



Unemployment Insurance Agency
On-Line Service for Employers

EWAM to MiWAM



to



Currently, EWAM is used to file quarterly wage reports, quarterly tax reports, make tax payments, and update UIA employer account information. MiWAM will allow the same advantages and more!

Finding MiWAM

<http://www.michigan.gov/uia>

LARA Unemployment Insurance Agency
Department of Licensing and Regulatory Affairs

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[B2G Glossary](#)
[EWAM Instructions for Employers](#)
[Look for a Job](#)

Electronic Services for Employers

- UJA Online Services for Employers**
Employers can perform a variety of UJA functions and access UJA account information on-line. Click on the UJA Online Services for Employers link for access to the services. The online services are available from 7:00 a.m. Monday to 7:00 p.m. Saturday.
[> More](#)

What's New

- New Legislative Update**
On December 19, 2011, Governor Rick Snyder signed legislation strengthening the Michigan's unemployment insurance program. Additionally, on December 28, 2011, State Treasurer Andy Dillon and Department of Licensing and Regulatory Affairs Director Steven Hillinger announced the repayment of Michigan's \$3.2 billion Unemployment Trust Fund balance to the U.S. Treasury. The repayment to the federal government was made possible through this week's sale of variable rate demand bonds by the Michigan Finance Authority.
[> More](#)
- UJA Employer Services Brochure**
Looking for a comprehensive list of UJA employer services? Look no further, here it is!
[> More](#)
- Detect Fraud, Prevent Fraud**
Protecting the integrity of the unemployment insurance program is of the utmost importance to the Unemployment Insurance Agency (UIA). You can also help in the campaign to stop fraud.
[> More](#)
- UJA 1252, Online New Employer Package**
As a convenience to new employers in Michigan, the agency now makes its new employer package available online. Called the UJA 1252, Online New Employer Package, this single PDF file contains several forms and publications useful and important to new employers.
[> More](#)
- Form UJA 1005, Registration for Client Level Reporting**
Form UJA 1005, Registration for Client Level Reporting – This form is for use by Professional Employer Organizations (PEOs) to register their clients in compliance with Section 130n of the MESA Act (Public Act 383 of 2010). Instead of completing Form 518, a PEO should complete this form for each of their clients for whom a UJA employer account number is needed.
[> More](#)
- Michigan Unemployment Tax Credit**
Contributing employers with positive experience account balances can now apply for the Michigan tax credit. Details inside.
[> More](#)
- 2012 Employer Seminars**
The Unemployment Insurance Agency is offering free seminars to acquaint employers with the unemployment insurance system in Michigan and recent changes with the UIA.
[> More](#)
- Electronic Payments for Unemployed Workers**
The UIA now offers two new unemployment benefit payment options: debit card and direct deposit.
[> More](#)
- Subscribe to the Michigan Employer Advisor Newsletter**
We have stopped publishing the Michigan Employer Advisor newsletter on paper. Subscribe here to receive future editions of the Advisor electronically.
[> More](#)
- Michigan Targets SUTA Dumping**
Michigan's unemployment insurance program is starting to crack down on employers that are trying to reduce their high unemployment rates through various tax-avoidance practices. Known as SUTA (state unemployment tax act) dumping, these sophisticated shell games are costing Michigan's unemployment trust fund up to an estimated \$95 million a year. Many of these unethical practices are already illegal.
[> More](#)
- Tax Teams Are Changing**
We want to service employers better! To improve efficiency, quality of work, and timeliness in processing your requests, the Agency is changing the way we service our employers. Currently, the Employer Tax Teams service your account based on the last three digits of your sequential Employer Account Number. Effective June 2, 2008,

As you know EWAM can be accessed from the UIA website under UJA online services for employers. MiWAM will be located in the same area as EWAM by clicking the employer tab on the left side of LARA homepage.

MiWAM/EWAM Specifications

- ▣ For best results, you should have Internet Explorer 7.0 or later versions of these browsers. **Internet Explorer 8.0 is highly encouraged.*
- ▣ To access Internet Wage Filing, you must have a 10 digit UIA Employer Account Number.
- ▣ You can obtain an UIA account # by visiting MBOS at www.michigan.gov/business. You may call MBOS Customer Assistance Center (CAC) at 877-766-1779.
- ▣ If you need assistance, you may call 313-456-2188 for employer web account questions.
- ▣ To create a web account, you will need:
 1. Your UIA Employer Account Number
 2. Your business address of record

EWAM vs. MiWAM

The screenshot displays the MiWAM login and registration interface. On the left, a navigation menu includes 'Home', 'Back', 'Help', 'Sign Up polkst', 'RunDate: 05-Mar-2012', and 'Toggle Log'. Below this is a 'Navigation' section with 'Home' selected, and a 'Text' section with 'Text', 'Codes', 'Text Documents', and 'Print..'. The main content area is titled 'MiWAM MICHIGAN WEB ACCOUNT MANAGER' and is part of the 'Unemployment Insurance Agency' website. It features a 'SIGN IN' button and a 'NEW USER?' section with a 'Sign Up Now!' button. A red arrow points to the 'Sign Up Now!' button, and another red arrow points to the 'Sign In' button. The page also includes a 'COOKIES' notice and a 'PROBLEMS LOGGING IN?' section with links for 'Forgot my Password' and 'Forgot my Username'.

This slide shows the difference between the EWAM and MiWAM Sign on screens. If you **do NOT** have a MiWAM account, simply click **sign up now** on the right side of the screen. If you already have a MiWAM account enter your username and password in the highlighted spaces on the left side of the screen.

New functionality of MiWAM Services

- ❑ Create Out-of-State Service Provider access!
- ❑ Withdraw an original tax report prior to the tax report being processed
- ❑ Employers can file POAs, 940 Certifications, Protests, Seasonal Designation, and more!
- ❑ Service Providers will have the functionality to upload a client list in MiWAM at which point a form (UIA 1163), will be generated to the employer and the service provider. The employer will have the *option to DENY access* to the service provider.
- ❑ Ability to import wage data from a rich text file to MiWAM on the UIA 1028 to eliminate the hassle of manual data entry

- Form UIA 1163 - Acknowledgement of Authorization-Employer Representative
- If your preferred method of contact is paper, you will be mailed the request
- **Caution: the level of access indicated on the POA may not be full access. Designated or Full options will grant full access. Limited may not grant full access.**

EWAM & MiWAM

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Welcome! Please select one of the services listed below.

Important: The Extended Benefit (EB) program was terminated February 18, 2012. [Click here](#) for more information.

User Information: You are signed in as **1145752**

- View account information
- Change contact information
- Security Agreement
- Sign out
- Change password
- Change username
- Glossary
- Frequently Asked Questions
- Employer Handbook PDF - 6 PAGES

Employer Information: You are an authorized user for **FUTURE FENCE COMPANY**

Select **Add a User** to authorize others to perform services for you on your web account.

- Show Activity
- Show Authorized Users
- Add A User
- Create a Power of Attorney

Services Offered for **FUTURE FENCE COMPANY**

Have you read the More Information links? These links give you step by step before using the on-line service.

- Quarterly Wage Report filing
 - More Information
 - File Quarterly Wage Detail Report (1017e) on the Internet
 - Submit a Quarterly Wage file
- Quarterly Tax/Payroll Report filing
 - More Information
 - File a Quarterly Tax Report (1020/1020E) on the Internet

Menu

- Home
- Back
- Help
- Log Off
- Data: polks1
- RunDate: 05-Mar-2012
- Toggle Log

Navigation

- My Accounts
 - Account: 2002753 000
- My Profile
 - Add Access to Another Account
 - Make multiple payments

MiWAM
MICHIGAN WEB ACCOUNT MANAGER
UNEMPLOYMENT INSURANCE AGENCY

BRUCE WAYNE

Federal Employer ID: ****6874
Balance: \$40.50

NAMES AND ADDRESSES

Legal Name	Edit	BRUCE WAYNE
Physical Address	Edit	3024 W GRAND BLVD DETROIT MI 48202-6024
Legal Address	Add	

ACCOUNTS | REQUESTS | NOTICES | LETTERS | SERVICES

MY ACCOUNTS¹

MY ACCOUNTS Hide History Filter

id	Account Type	Name	Frequency	Address	Balance
2002753 000	Tax	BRUCE WAYNE	Contributing	3024 W GRAND BLVD DETROIT	40.50

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EWAM lists services via hyperlinks and MiWAM uses tabs to access MiWAM services. The tabs include: accounts, requests, notices, letters and services. The left window pane allows the employers to navigate their profile and schedule multiple payments over a period of time. Employers may also edit addresses (physical and legal) and legal name.

Signing up for MiWAM

Menu

Home
Back
Help

Slice: polks1
RunDate: 14-Mar-2012
[Toggle Log](#)

Navigation

Home
[Sign Up!](#)

Submit

Save and finish later

Save and finish later



MiWAM
MICHIGAN WEB ACCOUNT MANAGER
UNEMPLOYMENT INSURANCE AGENCY

MiWAM SIGN-UP

Step 1: [Select Sign-Up Reason](#) [← START HERE](#)

MiWAM SIGN-UP REASON

Please choose the option below, which best describes your reason for signing up for MiWAM.

Employer
I am currently an employer who is registered with the state of Michigan for Michigan Unemployment Taxes and would like to sign up for MiWAM to view, change, or submit information relating to my UIA Tax account.

Service Provider
I am a service provider who would like to sign up for MiWAM because I have been granted access to view, change, or submit information by a client who is registered for Michigan Unemployment Taxes.

Are you an employer in the state of Michigan who is currently registered for Michigan Unemployment Taxes?

Please enter your UIA account information.

UIA Account #: ZP Code: FEN:

Added User
I am an added user who would like to sign up for MiWAM because I have been granted access by an employer to view, change, or submit information relating to that employer's UIA Tax account.

- This screen allows you to classify your status.(i.e. Employer, Service Provider or Out-of-State Service provider)
- Service Providers will select from the list indicating they are a Service Provider and would like to “sign up for MiWAM because I have been granted access to view, change, or submit information by a client who is registered for Michigan Unemployment Taxes.”
- The Service Provider must answer “Yes” or “No” to whether they are “an employer in the state of Michigan who is currently registered for Michigan Unemployment Taxes”.
- The Service Provider is required to enter their UIA Account# and business zip code. The FEIN is optional. However, for Out-of-State Service Providers the FEIN is NOT OPTIONAL.
- **Out-of-State providers will also be required to provide basic information for at least one of their Michigan clients to be able to establish a MiWAM account.**
- **Login Facts for Service Providers who do NOT have a UIA account:**
 - **Must provide their FEIN and the UIA account number and business zip code of one of their clients**
 - **This will establish a log-on for the Service Provider with the ability to upload a client file where they can tell us who they represent and the type of POA they have with that client**

Electronic version of UIA 1028

All Liable Employers are required by Section 13 of the Michigan Employment Security Act (MCL 431.12) and Administrative Rule 421.121 of the Unemployment Insurance Agency (UIA) to disclose their tax liability by filing a Quarterly Tax Report. Failure to file a timely Quarterly Tax Report will result in a Penalty Due. The Penalty is 10% of the Tax Due for the Quarterly Tax Report, minimum of \$5.00 and maximum of \$25.00. In addition, interest accrues at the rate of 1% per month (computed on a day-to-day basis) on all taxes remaining unpaid after the due date as provided by Section 15(a) of the Act. Failure to pay can result in the filing of a Tax Lien as provided by Section 15(a) of the Act.

UIA EMPLOYER ACCT.#: 2002753 000 FEIN:

Quarter Ending Date: 12/31/2012 Due Date: 1/25/2013

Gross Wages: \$ 10,771,159.64 Is this the Final Report for this business? Yes No

Excess Wages: \$ 5,071,159.64

Taxable Wages: \$ 5,700,000.00

Tax Rate: 2.70 % Provide the number of all full-time employees and part-time workers who worked during or received pay for the pay period which includes the 12th of the month:

Tax Due: \$ 153,900.00

Taxable Wage Limit: \$ 9,500.00

	October	November	December
	0	0	0

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SSN	Last Name	First Name	Middle Init.	Wages	Family Emp	In Error
[REDACTED]	[REDACTED]	[REDACTED]		9,051.10	<input type="checkbox"/>	<input type="checkbox"/>
[REDACTED]	[REDACTED]	[REDACTED]		15,068.10	<input type="checkbox"/>	<input type="checkbox"/>

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- Here is what the electronic version of the Employer's Quarterly Wage/Tax Report (UIA form 1028) will look like in MiWAM. **Remember:** When using the online service, MiWAM, only the wage detail portion of the report needs to be completed (calculating excess wages, taxable wages and tax due will be done automatically).
- When completing this screen remember to fill in the employee counts in the quarter listed (broken down by the months associated with the quarter) in the green boxes in the middle of the screen
- You are also required to indicate whether your report is the final report for your business by clicking "yes" or "no" at the top, right of the screen.

Information to Remember...

- ▣ Starting 3rd Quarter, you must file a combined report (UIA - 1028).
- ▣ Benefits include:
 - You only need to fill out wage data only
 - You will get the same receive date for both, Tax and Wage reports
- ▣ Wage reports are due on the 25th day of the month following the end of each quarter.

An example of due dates for a wage report is: First quarter of the year ending March 31st, would have a due date of April 25th. Your report would be subject to a late filing penalty after April 25th for that quarter.

Finding MiWAM – MBOS

Michigan Business One Stop



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GO

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Michigan Advantage

Customer Assistance Center

Try Business One Stop Simulator

One Stop Tutorials

License Search

Announcements

- [How to Renew a License or Permit](#)



MICHIGAN BUSINESS ONE STOP!

Now is the perfect time to begin your business relationship with Michigan. Michigan Business One Stop is here to help. It's easy, fast and simple.

RESEARCH & PLAN

- ▶ Tools You Can Use
- ▶ [Business Entity Search](#)
- ▶ Financing Your Business
- ▶ Employer Resources
- ▶ Taxes: General Information
- ▶ Take the One Stop Tour
- ▶ Try the One Stop Simulator

GO

START & REGISTER

- ▶ To get started, you will need to sign up for a One Stop account, then set up your business. These are ONE TIME ONLY activities.
- ▶ Get started now! Register for Business One Stop.

GO

REGISTERED USERS

LOG IN NOW TO...

- ▶ Apply for new licenses and permits.
- ▶ Renew licenses and permits.
- ▶ Pay online

Login ID:

Password:

[Forgot Password?](#) GO

MiWAM can also be accessed through the Michigan Business One Stop web site, www.michigan.gov/business (after the registration process is completed)

Finding MiWAM cont...



- If you **DO NOT** wish to establish a *complete MBOS profile*, then you can click on the right “go” for direct access to register for an UIA account **or** to access MiWAM.
 - If you wish to fully utilize the MBOS then click “go” on the left.
 - If you register your business using the MBOS webpage (left side “go”), then you **only need to sign into MiWAM once**.
 - If you register your business using the right side “go”, then you will need to login to MiWAM **every time you select a MiWAM task**.
- **This slide does NOT show the sign-in screen for MiWAM/EWAM****

Link to MiWAM



Michigan Business One Stop



Using MBOS to sign into MiWAM requires:

1. Username
2. Authorization Code

*****Presenter Note: the sign-in page is being developed and not yet available ...this slide is generic*****

- There will be a one-time sign-in page to MiWAM from your Michigan Business One Stop account where you would enter your username and authorization code. After this process there will be a link that will take you to MiWAM directly.
- Again, when you registered your business and went through the left side link, then you only need to sign into MiWAM once and if you went through the right side link when the business was registered, then you will see a sign on screen *every time you select a MiWAM task*.

Some Points to Keep In Mind



1. Can I update wages on an amended report from the original employee who was not added?
2. Will I be able to view both version 1 and version 2 of an amended report at the same time?
3. Will I be able to electronically protest a determination or respond to Agency correspondence?



1. Answer: No, you can NOT amend prior information and add new information. *You must re-submit your entire report with changes.*

If the wages for the quarter are increasing, the tax due for the quarter will also increase and you will get an assessment from the Agency if you don't pay the additional taxes due.

2. Answer: No, you will be able to see the current version of the amended report only. However, if you would like to see previously submitted versions you can view these under the activity tab.

3. Answer: Yes, you will go to the **account services tab** to either protest a determination or respond to any open fact finding issues.

MiWAM Tutorial(s)

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web-cast (web'kast)

A broadcast of an event or a recording of an event over the World Wide Web, a web-cast of the actor eclipse.

UI Tube

The Agency is making available several webcasts for unemployed workers and employers. This area is called UI Tube, with "UI" referring to unemployment insurance.

The webcasts are designed to inform our customers about Agency programs and services, and in some cases serve as guides or tutorials.

You can find links and more information about these webcasts below. Please check back here occasionally for new UI Tube releases.

Introduction to UI Tube	2 minutes	Welcome to UI Tube by UIA Director Steve Arwood
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Employers

Employer Webcasts

Available to employers is an array of videos to guide them through the unemployment insurance process. > [More](#)

Employer Web Account Manager

Employer Web Account Manager (EWAM) Webcasts

Here employers will find several helpful videos about the EWAM system, on which they manage their accounts and conduct business with the agency. > [More](#)

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Department of Agriculture

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Revenue

State Revenue

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Contact Us

EWAMSupport@michigan.gov

Phone: 313-456-2188

Monday through Friday 8 am to 5 pm

Electronic wage reporting (Quarterly Wage Filing)

WageReports@michigan.gov

313- 456-2764

313- 456-2347

Electronic wage reporting will be available **until** August 13, 2012 when the new system goes live. At that time, contact information for Electronic wage reporting will be disabled. (The Agency will filter the contact through the MiWAM support contact information).