

**STATE OF MICHIGAN
STATE LAND BANK AUTHORITY (SLBA)
SPECIAL BOARD MEETING MINUTES**

**Monday – November 23, 2020 – 3:00 p.m.
Remotely Held Via Microsoft Teams Meeting**

Board Members Present; Location:

Susan Corbin, Chair; Emmet County, Michigan
Gary Heidel; Eaton County, Michigan
Helen J. Lehman; Kent County, Michigan
Lisa Webb Sharpe; Ingham County, Michigan
Kylee Mitchell Wells; Oakland County, Michigan
Michele Wildman; Genesee County, Michigan - (on behalf of
Mark A. Burton)

SLBA Staff Present:

Emily Doerr
Patrick Ennis
Linda Horak
Jeff Huntington
Ryan McNeil
Jennifer Quinlivan
Adam Robach
Jim Tischler
Brian Woodin

AG Office Staff Present:

Erik Graney

Absent:

Krysta Pate

1. Call to Order
Susan Corbin, Chair, called the meeting to order at 3:02 p.m.
2. Roll Call
Roll call taken. Members stated their physical location by County, Village or City, and State. Quorum established.
3. Approval of Agenda
The motion was made by Gary Heidel to approve the agenda as presented. Lisa Webb Sharpe seconded the motion. Motion carried without dissent.
4. Approval of Meeting Minutes from September 16, 2020
Helen J. Lehman moved to approve the minutes from September 16, 2020. Michele Wildman seconded the motion. Motion carried without dissent.
5. Public Comment
The Chair asked for public comments – none offered.
6. Director's Report
The Director's Report was distributed to Board Members. Executive Director Doerr discussed the Director's Report and answered questions from the Board.

7. Resolution – Delegation of Authority

The motion was made by Lisa Webb Sharpe to adopt Resolution 2020-05 as presented. Michele Wildman seconded the motion. A roll call vote was taken and the motion carried without dissent.

8. Adjournment

The motion was made by Lisa Webb Sharpe to adjourn. Gary Heidel seconded the motion. Motion carried without dissent. The Chair adjourned the meeting at 3:58 p.m.

STATE LAND BANK AUTHORITY

RESOLUTION

DELEGATING AN AUTHORIZED OFFICER

Resolution No. 2020-05

Background

A. The State Land Bank Authority (the “Authority”) was established by 2003 P.A. 258 (MCL 124.751 *et seq.* (the “Act”)), as a public body corporate and politic, for the purpose of acquiring, assembling, disposing of, and quieting title to property, including tax reverted property, to foster the development of property, and to promote economic growth in the State of Michigan.

B. Section 4(h) of the Act states in pertinent part: “The board of directors of an authority may delegate to 1 or more members, officers, agents, or employees any powers or duties it considers proper.”

C. It is desirable to designate an employee of the Authority to act as an authorized officer (the “Authorized Officer”) on behalf of the Board of Directors in limited signatory capacity as set forth herein.

D. It is desirable to add Emily M. Doerr to act as an Authorized Officer on behalf of the Board of Directors in order to ensure the continuity of the Authority’s functions under the Act, in addition to Jeffrey M. Huntington.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Authority designates Emily M. Doerr as an Authorized Officer to act on its behalf to carry out the Authority’s functions under the Act effective as of November 23, 2020.
2. Additionally, the Authorized Officer may enter into contracts and other instruments necessary, incidental, or convenient to the performance of the Authority’s duties and the exercise of its powers as follows:

I. Procurement of Good and Services

1. The Authorized Officer may enter into contracts of up to \$500,000.00 for goods and services, including the services of private consultants, managers, legal counsel, engineers, accountants, auditors, and realtors.

II. Interlocal and Intergovernmental Agreements

1. The Authorized Officer may enter into interlocal agreements under the Urban Cooperation Act if the Authority's financial obligation does not exceed \$500,000.00 annually.
2. The Authorized Officer may enter into intergovernmental agreements with a county, city, qualified city, township, village, other governmental entity or the Michigan Economic Development Corporation, if the Authority's financial obligation does not exceed \$500,000.00 annually, providing for the transfer to the Authority of tax reverted property held by a county, city, township, or village, for title clearance, for maintenance and security, for the disposition of the proceeds from the sale of the property, for related property services, and for other activities authorized under the State Land Bank Authority, including the return or transfer of property under the control of the Authority to the county, city, township, village, or other governmental entity.
3. The Authorized Officer may enter into intergovernmental agreements with the Michigan Economic Development Corporation, for the provision of expert advice and services related to the necessary exercise of the Authority's powers and duties, the management and operation of the Authority and for the provision of economic development services.

III. Environmental Contamination

1. The Authorized Officer may enter into any agreement necessary to carry out the requirements of MCL 124.760(2).
2. The Authorized Officer may enter into contracts of up to \$500,000.00 to remediate environmental contamination on any property held by the Authority.

IV. Real Property

1. The Authorized Officer may enter into any and all contracts, including amendments and all other related documents, to purchase or acquire and sell or dispose of any and all real property or interests in real property.
2. The Authorized Officer may enter into any and all contracts, including amendments and all other related documents, to lease real property or an interest in real property as lessee or lessor.
3. The Authorized Officer may grant or acquire a license, easement, or covenant with respect to real property, including amendments, as the Authorized Officer determines is reasonably necessary to achieve the purposes of the Land Bank Fast Track Act. This shall include the Authorized Officer placing deed restrictions or restrictive covenants upon real property.

V. Grants, Gifts, and other Aid

1. The Authorized Officer may accept on behalf of the Authority gifts, grants, volunteer labor, and other aid (collectively “Gifts”) not to exceed \$5,000,000.00 per “Gift” from any person or entity; the federal government, or agency of the federal government; this State, or agency of this State; a political subdivision of this State, or agency of a political subdivision of this State; or an intergovernmental entity created under the laws of this State. Any terms or conditions of the grant, gift or other aid must be permitted by law.
2. The Authorized Officer may award, grant or subgrant pursuant to a federal or state program on behalf of the Authority gifts, grants, and other aid (collectively “Grants”) not to exceed \$500,000.00 per “Grant” to any person or entity; this State, or agency of this State; a political subdivision of this State, or agency of a political subdivision of this State; any municipal entity, or agency of a municipal entity, any statutory entity, or an intergovernmental entity created under the laws of this State. Any terms or conditions of the Grant must be permitted by law.
3. The Authorized Officer may execute all documents on behalf of the Authority necessary to apply for any federal, state, local, private or other program for which the Authority is eligible to apply subject to final acceptance by the Authority Board.

VI. Administration of Authority

1. The Authorized Officer shall supervise all employees of the Authority.
2. The Authorized Officer may authorize all payments of up to \$500,000.00 on behalf of the Authority, accept all payments on behalf of the Authority, and take any and all actions consistent with and reasonably necessary to achieve the purposes of the Land Bank Fast Track Act. This shall include, but not be limited to, authorizing, negotiating, endorsing, depositing, or otherwise handling financial instruments including insurance.
3. The Authorized Officer may act to carry out the Authority’s functions under the Tax Reverted Clean Title Act, including, but not limited to, MCL 211.1025a.
4. The Authorized Officer, with the consent and recommendation of the Attorney General, may authorize payments of such amounts not to exceed \$500,000.00, execute and deliver any and all documents, instruments or agreements deemed necessary or advisable in connection therewith, and undertake such other acts as are necessary to comply with the terms of a settlement of any dispute or litigation.
5. The Authorized Officer shall be authorized to sign and perform any functions or duties previously authorized by the Board for the Michigan Land Bank’s Director or Executive Director.

VII. Term of Authorized Officer

1. Such designation shall continue indefinitely until modified or rescinded by the Board.

APPROVED

Ayes: Susan Corbin; Gary Heidel, , Helen J. Lehman, Kylee Mitchell Wells, Lisa Webb Sharpe, Michele Wildman

Nays: None

Recused: None

Lansing, Michigan
November 23, 2020

STATE LAND BANK AUTHORITY
RESOLUTION
SELECTION OF CANDIDATES TO INTERVIEW
FOR THE EXECUTIVE DIRECTOR POSITION

Resolution No. 2020-03

WHEREAS the State Land Bank Authority (the “Authority”) was established by 2003 P.A. 258 (MCL 124.751 et seq. (the “Act”)) as a public body corporate and politic, for the purposes expressed in the Act;

WHEREAS Executive Order 2019-13 directs the Authority’s Board of Directors to appoint an individual to serve as the Authority’s executive director and to perform the authorities, duties, functions, and responsibilities vested in the executive director under the Act;

WHEREAS the Board established an Advisory Committee per Resolution 2020-002 to assist in carrying out ministerial functions in that regard;

WHEREAS the Advisory Committee has carried out its functions and the Board has considered the qualified applications for the executive director position;

NOW THEREFORE BE IT RESOLVED, that the Board wishes to interview the candidates listed below for the executive director position at a future Board meeting, to be set by staff at a date and time mutually agreeable between the Board and the candidates:

Candidates: Sarah Carlson; Emily Doerr; Ken Parrish; James Durian

APPROVED

Ayes: Susan Corbin; Gary Heidel, Michele Wildman, Helen J. Lehman, Krysta Pate, Lisa Webb Sharpe

Nays: None

Recused: None

Lansing, Michigan, September 2, 2020