated it wanted to interview was no longer interested in the position. After the interviews concluded, the Board discussed the interviewees and deliberated. On the understanding that an offer for the position would be conditioned on a successful reference check and any drug screening required by the Civil Service Commission, Lisa Webb Sharpe then moved to recommend Emily Doerr as the Board's selection for the Executive Director. Gary Heidel seconded the motion. Motion carried without dissent.

10. Adjournment

The motion was made by Lisa Webb Sharpe to adjourn. Michele Wildman seconded the motion. Motion carried without dissent. The Chair adjourned the meeting at 5:55p.m.

STATE LAND BANK AUTHORITY
RESOLUTION
APPROVAL OF BUDGET FOR THE PERIOD FY2021

Resolution No. 2020-04

WHEREAS, the State Land Bank Authority (the “Authority”) was established by 2003 P.A. 258 (MCL 124.751 *et seq.* (the “Act”)), as a public body corporate and politic, for the purpose of acquiring, assembling, disposing of, and quieting title to property, including tax reverted property, to foster the development of property, and to promote economic growth in the State of Michigan;

WHEREAS, the Legislature has not passed an appropriation bill for fiscal year 2020-21 (“FY2021”), this Board shall approve and authorize a budget from the Land Bank Fast Track Fund and Environmental Protection Agency grants for expenditures consistent with the purposes of the Act.

WHEREAS, the Authority has submitted to the Board for review and approval a proposed budget and work programs outlining work and projects to be carried out by the Authority to meet its goals and objectives during the FY2021;

WHEREAS, the proposed budget outlines the source and use of funds to be used to cover personnel costs, contractual services, maintenance, title clearance, professional fees, and other operational costs for the fiscal year; and

WHEREAS, the Board, after review and discussion, concurs with the sources and use of funds in the proposed budget and work programs as presented.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the sources and proposed budget for the use of funds by the Authority for the period October 1, 2020 through September 30, 2021, and hereby approves the associated work programs and projects to be carried out by the Authority during the fiscal year;

BE IT FURTHER RESOLVED, once the Legislature passes an appropriation bill for FY2021 regarding the Authority, this approved sources and proposed budget for the use of funds by the Authority for the period October 1, 2020 through September 30, 2021, and approved work programs and projects to be carried out by the Authority during the fiscal year may be revised by action of this Board; and

BE IT FURTHER RESOLVED, the Authority’s Authorized Officer is hereby authorized to take all actions necessary and consistent with the budget and its implementation.

APPROVED

Ayes: Susan Corbin; Gary Heidel, Michele Wildman, Helen J. Lehman, Krysta Pate, Lisa Webb Sharpe

Nays: None

Recused: None

Lansing, Michigan, September 16, 2020